

WuXi Order System (WOS)

Version 3.0 - Client Training



Quick Instructions:

This course will provide an overview of the WuXi Order System (WOS) for completion of specific tasks within the system.

Users can view the full course content using the “Click here to proceed” option in the lower right corner of each slide. Users can also move back to previous slides with the “Previous Slide” button in the lower left corner of each slide.

Try this option now to proceed to the next slide.



Main Menu

Quick Instructions:

Alternatively, users can select specific topics from the list below for review. “Main Menu” will be shown in the upper right corner of a slide section to return to [this](#) screen after viewing the content related to a specific topic.

[What is WOS?](#)

[Requesting Access to WOS](#)

[Logging Into and Out of WOS](#)

[Navigating the WOS Home Page](#)

[Creating a New Order in WOS](#)

- [Saving in-progress work](#)

- [Test Selection Tab](#)

- [Samples and Lots Tab](#)

- [Assignments Tab](#)

- [Q&A Tab](#)

- [Review Tab](#)

- [View/Print Packing List](#)

[Editing an order in Draft status](#)

[Reprinting Packing Lists](#)

[Viewing an Order](#)

[Ordering via the “Reorder” Option](#)

[Cancelling a Submitted Order](#)

[System Maintenance & Downtime](#)

[Client Support Resources](#)

Example:

What is WOS?



(Main Menu)

Click here to return to the Main Menu page. This option will be present on the *last* slide for each topic.

Select a specific item from the list to the left OR use the **Click here to proceed** option in the lower right.

What is WOS?

The WuXi Order System (WOS) is an online portal which allows clients to:

- Place orders for testing
- Print/Re-print Packing Slips for shipments
- Check order status (draft/sent/received/completed/on hold)
- View past orders
- Review sample requirements
- View final (and amended) reports from recent years

WOS 3.0 replaces manual Test Request Forms (TRFs) and other client portal options.

Requesting Access to WOS

Before a new client or user can place an order, they will need access to the WOS portal. Access can be granted via the following options:

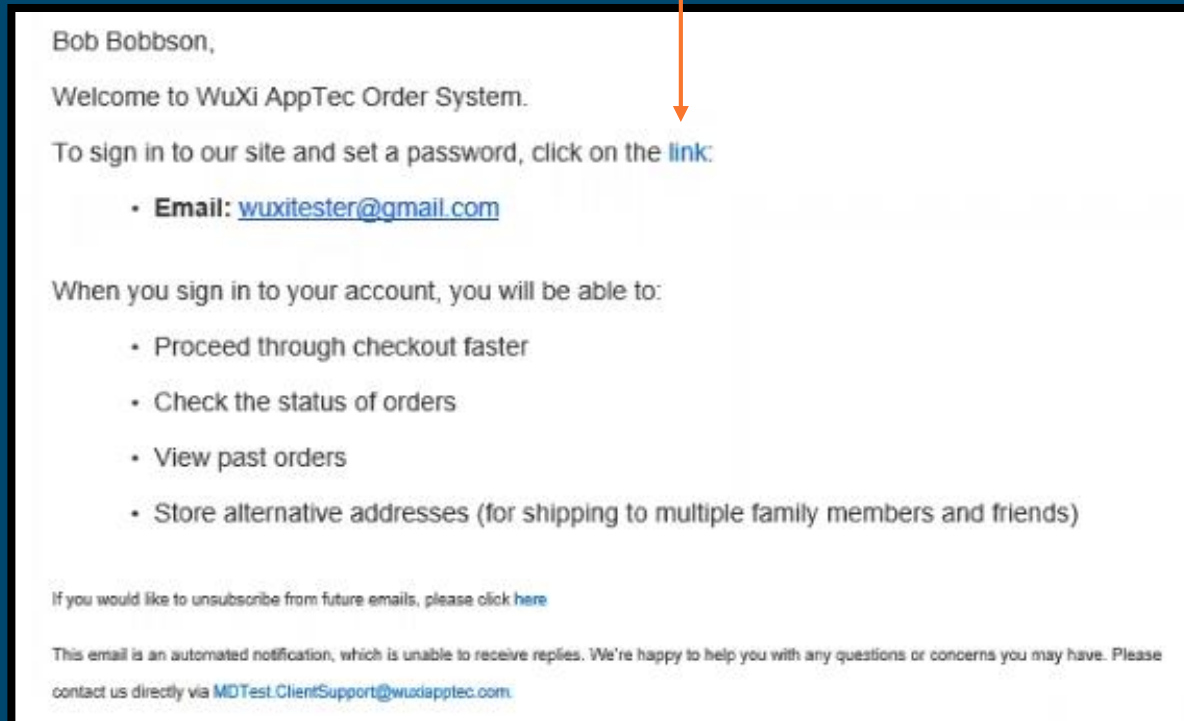
- Send an email to the WuXi AppTec Client Support Group Admin
MDTest.ClientSupport@wuxiapptec.com
- Send an email to your specific WuXi AppTec Business Development (BD) Manager

Requests are typically fulfilled within ~2 days.

Requesting Access to WOS

AFTER a new user account has been set up, the user will receive an email to set their password. Click the [link](#) option within the email to set a password.

Email Example:



Requesting Access to WOS

Users will complete the fields for New Password and confirmation of the new password.

药明康德
WuXi AppTec

Set a New Password

New Password *

.....

Password Strength: Strong

Confirm New Password *

.....

Set a New Password

The system provides information for password complexity/strength requirements.

Click "Set a New Password" to complete the password setup.

Requesting Access to WOS

Users will receive confirmation of a successful password update on the next screen.



✔ You updated your password.

Registered Customers

[Terms and Conditions](#)

Email *

Password *

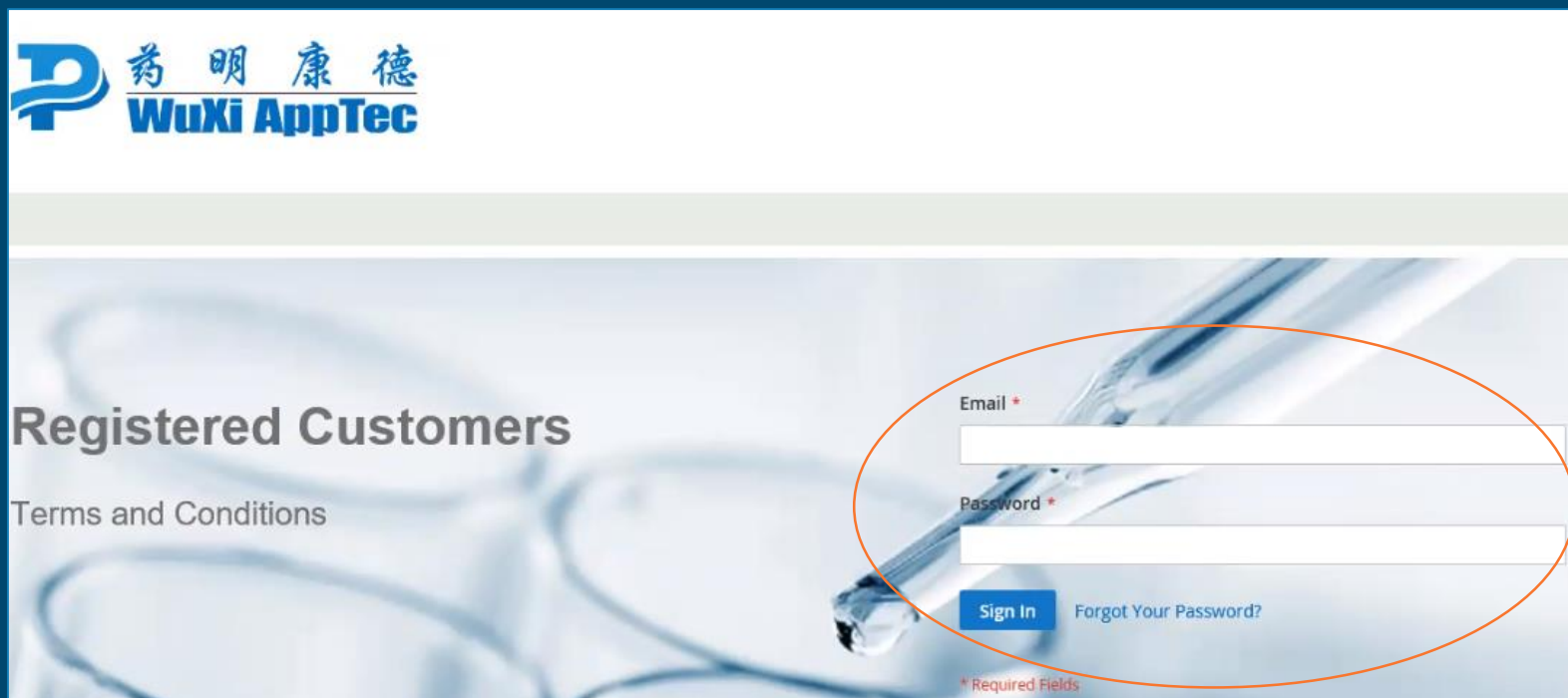
[Sign In](#)


[Forgot Your Password?](#)

* Required Fields

Logging Into and Out of WOS

The WOS portal is accessed via <https://wos.wuxiapptec.com/>



 药明康德
WuXi AppTec

Registered Customers
[Terms and Conditions](#)

Email *

Password *

[Sign In](#) [Forgot Your Password?](#)

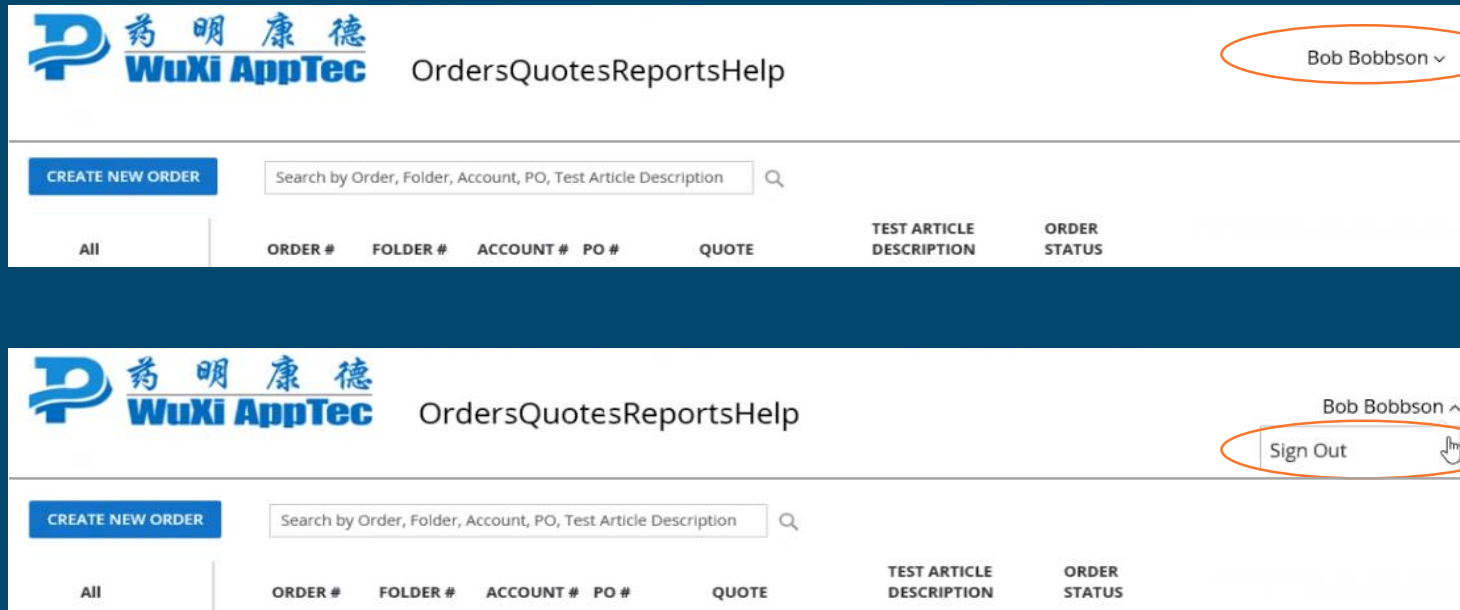
* Required Fields

Logging into WOS

- Complete the **Email** and **Password** fields, and then select **Sign In** to access the web portal.
- Use the **Forgot Your Password?** option if you cannot remember or need to reset your password.

Logging Into and Out of WOS

After logging in, users will see the main/home page.



Logging out of WOS

- First, select the username section to expand the dropdown list.
- Then, click **Sign Out**

Note: Closing the browser window does not guarantee user sign out. The Sign Out option should always be used to ensure proper exit from the portal.

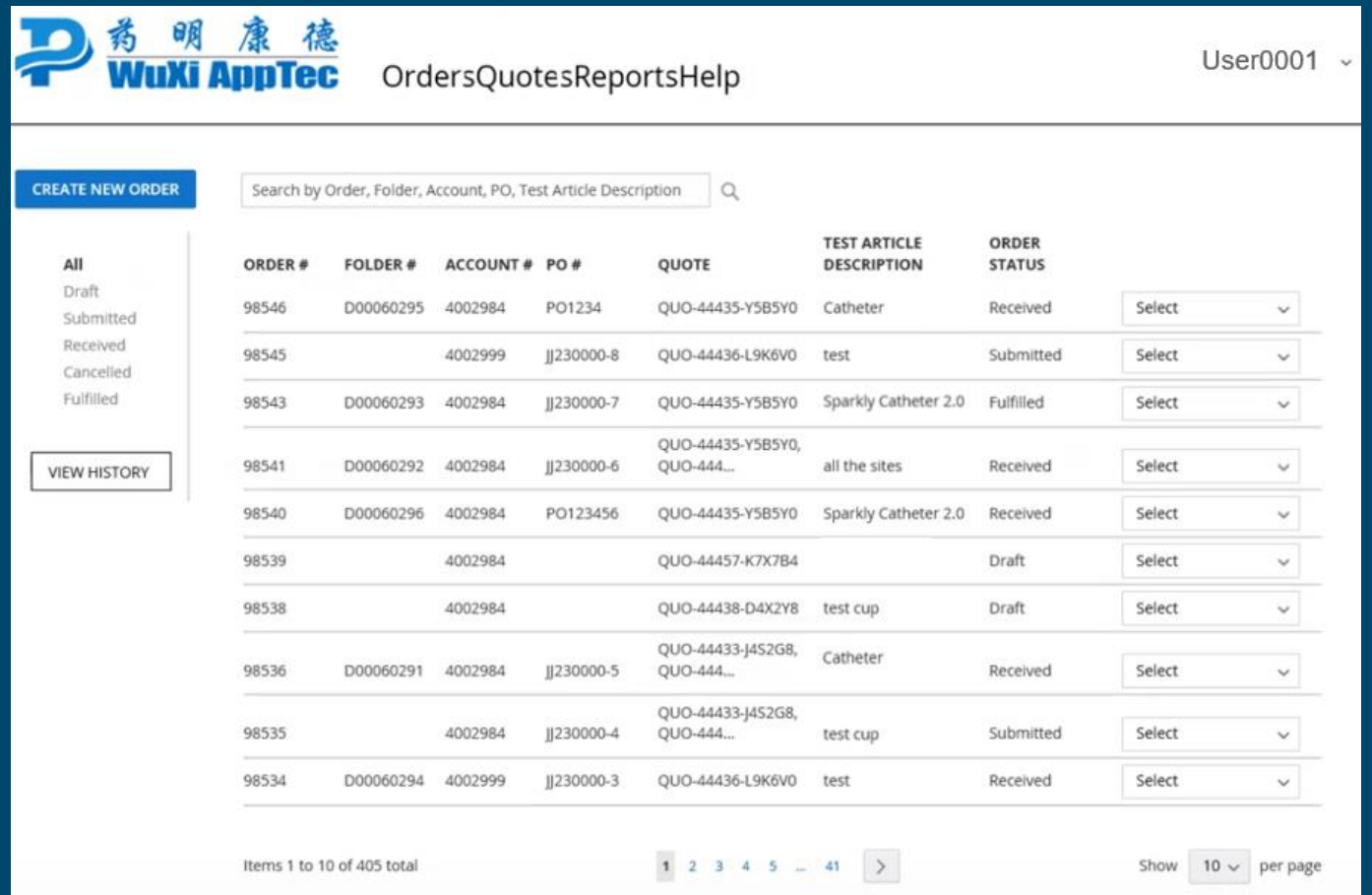
Logging Into and Out of WOS

Users will receive confirmation of successful sign out on the next screen.



Navigating the WOS Home Page

An example of the WOS Home Page is shown on the right. The next few slides will outline the features of this Home page.



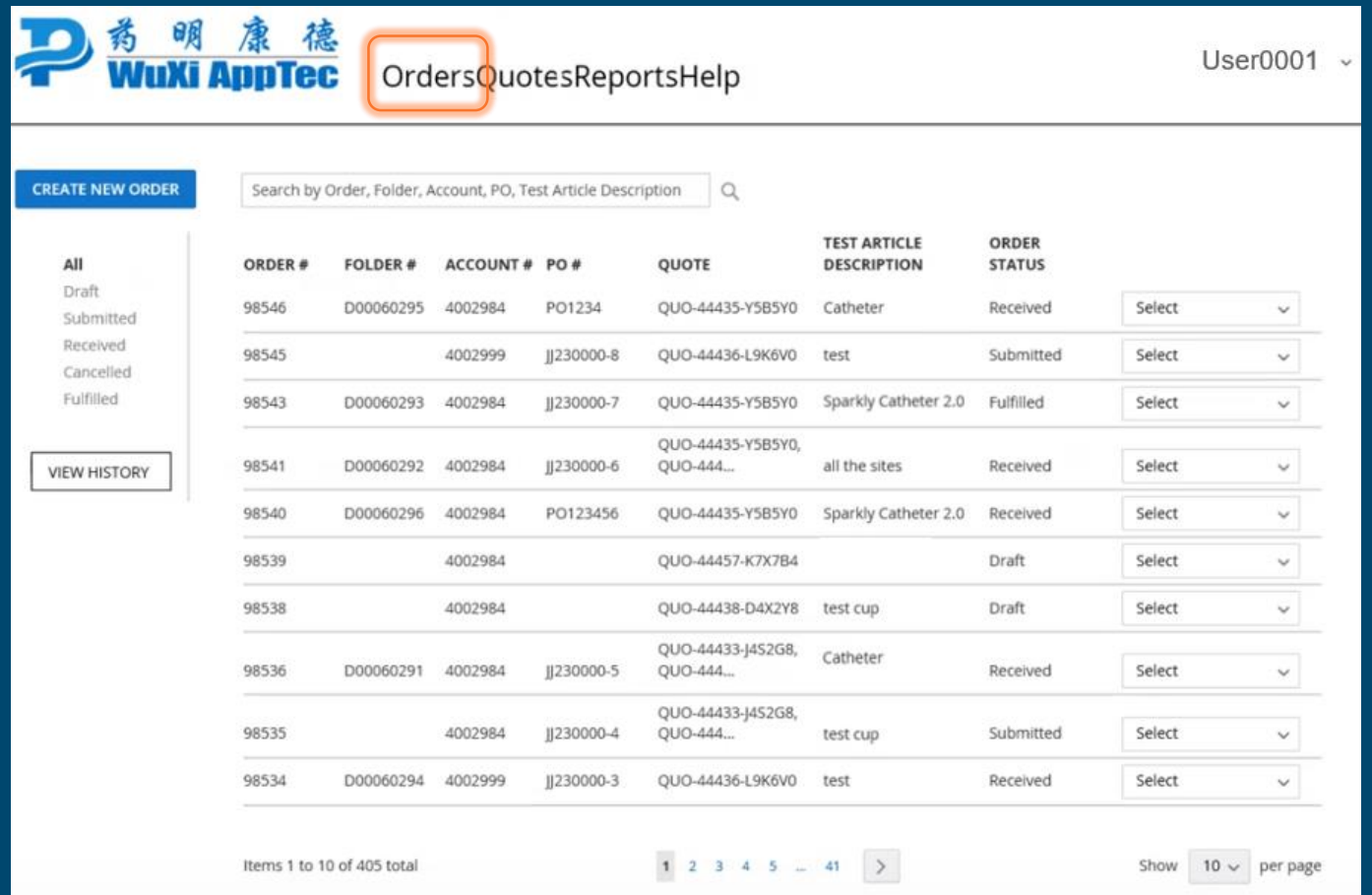
The screenshot displays the WOS Home Page interface. At the top, there is a navigation bar with the WuXi AppTec logo, the text "OrdersQuotesReportsHelp", and a user profile "User0001". Below the navigation bar, there is a "CREATE NEW ORDER" button and a search bar with the placeholder text "Search by Order, Folder, Account, PO, Test Article Description". On the left side, there is a sidebar with a list of filters: "All", "Draft", "Submitted", "Received", "Cancelled", and "Fulfilled". Below the filters is a "VIEW HISTORY" button. The main content area is a table with the following columns: "ORDER #", "FOLDER #", "ACCOUNT #", "PO #", "QUOTE", "TEST ARTICLE DESCRIPTION", "ORDER STATUS", and a "Select" dropdown menu. The table contains 10 rows of data. At the bottom of the table, there is a pagination bar showing "Items 1 to 10 of 405 total" and a "Show 10 per page" dropdown menu.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	Select
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	230000-5	QUO-44433-J452G8, QUO-444...	Catheter	Received	Select
98535		4002984	230000-4	QUO-44433-J452G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	230000-3	QUO-44436-L9K6V0	test	Received	Select

Navigating the WOS Home Page

Clicking **Orders** will navigate users to the orders page for their company. (The results are not specific to each user, so users will be able to see orders submitted by others within their company).

The image to the right shows an example of an Orders page for a company.



The screenshot displays the WOS Home Page interface. At the top left is the WuXi AppTec logo. To its right is a navigation menu with the following items: **Orders** (highlighted with an orange box), Quotes, Reports, and Help. On the far right, the user is identified as 'User0001'. Below the navigation menu is a search bar with the placeholder text 'Search by Order, Folder, Account, PO, Test Article Description'. On the left side, there is a sidebar with a 'CREATE NEW ORDER' button and a list of order statuses: All, Draft, Submitted, Received, Cancelled, and Fulfilled. Below this list is a 'VIEW HISTORY' button. The main content area contains a table of orders with the following columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, ORDER STATUS, and a dropdown menu for each row. The table lists 10 orders, with the first row being order 98546, folder D00060295, account 4002984, PO # PO1234, quote QUO-44435-Y5B5Y0, description Catheter, and status Received. The bottom of the page shows pagination information: 'Items 1 to 10 of 405 total' and a page navigation bar with buttons for 1, 2, 3, 4, 5, ..., 41, and a right arrow. To the right of the pagination is a 'Show 10 per page' dropdown menu.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	230000-5	QUO-44433-J452G8, QUO-444...	Catheter	Received	Select
98535		4002984	230000-4	QUO-44433-J452G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	230000-3	QUO-44436-L9K6V0	test	Received	Select

Navigating the WOS Home Page

Within the Orders page, users can filter results by order status.

- Draft: Order started but not submitted
- Submitted: Order submitted electronically via the portal
- Received: Order & sample(s) physically received by WuXi AppTec
- Cancelled: Order cancelled by client
- Fulfilled: Testing completed & final report(s) available

To filter results, select the desired status from the menu of options.

The screenshot shows the WuXi AppTec Orders page. At the top, there is a navigation bar with the WuXi AppTec logo, the text 'OrdersQuotesReportsHelp', and a user dropdown menu showing 'User0001'. Below the navigation bar is a search bar with the placeholder text 'Search by Order, Folder, Account, PO, Test Article Description'. To the left of the search bar is a 'CREATE NEW ORDER' button. Below the search bar is a filter menu with the following options: All, Draft, Submitted, Received, Cancelled, and Fulfilled. An orange arrow points from the 'VIEW HISTORY' button below the filter menu to the 'All' option in the filter menu. To the right of the filter menu is a table of orders with the following columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, ORDER STATUS, and a 'Select' dropdown menu. The table contains 10 rows of order data. At the bottom of the page, there is a pagination bar showing 'Items 1 to 10 of 405 total' and a 'Show 10 per page' dropdown menu.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	230000-5	QUO-44433-J452G8, QUO-444...	Catheter	Received	Select
98535		4002984	230000-4	QUO-44433-J452G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	230000-3	QUO-44436-L9K6V0	test	Received	Select

Navigating the WOS Home Page

Users can search for specific items with the search feature bar. Searches can be conducted via specific:

Order number

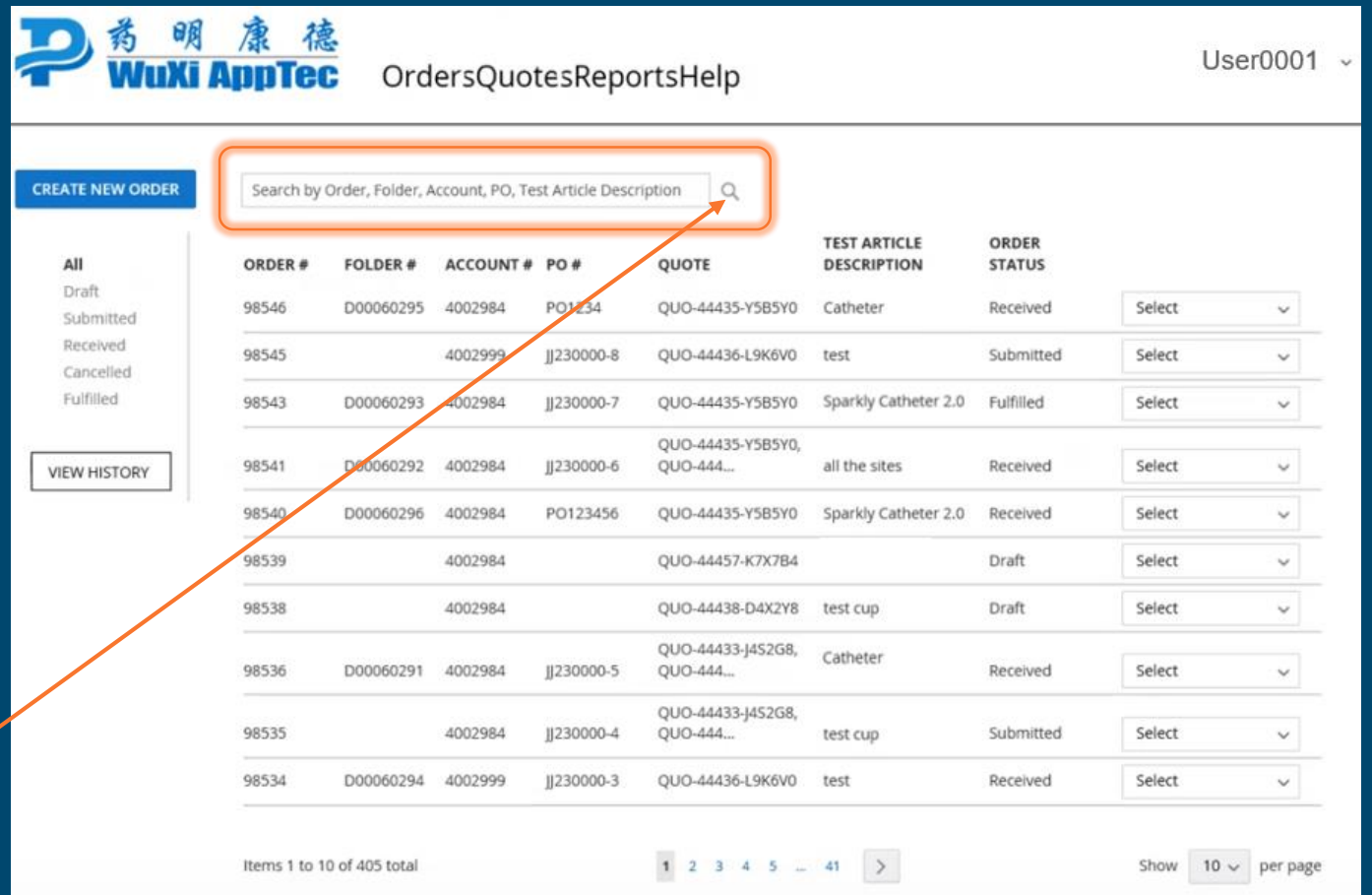
Folder number

Account number

Purchase Order (PO) number

Test Article Description

Click the magnifying glass icon to launch the search.



The screenshot shows the WuXi AppTec WOS Home Page. At the top left is the WuXi AppTec logo and navigation links: Orders, Quotes, Reports, Help. The user is logged in as User0001. A search bar is highlighted with an orange box and contains the text "Search by Order, Folder, Account, PO, Test Article Description". A magnifying glass icon is to the right of the search bar. Below the search bar is a table of orders with columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, ORDER STATUS, and a dropdown menu. The table contains 10 rows of order data. At the bottom of the page, it says "Items 1 to 10 of 405 total" and "Show 10 per page".

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	230000-5	QUO-44433-J452G8, QUO-444...	Catheter	Received	Select
98535		4002984	230000-4	QUO-44433-J452G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	230000-3	QUO-44436-L9K6V0	test	Received	Select

Navigating the WOS Home Page

Users can search for specific items with the search feature bar. Searches can be conducted via specific:

Order number

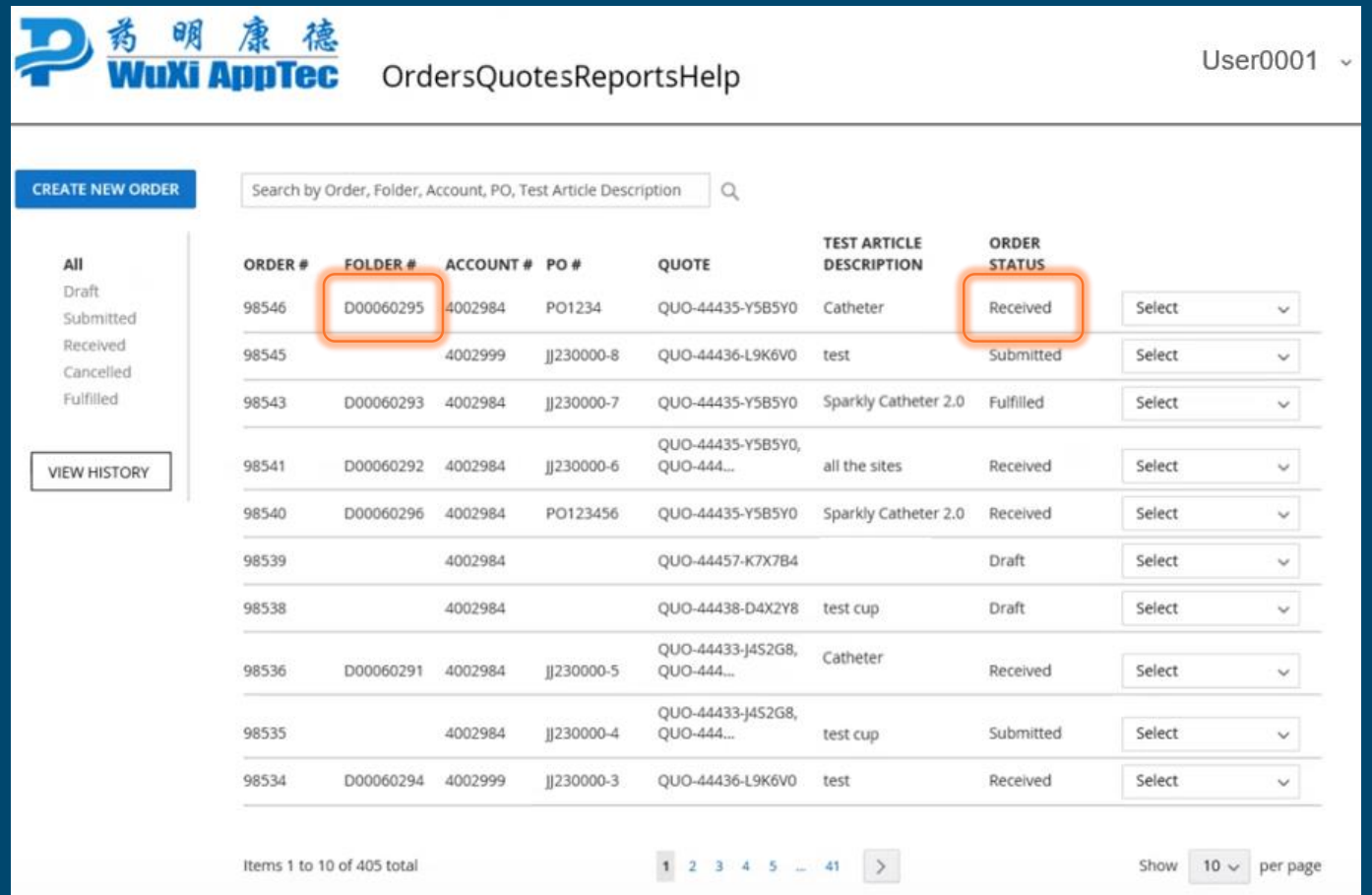
Folder number

Account number

Purchase Order (PO) number

Test Article Description

Note that folders numbers are only available AFTER items have been received by WuXi AppTec. Items with Draft or Submitted status will not have a folder number.



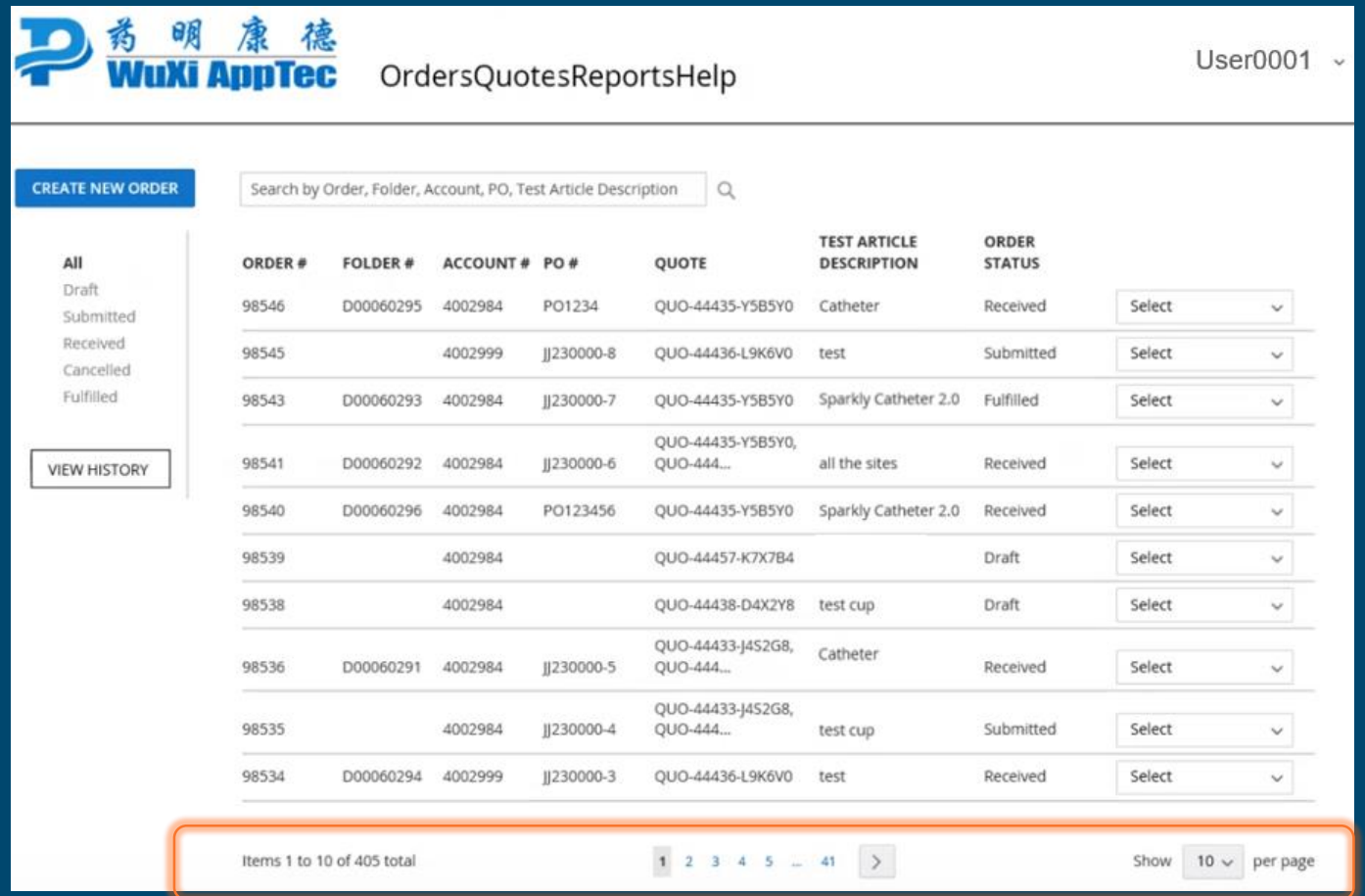
The screenshot displays the WuXi AppTec WOS Home Page. At the top, there is a navigation bar with the WuXi AppTec logo, the text "OrdersQuotesReportsHelp", and a user profile "User0001". Below the navigation bar is a search bar with the placeholder text "Search by Order, Folder, Account, PO, Test Article Description". A "CREATE NEW ORDER" button is located on the left side. A sidebar menu on the left lists order statuses: All, Draft, Submitted, Received, Cancelled, and Fulfilled. A "VIEW HISTORY" button is also present. The main content area features a table of orders with the following columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, and ORDER STATUS. The table contains 10 rows of data. The first row (ORDER # 98546) has a folder number "D00060295" and an order status of "Received", both of which are highlighted with orange boxes. The second row (ORDER # 98545) has a status of "Submitted". The third row (ORDER # 98543) has a status of "Fulfilled". The fourth row (ORDER # 98541) has a status of "Received". The fifth row (ORDER # 98540) has a status of "Received". The sixth row (ORDER # 98539) has a status of "Draft". The seventh row (ORDER # 98538) has a status of "Draft". The eighth row (ORDER # 98536) has a status of "Received". The ninth row (ORDER # 98535) has a status of "Submitted". The tenth row (ORDER # 98534) has a status of "Received". At the bottom of the page, there is a pagination bar showing "Items 1 to 10 of 405 total" and a "Show 10 per page" dropdown menu.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received
98545		4002999	230000-8	QUO-44436-L9K6V0	test	Submitted
98543	D00060293	4002984	230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled
98541	D00060292	4002984	230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received
98539		4002984		QUO-44457-K7X7B4		Draft
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft
98536	D00060291	4002984	230000-5	QUO-44433-J452G8, QUO-444...	Catheter	Received
98535		4002984	230000-4	QUO-44433-J452G8, QUO-444...	test cup	Submitted
98534	D00060294	4002999	230000-3	QUO-44436-L9K6V0	test	Received

Navigating the WOS Home Page

The ribbon at the bottom of the page shows information about the total number of items in the search.

It also provides options for users to jump between pages and to choose the number of results displayed on each page.

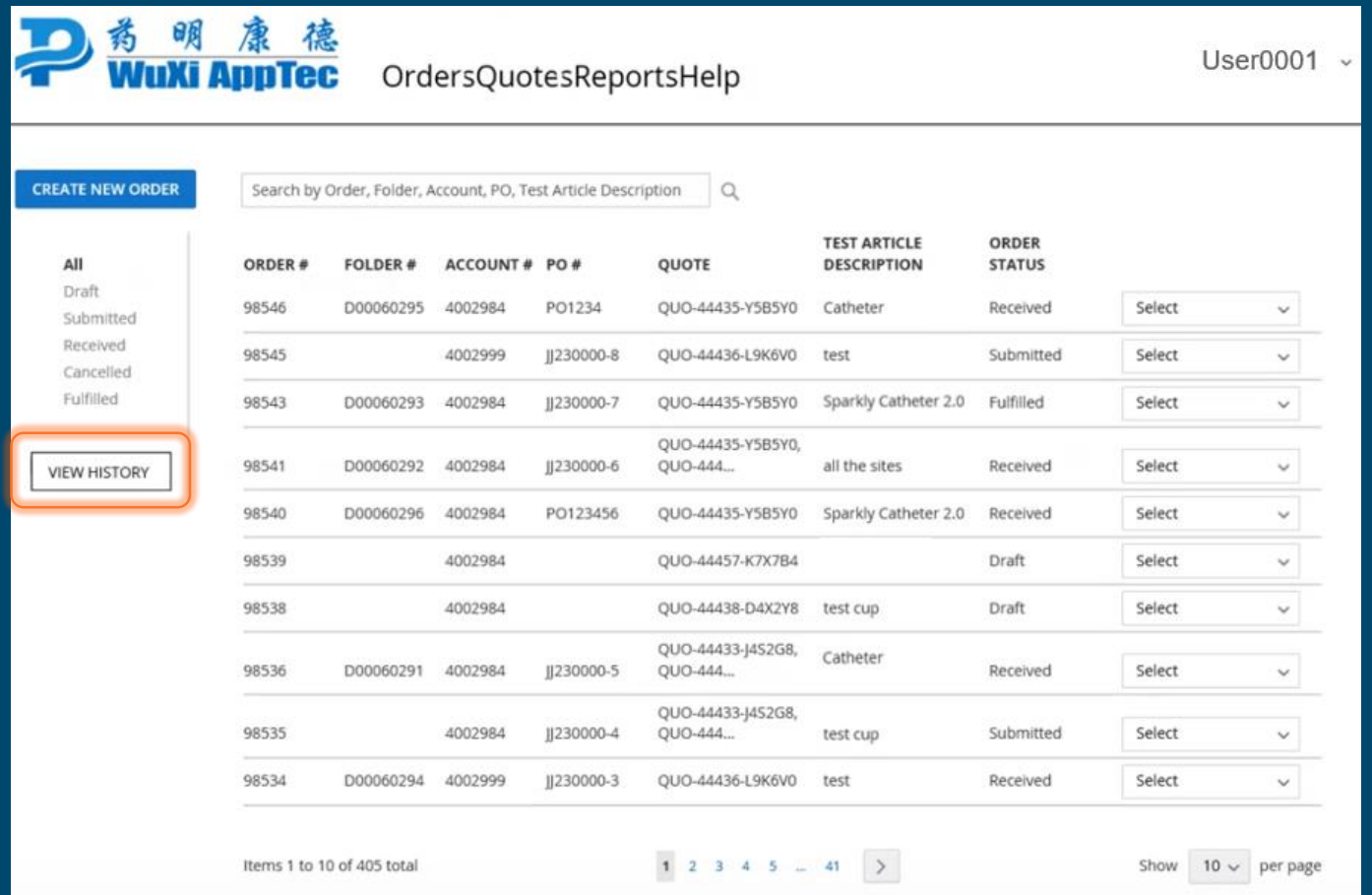


The screenshot displays the WuXi AppTec WOS Home Page. At the top, there is a navigation bar with the WuXi AppTec logo, the text "OrdersQuotesReportsHelp", and a user profile "User0001". Below the navigation bar, there is a search bar with the placeholder text "Search by Order, Folder, Account, PO, Test Article Description". To the left of the search bar, there is a "CREATE NEW ORDER" button. Below the search bar, there is a table with the following columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, ORDER STATUS, and a dropdown menu. The table contains 10 rows of data. Below the table, there is a "VIEW HISTORY" button. At the bottom of the page, there is a ribbon with the text "Items 1 to 10 of 405 total", a pagination control showing "1 2 3 4 5 ... 41" and a "Show 10 per page" control.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	230000-5	QUO-44433-J452G8, QUO-444...	Catheter	Received	Select
98535		4002984	230000-4	QUO-44433-J452G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	230000-3	QUO-44436-L9K6V0	test	Received	Select

Navigating the WOS Home Page

The “View History” button allows users to see current records for orders placed in WOS and historical records for orders not placed within the WOS system.



The screenshot shows the WuXi AppTec WOS Home Page. At the top left is the WuXi AppTec logo and navigation links: Orders, Quotes, Reports, Help. The user is logged in as User0001. A search bar is located below the navigation links. On the left side, there is a sidebar with a 'CREATE NEW ORDER' button and a list of order statuses: All, Draft, Submitted, Received, Cancelled, and Fulfilled. The 'VIEW HISTORY' button is highlighted with an orange box. The main content area displays a table of orders with columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, ORDER STATUS, and a dropdown menu. The table contains 10 rows of order data. At the bottom, there is a pagination control showing 'Items 1 to 10 of 405 total' and a 'Show 10 per page' option.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	230000-5	QUO-44433-J452G8, QUO-444...	Catheter	Received	Select
98535		4002984	230000-4	QUO-44433-J452G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	230000-3	QUO-44436-L9K6V0	test	Received	Select

Navigating the WOS Home Page

When the “View History” button is selected, results for older testing (not ordered in WOS) will populate on a new page. Data may be available as far back as 2008.

Clicking on a Project/Sample # result which is highlighted in blue, will open a new page with additional information about the Project/Sample.

Orders - View History

Select Search Clear Search

Sample Receipt Date Range (Optional) From To Sort By Project/Sample # ↑

Export Results to Excel

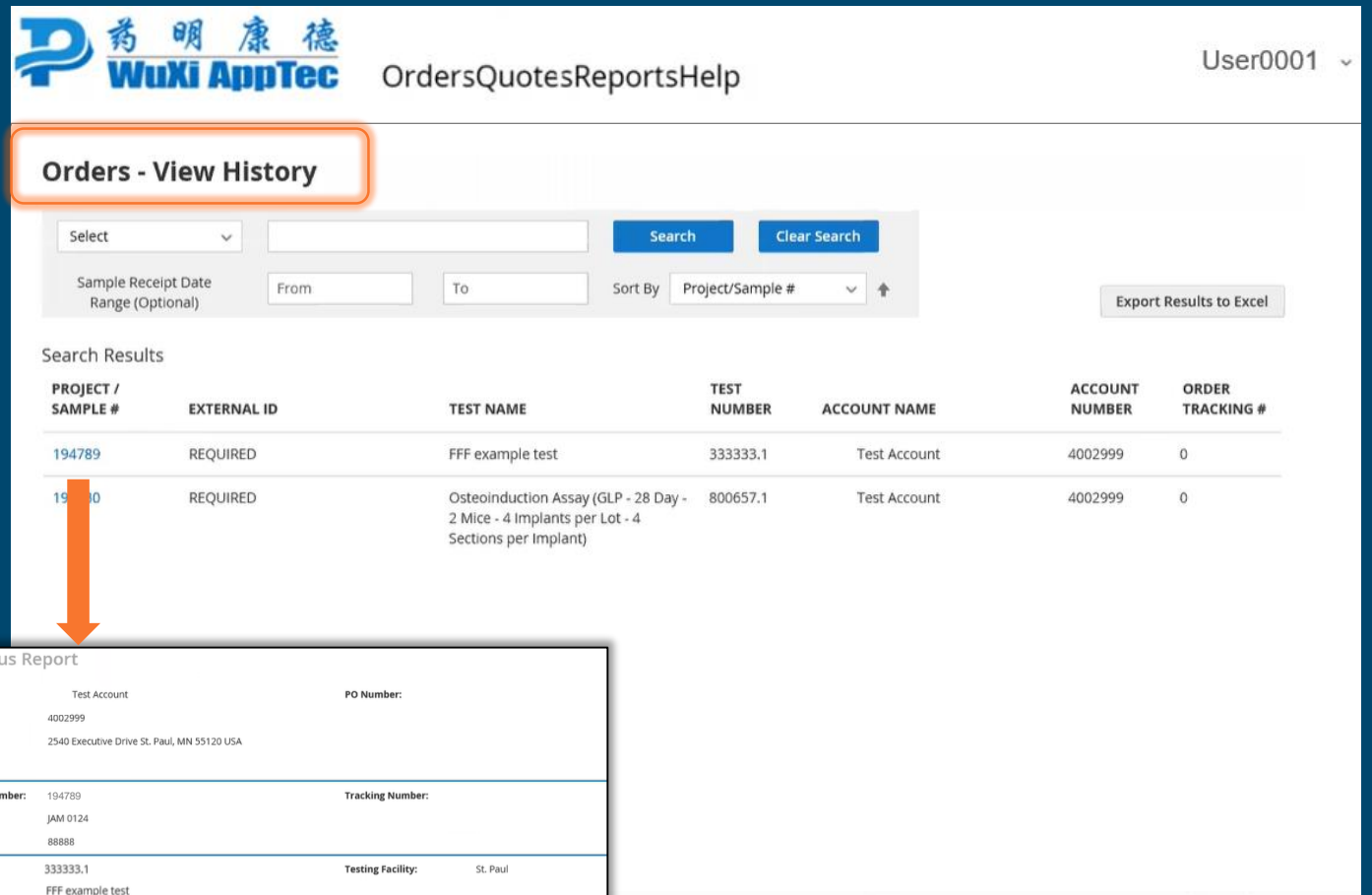
Search Results

PROJECT / SAMPLE #	EXTERNAL ID	TEST NAME	TEST NUMBER	ACCOUNT NAME	ACCOUNT NUMBER	ORDER TRACKING #
194789	REQUIRED	FFF example test	333333.1	Test Account	4002999	0
194430	REQUIRED	Osteoinduction Assay (GLP - 28 Day - 2 Mice - 4 Implants per Lot - 4 Sections per Implant)	800657.1	Test Account	4002999	0

Navigating the WOS Home Page

When the “View History” button is selected, results for older testing (not ordered in WOS) will populate on a new page. Data may be available as far back as 2008.

Clicking on a Project/Sample # result which is highlighted in blue, will open a new page with additional information about the Project/Sample.



Orders - View History

Select Search Clear Search

Sample Receipt Date Range (Optional) From To Sort By Project/Sample # ↑

Export Results to Excel

Search Results

PROJECT / SAMPLE #	EXTERNAL ID	TEST NAME	TEST NUMBER	ACCOUNT NAME	ACCOUNT NUMBER	ORDER TRACKING #
194789	REQUIRED	FFF example test	333333.1	Test Account	4002999	0
194789	REQUIRED	Osteoinduction Assay (GLP - 28 Day - 2 Mice - 4 Implants per Lot - 4 Sections per Implant)	800657.1	Test Account	4002999	0

Project Status Report

Account Name: Test Account PO Number:

Account Number: 4002999

Address: 2540 Executive Drive St. Paul, MN 55120 USA

Contact Person:

Project/Accession Number: 194789 Tracking Number:

Test Article: JAM 0124

Lot Number: 8888

Test Code: 333333.1 Testing Facility: St. Paul

Test Name: FFF example test

Turnaround Time: 1

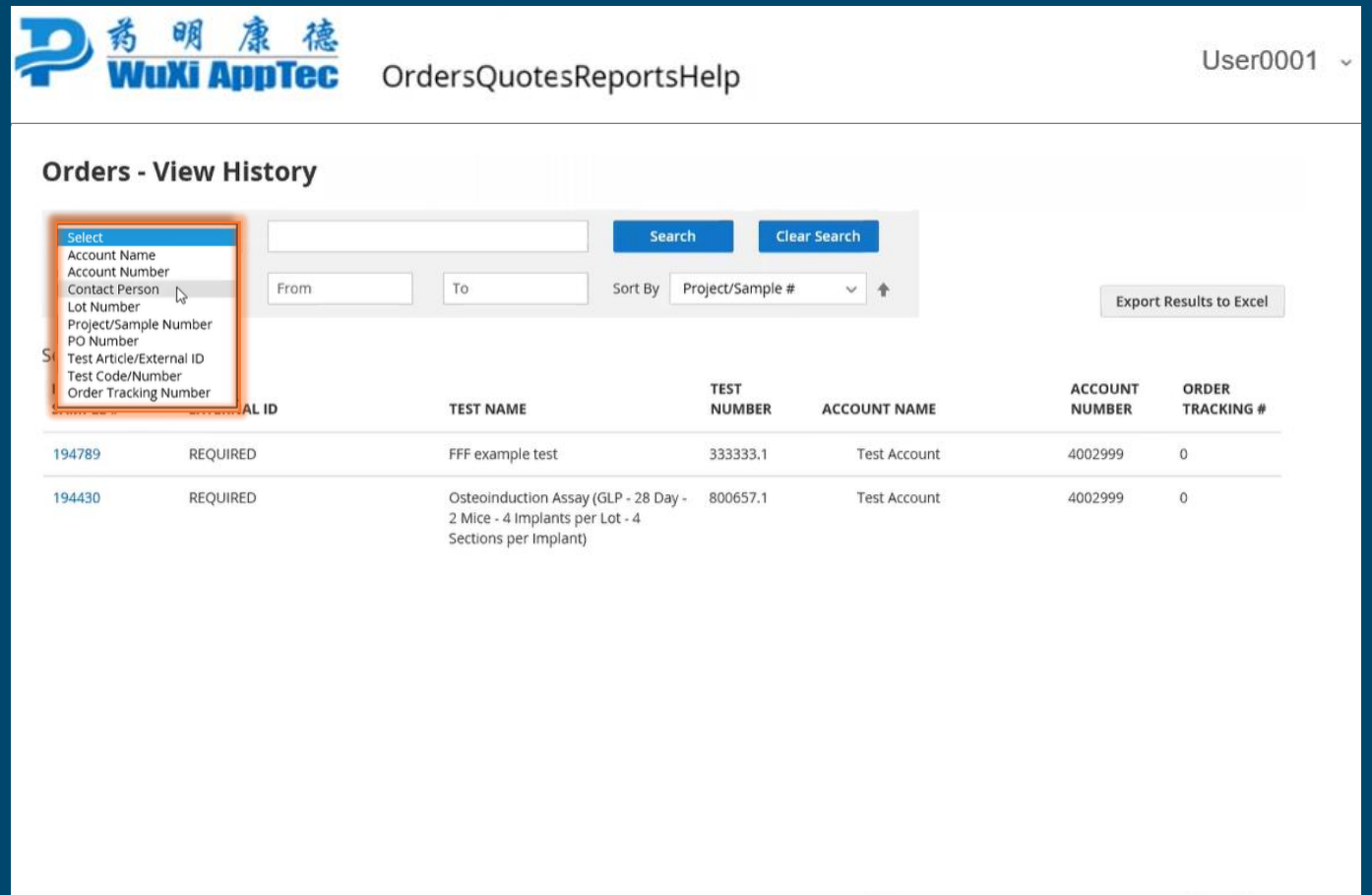
Receipt Date: 01/24/2015 Est Final Date: 03/07/2015 Report Sent Date: 01/24/2015

The data displayed is current as of the last update. Data is updated at the close of business each day.

Navigating the WOS Home Page

Users can search or filter results with the available fields on the page.

Click the **Select** dropdown to choose the type of search.



WuXi AppTec OrdersQuotesReportsHelp User0001

Orders - View History

Select

- Account Name
- Account Number
- Contact Person
- Lot Number
- Project/Sample Number
- PO Number
- Test Article/External ID
- Test Code/Number
- Order Tracking Number

Search Clear Search

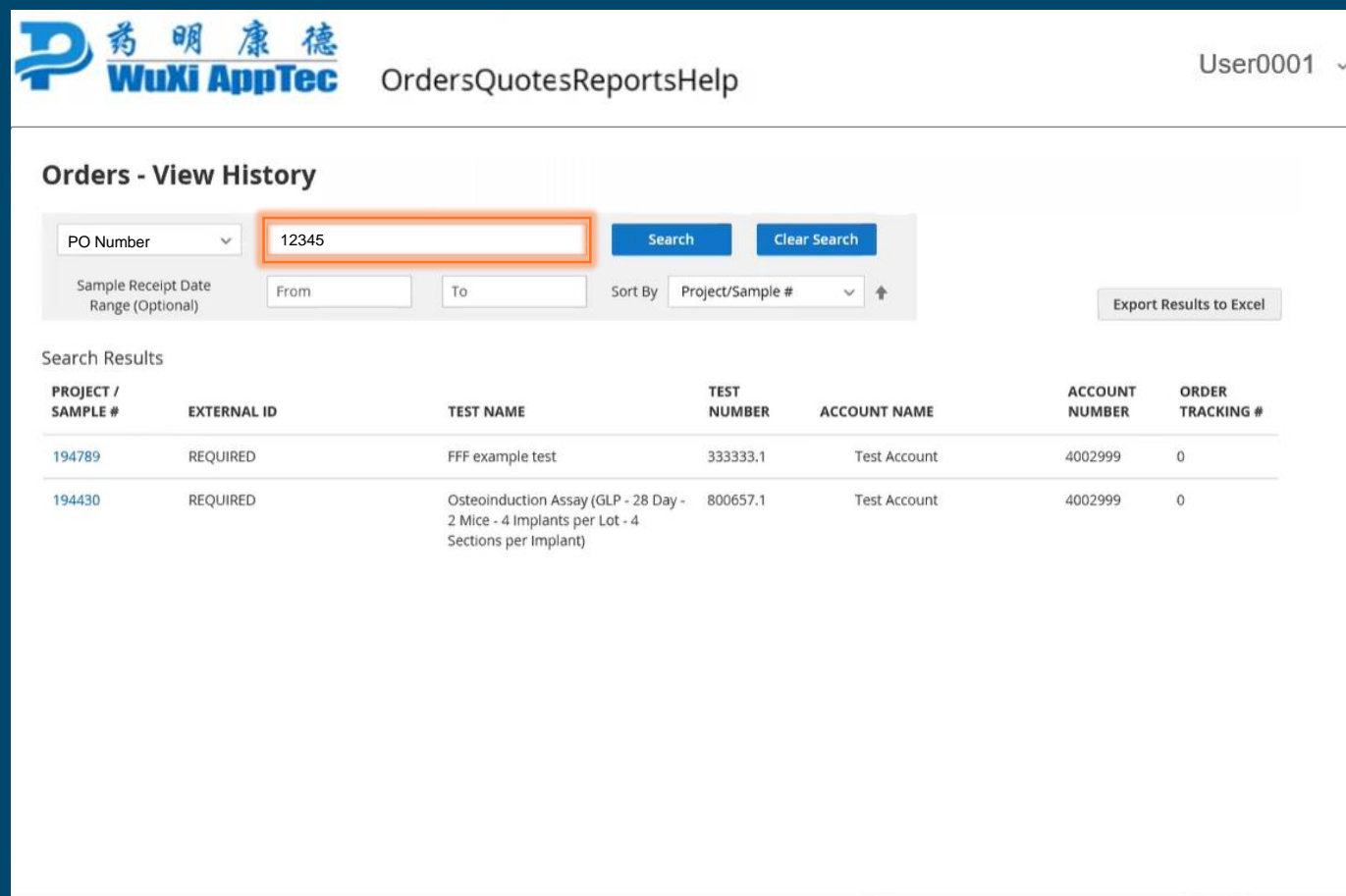
From To Sort By Project/Sample # ↑

Export Results to Excel

ORDER ID	TEST NAME	TEST NUMBER	ACCOUNT NAME	ACCOUNT NUMBER	ORDER TRACKING #	
194789	REQUIRED	FFF example test	333333.1	Test Account	4002999	0
194430	REQUIRED	Osteoinduction Assay (GLP - 28 Day - 2 Mice - 4 Implants per Lot - 4 Sections per Implant)	800657.1	Test Account	4002999	0

Navigating the WOS Home Page

Then, enter the specific search criteria in the search field and click “Search”.



药明康德
WuXi AppTec

Orders Quotes Reports Help

User0001

Orders - View History

PO Number: 12345 [Search](#) [Clear Search](#)

Sample Receipt Date Range (Optional): From: To: Sort By: Project/Sample # [Export Results to Excel](#)

Search Results

PROJECT / SAMPLE #	EXTERNAL ID	TEST NAME	TEST NUMBER	ACCOUNT NAME	ACCOUNT NUMBER	ORDER TRACKING #
194789	REQUIRED	FFF example test	333333.1	Test Account	4002999	0
194430	REQUIRED	Osteoinduction Assay (GLP - 28 Day - 2 Mice - 4 Implants per Lot - 4 Sections per Implant)	800657.1	Test Account	4002999	0

Navigating the WOS Home Page

You can also add Sample Receipt date ranges to your search, sort by various categories, and export results to Excel.

OrdersQuotesReportsHelp User0001

Orders - View History

PO Number: 12345 Search Clear Search

Sample Receipt Date Range (Optional): From To

Sort By: Project/Sample #

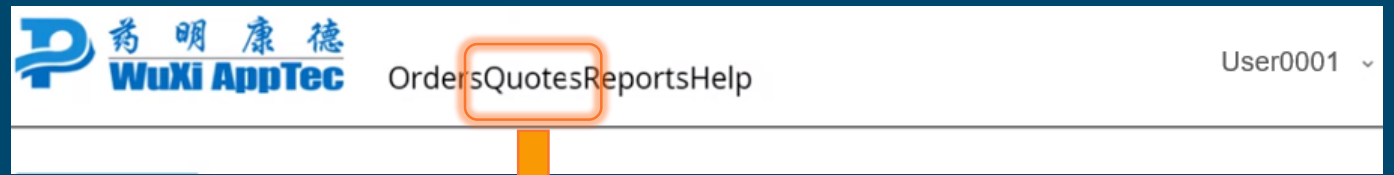
Export Results to Excel

Search Results

PROJECT / SAMPLE #	EXTERNAL ID	TEST NAME	ACCOUNT NUMBER	ORDER TRACKING #
194789	REQUIRED	FFF example test	333333.1	0
194430	REQUIRED	Osteoinduction Assay (GLP - 28 Day - 2 Mice - 4 Implants per Lot - 4 Sections per Implant)	800657.1	0

Navigating the WOS Home Page

Clicking **Quotes** on the home page will navigate users to a list of their company's quotes.



Active quotes will be listed on this page and can be viewed by clicking on the blue hyperlinked Quote #.

If an active quote cannot be opened, contact your Business Development Manager or email MDTest.ClientSupport@wuxiapptec.com.

When quotes *expire*, they will disappear from the list of options.

CREATE NEW ORDER Search

QUOTE#	ACCOUNT#	START DATE	EXPIRATION DATE	QUOTE CONTACT	PROJECT	TEST ARTICLE
QUO-44433-J4S2G8	4002984	02 Mar 2021	31 Dec 2021	Britney Bartel		
QUO-44435-Y5B5Y0	4002984	12 Jan 2021	31 Dec 2021	Jessica McEwen		
QUO-44438-D4X2Y8	4002984	07 Apr 2021	31 Dec 2021	Ted Vesey	ATL and STP Testing	
QUO-44449-N9J8V4	4002984	13 Apr 2021	31 Dec 2021	Ted Vesey		
QUO-44457-K7X7B4	4002984	31 Aug 2021	31 Dec 2021	Stella Alcantara		
QUO-44458-J2S5F2	4002984	04 May 2021	31 Dec 2021	Bob Smith		
QUO-44461-F9G9C4	4002984	30 Jun 2021	31 Dec 2021	A Vesey		
QUO-44469-M3D6G2	4002984	20 Sep 2021	31 Dec 2021	Stella Alcantara	INTERNAL	Orange Patches
QUO-44473-N6L7B0	4002984	13 Sep 2021	31 Dec 2021	Ted Vesey		
QUO-44474-B3Y5V3	4002984	15 Sep 2021	31 Dec 2021	Stella Alcantara	EM	

Items 1 to 10 of 37 total 1 2 3 4 > Show 10 per page

Navigating the WOS Home Page

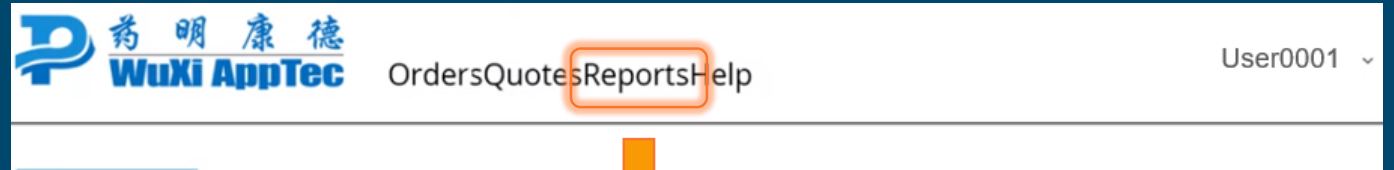
Clicking **Reports** will navigate users to a list of their company's reports.

This list will **ONLY** show report info for test orders placed within the WOS 3.0 system.

Click the report number to download the final report.

Reports will be maintained in WOS for 10 years.

Reports will no longer be emailed as attachments and will be downloaded directly from WOS in the Reports tab.



ORDER #	SAMPLE #	TEST CODE	TEST ARTICLE DESCRIPTION	LOT #(s)	REPORT TYPE	PRIMARY CONTACT	DATE UPLOADED	REPORT #
98864	D00060413001	C54321	Example		Final	Mark McNairy	10/01/2021	1362
98555	D00060299001	9017700.1	Example		Final	Stella Alcantara	09/30/2021	1352
98555	D00060299001	9008547.1	Example		Final	Stella Alcantara	09/30/2021	1358
98555	D00060299001	9107015.1	Example		Final	Stella Alcantara	09/30/2021	1356
98674	D00060335002	9008547.1	Example		Final	Jessica McEwen	09/30/2021	1341
98854	D00060411001	C54321	Example		Final	Mark McNairy	09/29/2021	1361
98840	D00060406001	400700.4	Example	2021_27Sep	Final	Stella Alcantara	09/28/2021	1355
98840	D00060406002	400700.4	Example	2022_27Sep	Final	Stella Alcantara	09/28/2021	1355
98840	D00060406003	400700.4	Example	2023_27Sep	Final	Stella Alcantara	09/28/2021	1355
98557	B00070369001	200040.1	Example		Final	Jessica McEwen	09/28/2021	1324

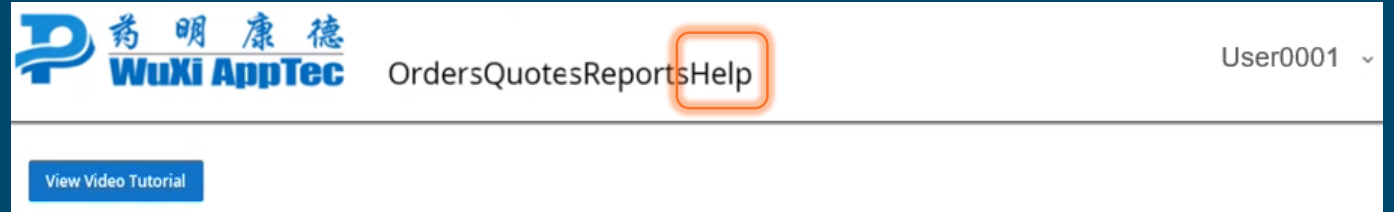
Items 1 to 10 of 119 total

1 2 3 4 5 ... 12 >

Show 10 per page

Navigating the WOS Home Page

(Main Menu)



Clicking **Help** will navigate users to the help screen.

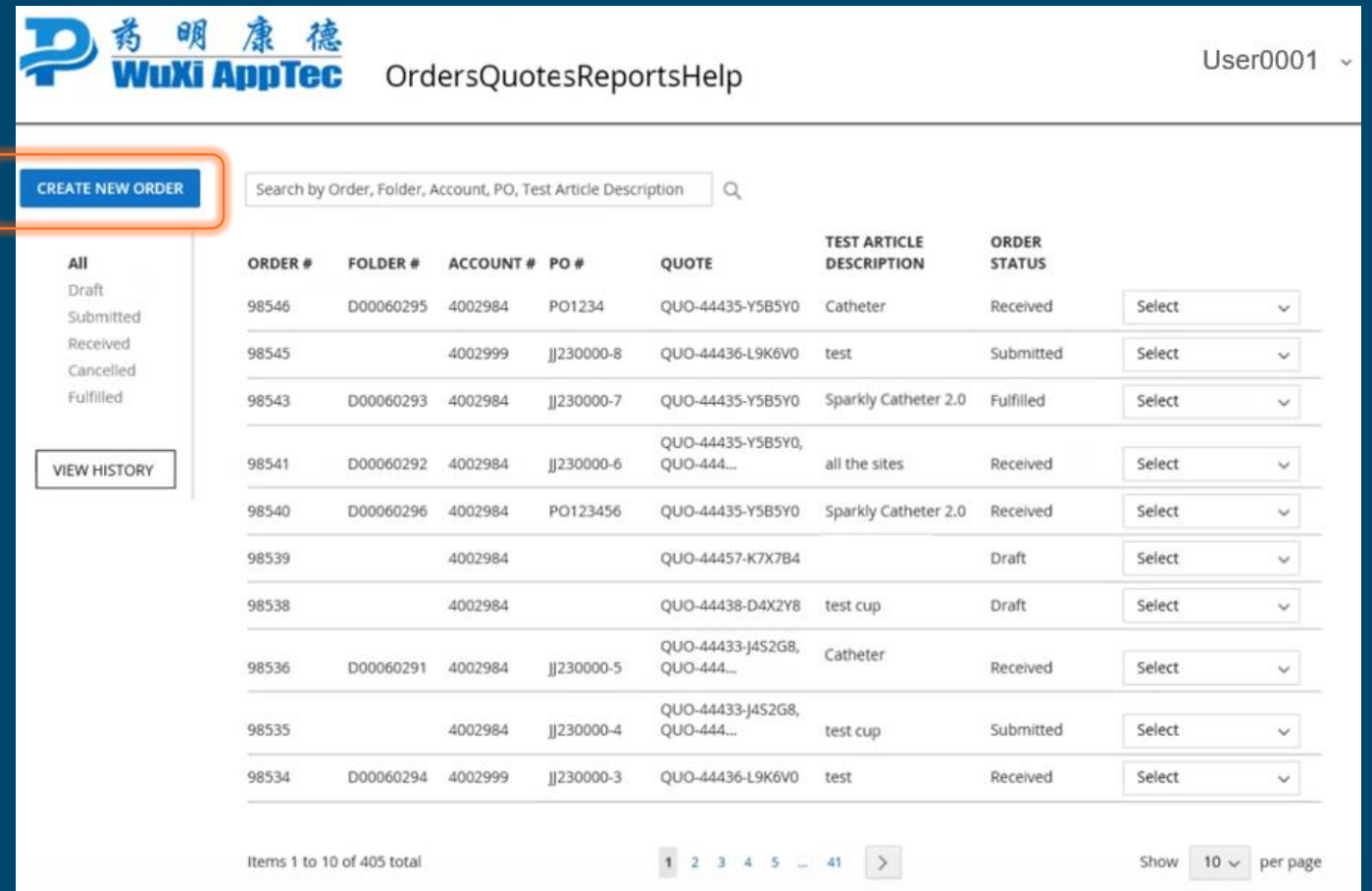
This tab is currently under construction and updated content will be added with future version releases.

The current content contains a tutorial video for the WOS 2.1 software version, which may be helpful for providing a brief overview of the main functionality of the WOS 3.0 software system. (Some screens contain slightly different formatting. However, the overall ordering process remains relatively unchanged).



Creating a New Order in WOS

Users will create new orders by selecting the CREATE NEW ORDER option from the Orders page.



WuXi AppTec OrdersQuotesReportsHelp User0001

CREATE NEW ORDER

Search by Order, Folder, Account, PO, Test Article Description

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	230000-5	QUO-44433-J452G8, QUO-444...	Catheter	Received	Select
98535		4002984	230000-4	QUO-44433-J452G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	230000-3	QUO-44436-L9K6V0	test	Received	Select

VIEW HISTORY

Items 1 to 10 of 405 total

1 2 3 4 5 ... 41 >

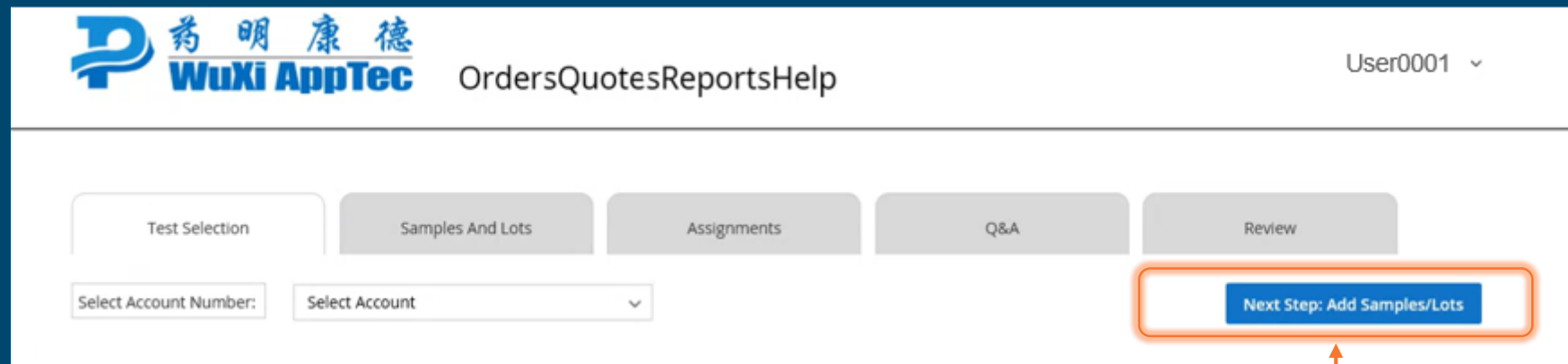
Show 10 per page

Creating a New Order in WOS (Saving in-progress work)

WARNING!!!

While creating orders, data will not automatically save within the order tabs.

There are 2 options to save your in-progress work in the system.



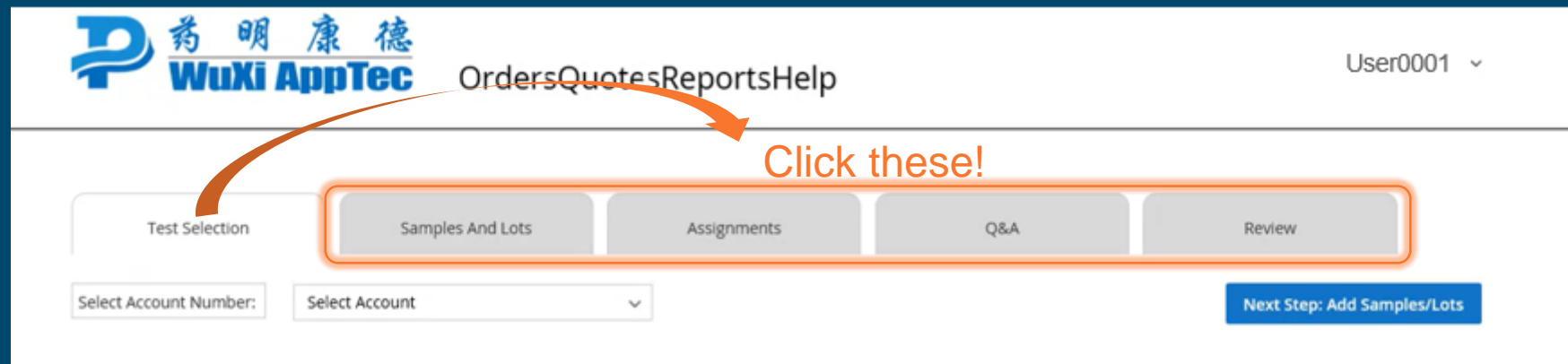
Option #1 - Click here to save!

This option is found at the top AND bottom of each order tab section.

Creating a New Order in WOS (Saving in-progress work)

Option #2 - Click on a different order tab

For example, if you are currently working in the “Test Selection” tab, as shown below, clicking on any of the other order tab options will save your in-progress work.

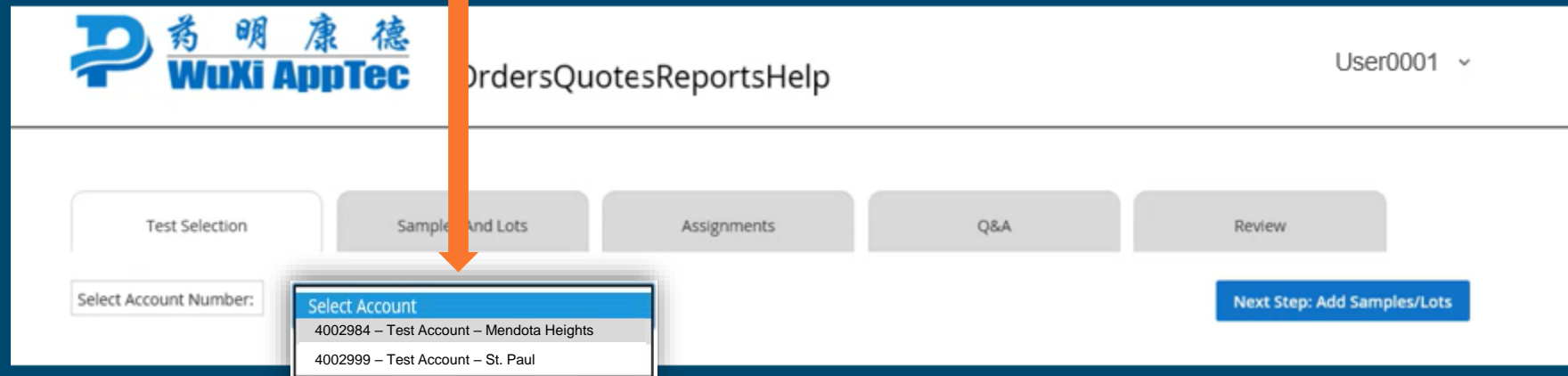
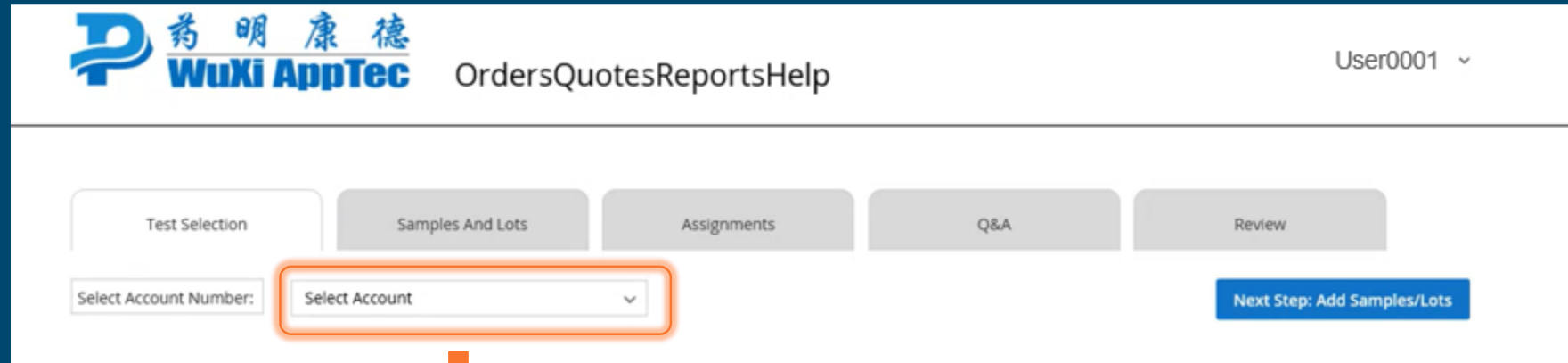


Do NOT click your internet browser’s back button to transition back to a previous tab, as you will lose any data entered into the tab, if not already saved.

Creating a New Order in WOS (Test Selection Tab)

Use the Select Account dropdown to choose the appropriate client account number.

If the user is only assigned to one account, this step will not be necessary, as the account number will be automatically populated when logging in.



Creating a New Order in WOS (Test Selection Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

Select Account Number: 4002984 - Test Account - Mendota Heights

Next Step: Add Samples/Lots

Search By Sort and Filter

Test Code, Description, or Type | Sort By | Apply Search | Clear Search

Tests on Order

Active Quotes - Select a Quote for your Order

Quote Number	Quote Contact	Start Date	Expiration Date
QUO-44433-J4S2G8-3	Bob Smith	03/02/2021	12/31/2021
QUO-44435-Y5B5Y0-0	Bob Smith	01/12/2021	12/31/2021
QUO-44438-D4X2Y8-2	Bob Smith	04/07/2021	12/31/2021
QUO-44449-N9J8V4-0	Bob Smith	04/13/2021	12/31/2021
QUO-44457-K7X7B4-1	Bob Smith	05/03/2021	12/31/2021
QUO-44458-J2S5F2-0	Bob Smith	05/04/2021	12/31/2021
QUO-44461-F9G9C4-0	Bob Smith	06/30/2021	12/31/2021

Note: TAT starts when sample is received and ready for testing

Next Step: Add Samples/Lots

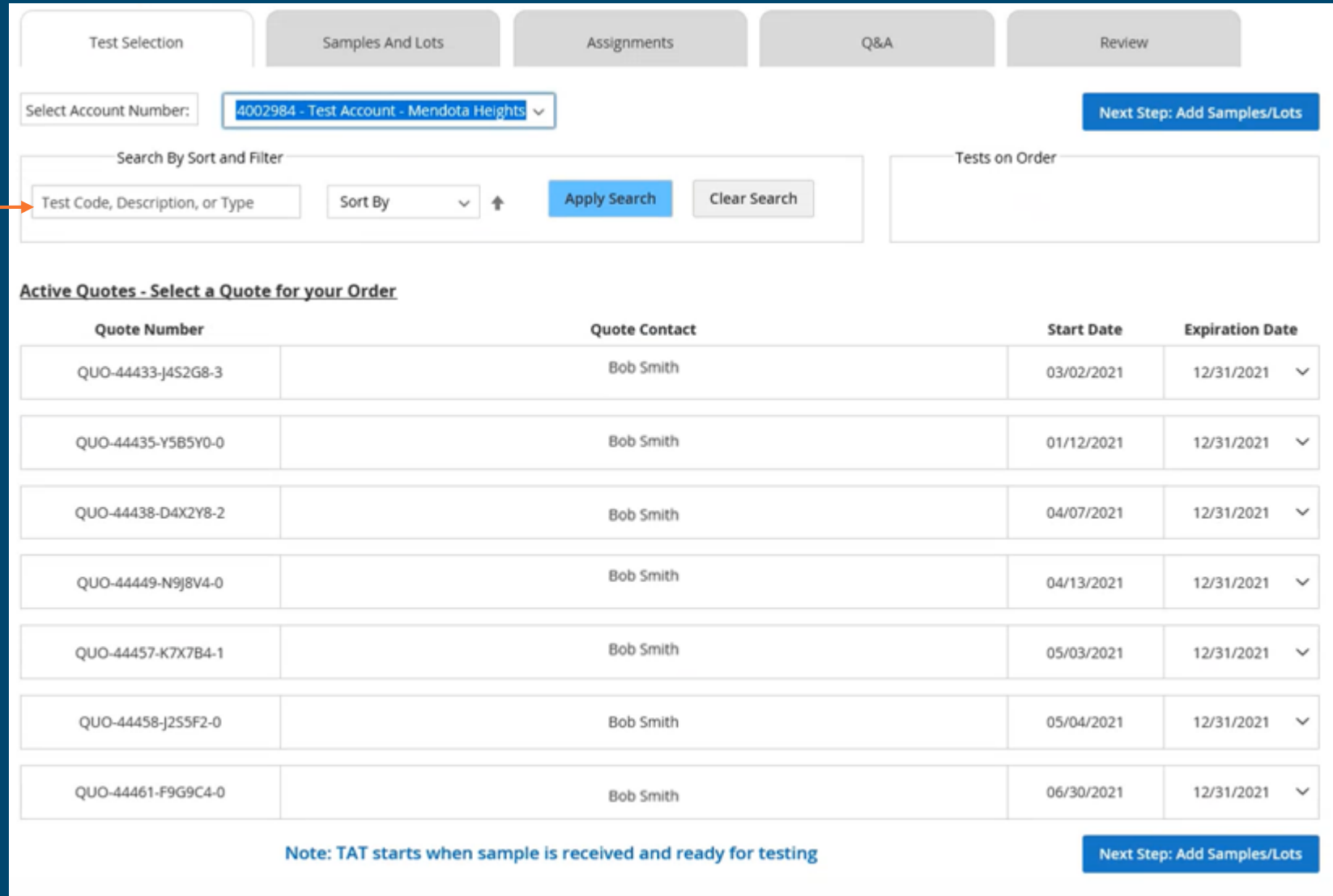
All **active** Quotes for the client account will appear.

New Quote requests must be submitted to your Business Development (BD) Manager, and will be added to the Client portal after creation.

Creating a New Order in WOS (Test Selection Tab)

The search bar may be used to sort or filter by:

- Test Code
- Test Description
- Test Type



The screenshot shows the 'Test Selection' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection' (active), 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below the tabs, there is a 'Select Account Number:' dropdown menu with '4002984 - Test Account - Mendota Heights' selected. To the right is a blue button labeled 'Next Step: Add Samples/Lots'. Below this is a 'Search By Sort and Filter' section with a search input field containing 'Test Code, Description, or Type', a 'Sort By' dropdown menu, an 'Apply Search' button, and a 'Clear Search' button. To the right of the search section is a 'Tests on Order' box. Below the search section is a table titled 'Active Quotes - Select a Quote for your Order'. The table has four columns: 'Quote Number', 'Quote Contact', 'Start Date', and 'Expiration Date'. There are seven rows of quotes, all with 'Bob Smith' as the contact. At the bottom, there is a note: 'Note: TAT starts when sample is received and ready for testing' and another blue button labeled 'Next Step: Add Samples/Lots'.

Quote Number	Quote Contact	Start Date	Expiration Date
QUO-44433-J4S2G8-3	Bob Smith	03/02/2021	12/31/2021
QUO-44435-Y5B5Y0-0	Bob Smith	01/12/2021	12/31/2021
QUO-44438-D4X2Y8-2	Bob Smith	04/07/2021	12/31/2021
QUO-44449-N9J8V4-0	Bob Smith	04/13/2021	12/31/2021
QUO-44457-K7X7B4-1	Bob Smith	05/03/2021	12/31/2021
QUO-44458-J2S5F2-0	Bob Smith	05/04/2021	12/31/2021
QUO-44461-F9G9C4-0	Bob Smith	06/30/2021	12/31/2021

Creating a New Order in WOS (Test Selection Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

Select Account Number: 4002984 - Test Account - Mendota Heights

Next Step: Add Samples/Lots

Search By Sort and Filter

Test Code, Description, or Type | Sort By | Apply Search | Clear Search

Tests on Order

Active Quotes - Select a Quote for your Order

Quote Number	Quote Contact	Start Date	Expiration Date
QUO-44433-J4S2G8-3	Bob Smith	03/02/2021	12/31/2021
QUO-44435-Y5B5Y0-0	Bob Smith	01/12/2021	12/31/2021
QUO-44438-D4X2Y8-2	Bob Smith	04/07/2021	12/31/2021
QUO-44449-N9J8V4-0	Bob Smith	04/13/2021	12/31/2021
QUO-44457-K7X7B4-1	Bob Smith	05/03/2021	12/31/2021
QUO-44458-J2S5F2-0	Bob Smith	05/04/2021	12/31/2021
QUO-44461-F9G9C4-0	Bob Smith	06/30/2021	12/31/2021

Note: TAT starts when sample is received and ready for testing

Next Step: Add Samples/Lots

Click the Quote Number to expand the list of test codes for each quote.

Note: Multiple Quote Number sections can be expanded at once, if necessary, to add appropriate testing for your order.

Click the Quote Number again to collapse the list, if needed.

Creating a New Order in WOS (Test Selection Tab)

The expanded Test Code list provides clients with the essential information for each test within the Quote.

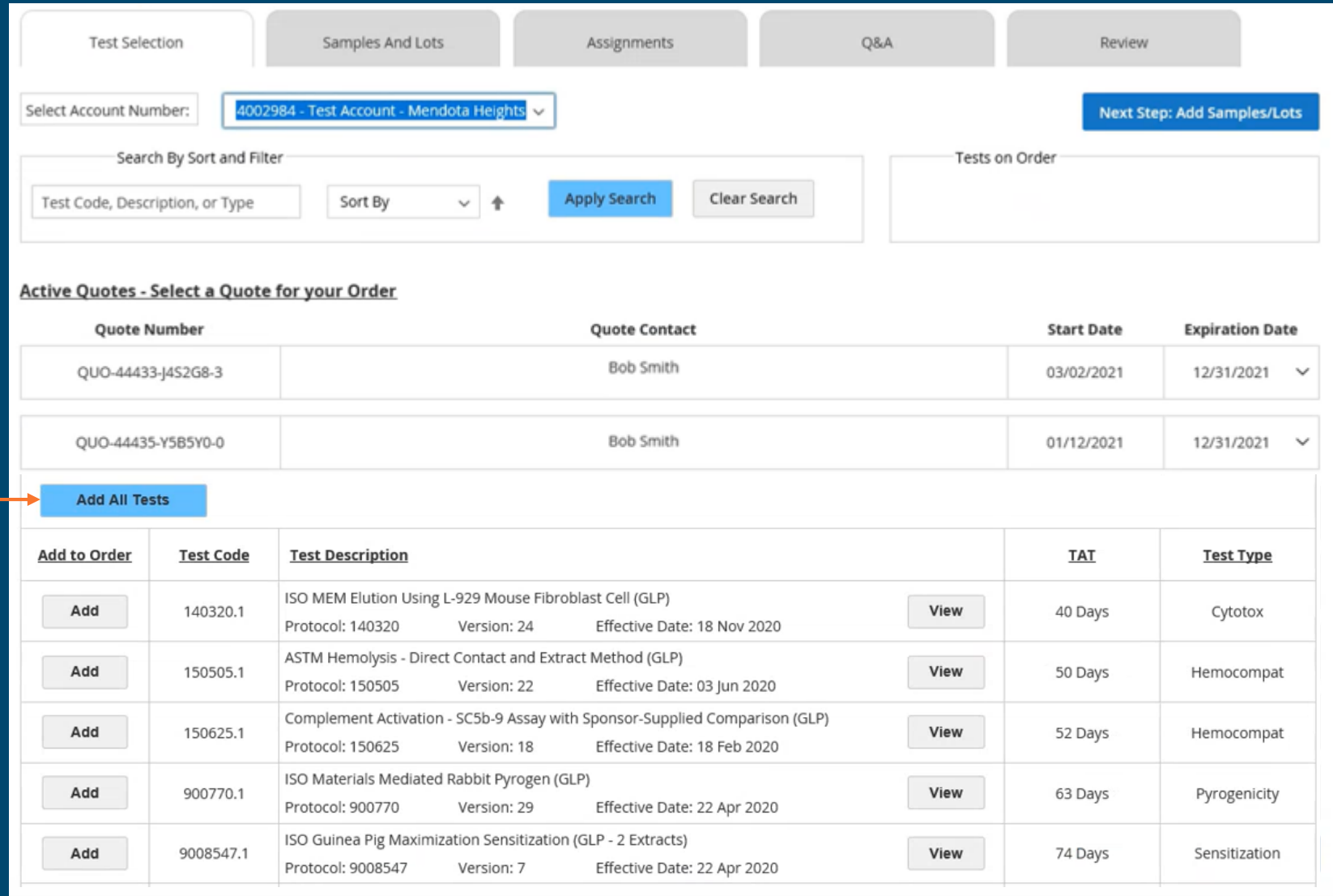
Test Code Number Test Description Copy of the Protocol Expected Turnaround Time (TAT) Test Type

<u>Add to Order</u>	<u>Test Code</u>	<u>Test Description</u>	<u>View</u>	<u>TAT</u>	<u>Test Type</u>
<input type="button" value="Add"/>	140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP) Protocol: 140320 Version: 24 Effective Date: 18 Nov 2020	<input type="button" value="View"/>	40 Days	Cytotox
<input type="button" value="Add"/>	150505.1	ASTM Hemolysis - Direct Contact and Extract Method (GLP) Protocol: 150505 Version: 22 Effective Date: 03 Jun 2020	<input type="button" value="View"/>	50 Days	Hemocompat
<input type="button" value="Add"/>	150625.1	Complement Activation - SC5b-9 Assay with Sponsor-Supplied Comparison (GLP) Protocol: 150625 Version: 18 Effective Date: 18 Feb 2020	<input type="button" value="View"/>	52 Days	Hemocompat
<input type="button" value="Add"/>	900770.1	ISO Materials Mediated Rabbit Pyrogen (GLP) Protocol: 900770 Version: 29 Effective Date: 22 Apr 2020	<input type="button" value="View"/>	63 Days	Pyrogenicity
<input type="button" value="Add"/>	9008547.1	ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts) Protocol: 9008547 Version: 7 Effective Date: 22 Apr 2020	<input type="button" value="View"/>	74 Days	Sensitization

Creating a New Order in WOS (Test Selection Tab)

Add testing to your order by selecting the appropriate add options:

- Use the “Add All Tests” button, if all tests within the expanded Quote Number section should be added to your order.



The screenshot shows the 'Test Selection' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection' (active), 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below the tabs, there is a 'Select Account Number' dropdown menu showing '4002984 - Test Account - Mendota Heights'. To the right is a blue button labeled 'Next Step: Add Samples/Lots'. Below this is a search section with a 'Search By Sort and Filter' box containing 'Test Code, Description, or Type', a 'Sort By' dropdown, and 'Apply Search' and 'Clear Search' buttons. To the right of the search is a 'Tests on Order' box. Below the search is a section titled 'Active Quotes - Select a Quote for your Order' with a table of quotes. Below the table is a blue 'Add All Tests' button with an orange arrow pointing to it from the text on the left. Below the button is a table of test options with columns for 'Add to Order', 'Test Code', 'Test Description', 'TAT', and 'Test Type'. Each row has an 'Add' button, a 'View' button, and a 'TAT' value.

Quote Number	Quote Contact	Start Date	Expiration Date
QUO-44433-J4S2G8-3	Bob Smith	03/02/2021	12/31/2021
QUO-44435-Y5B5Y0-0	Bob Smith	01/12/2021	12/31/2021

Add to Order	Test Code	Test Description	TAT	Test Type
<input type="button" value="Add"/>	140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP) Protocol: 140320 Version: 24 Effective Date: 18 Nov 2020	40 Days	Cytotox
<input type="button" value="Add"/>	150505.1	ASTM Hemolysis - Direct Contact and Extract Method (GLP) Protocol: 150505 Version: 22 Effective Date: 03 Jun 2020	50 Days	Hemocompat
<input type="button" value="Add"/>	150625.1	Complement Activation - SC5b-9 Assay with Sponsor-Supplied Comparison (GLP) Protocol: 150625 Version: 18 Effective Date: 18 Feb 2020	52 Days	Hemocompat
<input type="button" value="Add"/>	900770.1	ISO Materials Mediated Rabbit Pyrogen (GLP) Protocol: 900770 Version: 29 Effective Date: 22 Apr 2020	63 Days	Pyrogenicity
<input type="button" value="Add"/>	9008547.1	ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts) Protocol: 9008547 Version: 7 Effective Date: 22 Apr 2020	74 Days	Sensitization

Creating a New Order in WOS (Test Selection Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

Select Account Number: 4002984 - Test Account - Mendota Heights Next Step: Add Samples/Lots

Search By Sort and Filter

Test Code, Description, or Type | Sort By | Apply Search | Clear Search

Tests on Order

Active Quotes - Select a Quote for your Order

Quote Number	Quote Contact	Start Date	Expiration Date
QUO-44433-J4S2G8-3	Bob Smith	03/02/2021	12/31/2021
QUO-44435-Y5B5Y0-0	Bob Smith	01/12/2021	12/31/2021

[Add All Tests](#)

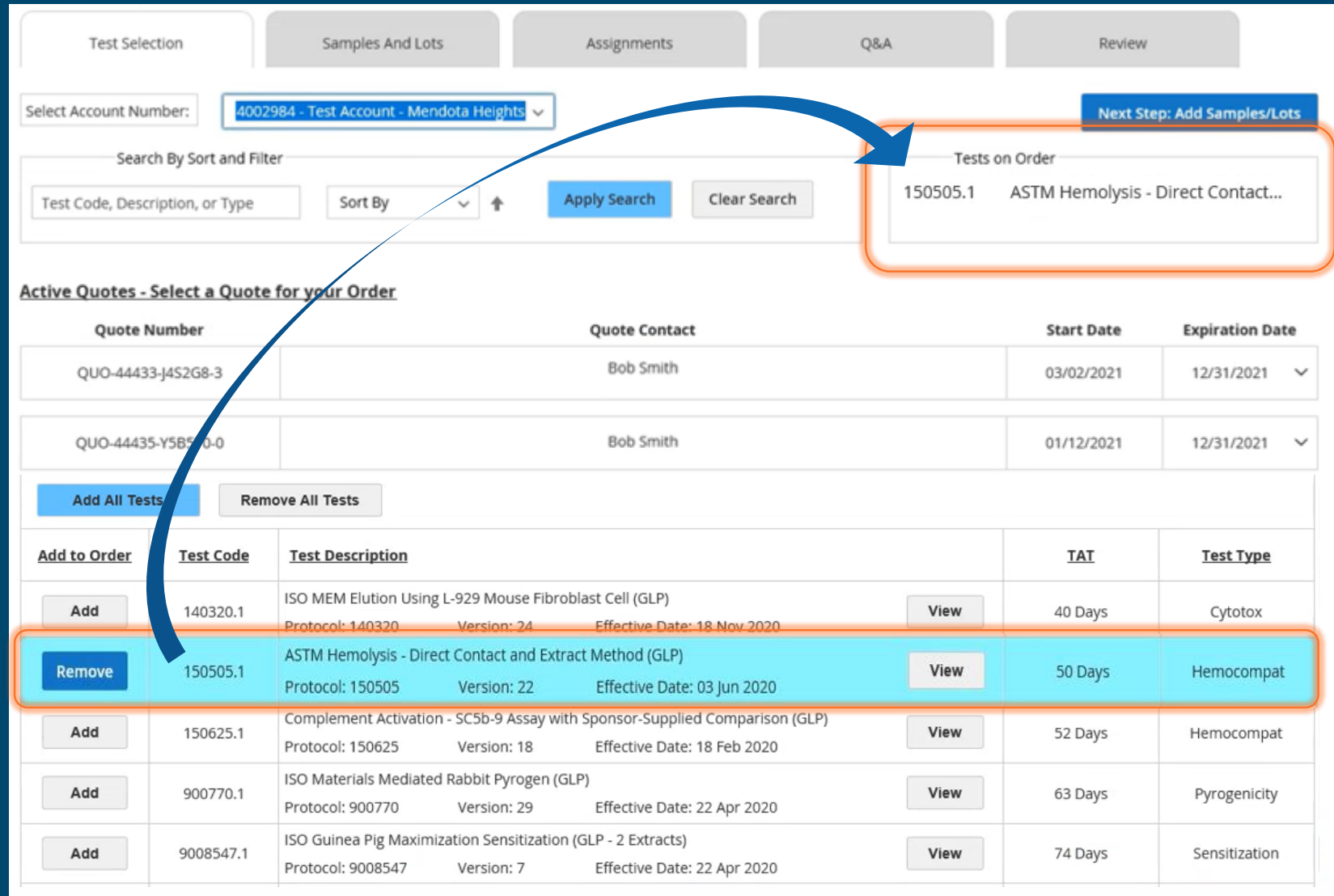
Add to Order	Test Code	Test Description	TAT	Test Type
Add	140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP) Protocol: 140320 Version: 24 Effective Date: 18 Nov 2020	40 Days	Cytotox
Add	150505.1	ASTM Hemolysis - Direct Contact and Extract Method (GLP) Protocol: 150505 Version: 22 Effective Date: 03 Jun 2020	50 Days	Hemocompat
Add	150625.1	Complement Activation - SC5b-9 Assay with Sponsor-Supplied Comparison (GLP) Protocol: 150625 Version: 18 Effective Date: 18 Feb 2020	52 Days	Hemocompat
Add	900770.1	ISO Materials Mediated Rabbit Pyrogen (GLP) Protocol: 900770 Version: 29 Effective Date: 22 Apr 2020	63 Days	Pyrogenicity
	9008547.1	ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts) Protocol: 9008547 Version: 7 Effective Date: 22 Apr 2020	74 Days	Sensitization

- Use the individual “Add” buttons to add test codes on an individual basis.

If an Add button is not available for an item within your quote, contact your BD to discuss activation.

Creating a New Order in WOS (Test Selection Tab)

When tests are added to your order, they will display in the “Tests on Order” field.



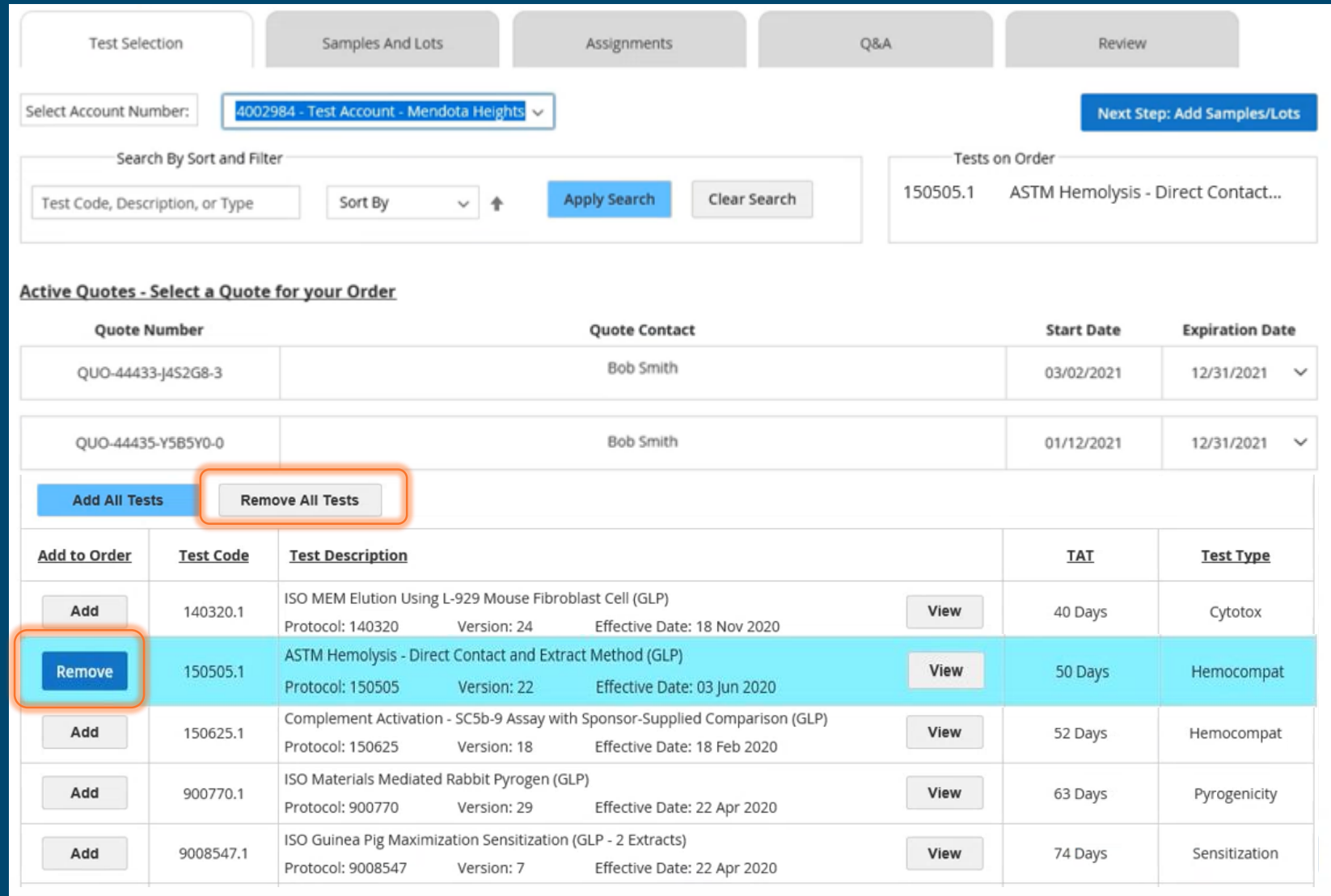
The screenshot displays the 'Test Selection' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these, a 'Select Account Number' dropdown is set to '4002984 - Test Account - Mendota Heights'. A search bar is present with 'Test Code, Description, or Type' as input, 'Sort By' as a dropdown, and 'Apply Search' and 'Clear Search' buttons. A blue arrow points from the search bar area to the 'Tests on Order' field, which contains the entry '150505.1 ASTM Hemolysis - Direct Contact...'. A blue button labeled 'Next Step: Add Samples/Lots' is located to the right of this field. Below the search bar, there is a section for 'Active Quotes - Select a Quote for your Order' with a table of quotes. A blue arrow points from the 'Add All Tests' button to the 'Remove' button in the table below. The table below has columns for 'Add to Order', 'Test Code', 'Test Description', 'TAT', and 'Test Type'. The row for '150505.1 ASTM Hemolysis - Direct Contact and Extract Method (GLP)' is highlighted in light blue and has a 'Remove' button. Other rows include '140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)', '150625.1 Complement Activation - SC5b-9 Assay with Sponsor-Supplied Comparison (GLP)', '900770.1 ISO Materials Mediated Rabbit Pyrogen (GLP)', and '9008547.1 ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)'. Each row has an 'Add' button and a 'View' button.

Quote Number	Quote Contact	Start Date	Expiration Date
QUO-44433-J4S2G8-3	Bob Smith	03/02/2021	12/31/2021
QUO-44435-Y5B500-0	Bob Smith	01/12/2021	12/31/2021

Add to Order	Test Code	Test Description	TAT	Test Type
Add	140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP) Protocol: 140320 Version: 24 Effective Date: 18 Nov 2020	40 Days	Cytotox
Remove	150505.1	ASTM Hemolysis - Direct Contact and Extract Method (GLP) Protocol: 150505 Version: 22 Effective Date: 03 Jun 2020	50 Days	Hemocompat
Add	150625.1	Complement Activation - SC5b-9 Assay with Sponsor-Supplied Comparison (GLP) Protocol: 150625 Version: 18 Effective Date: 18 Feb 2020	52 Days	Hemocompat
Add	900770.1	ISO Materials Mediated Rabbit Pyrogen (GLP) Protocol: 900770 Version: 29 Effective Date: 22 Apr 2020	63 Days	Pyrogenicity
Add	9008547.1	ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts) Protocol: 9008547 Version: 7 Effective Date: 22 Apr 2020	74 Days	Sensitization

Creating a New Order in WOS (Test Selection Tab)

Remove options will also become available and can be used, as needed, to remove individual or complete lists of tests from the order.



The screenshot displays the 'Test Selection' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these, a 'Select Account Number' dropdown is set to '4002984 - Test Account - Mendota Heights'. A 'Next Step: Add Samples/Lots' button is visible. A search bar allows filtering by 'Test Code, Description, or Type', with 'Sort By' and 'Apply Search' options. A 'Tests on Order' section shows '150505.1 ASTM Hemolysis - Direct Contact...'. The main section is titled 'Active Quotes - Select a Quote for your Order' and contains a table with columns for 'Quote Number', 'Quote Contact', 'Start Date', and 'Expiration Date'. Below this are 'Add All Tests' and 'Remove All Tests' buttons. The bottom section is a table of tests with columns for 'Add to Order', 'Test Code', 'Test Description', 'TAT', and 'Test Type'. The 'Remove' button for the selected test (150505.1) is highlighted with an orange box.

Quote Number	Quote Contact	Start Date	Expiration Date
QUO-44433-J4S2G8-3	Bob Smith	03/02/2021	12/31/2021
QUO-44435-Y5B5Y0-0	Bob Smith	01/12/2021	12/31/2021

Add to Order	Test Code	Test Description	TAT	Test Type
Add	140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP) Protocol: 140320 Version: 24 Effective Date: 18 Nov 2020	40 Days	Cytotox
Remove	150505.1	ASTM Hemolysis - Direct Contact and Extract Method (GLP) Protocol: 150505 Version: 22 Effective Date: 03 Jun 2020	50 Days	Hemocompat
Add	150625.1	Complement Activation - SC5b-9 Assay with Sponsor-Supplied Comparison (GLP) Protocol: 150625 Version: 18 Effective Date: 18 Feb 2020	52 Days	Hemocompat
Add	900770.1	ISO Materials Mediated Rabbit Pyrogen (GLP) Protocol: 900770 Version: 29 Effective Date: 22 Apr 2020	63 Days	Pyrogenicity
Add	9008547.1	ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts) Protocol: 9008547 Version: 7 Effective Date: 22 Apr 2020	74 Days	Sensitization

Creating a New Order in WOS (Test Selection Tab)

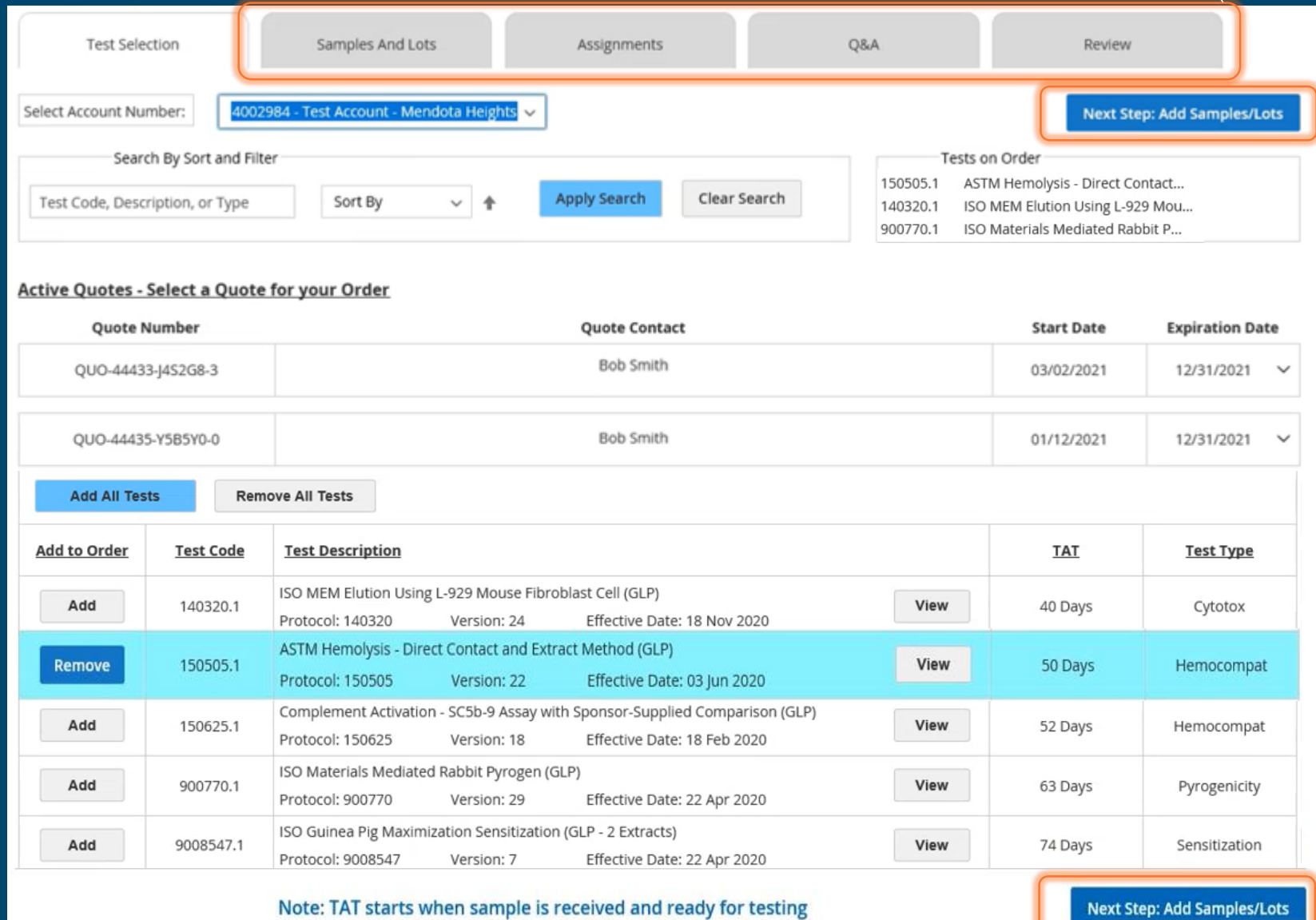
After all tests have been added to the order, the user has 3 options to save the data and move forward with the order.

#1 – Select “Next Step: Add Samples/Lots” from the top of the page

#2 – Select “Next Step: Add Samples/Lots” from the bottom of the page

#3 – Select ANY of the other tab options from the top of the Order page.

Warning – Data will NOT automatically save. Use one of the options above to save in-progress work.



Test Selection

Samples And Lots | Assignments | Q&A | Review

Select Account Number: 4002984 - Test Account - Mendota Heights

Next Step: Add Samples/Lots

Search By Sort and Filter

Test Code, Description, or Type | Sort By | Apply Search | Clear Search

Tests on Order

Quote Number	Quote Contact	Start Date	Expiration Date
QUO-44433-J4S2G8-3	Bob Smith	03/02/2021	12/31/2021
QUO-44435-Y5B5Y0-0	Bob Smith	01/12/2021	12/31/2021

Add All Tests | Remove All Tests

Add to Order	Test Code	Test Description	TAT	Test Type
Add	140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP) Protocol: 140320 Version: 24 Effective Date: 18 Nov 2020	40 Days	Cytotox
Remove	150505.1	ASTM Hemolysis - Direct Contact and Extract Method (GLP) Protocol: 150505 Version: 22 Effective Date: 03 Jun 2020	50 Days	Hemocompat
Add	150625.1	Complement Activation - SC5b-9 Assay with Sponsor-Supplied Comparison (GLP) Protocol: 150625 Version: 18 Effective Date: 18 Feb 2020	52 Days	Hemocompat
Add	900770.1	ISO Materials Mediated Rabbit Pyrogen (GLP) Protocol: 900770 Version: 29 Effective Date: 22 Apr 2020	63 Days	Pyrogenicity
Add	9008547.1	ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts) Protocol: 9008547 Version: 7 Effective Date: 22 Apr 2020	74 Days	Sensitization

Note: TAT starts when sample is received and ready for testing

Next Step: Add Samples/Lots

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? ⚠️ | Next Step: Assignments

New Sample

Clear Sample

Test Article Description

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Lot Number, Code or Batch | Additional Description | Expiration Date | Lot Disposition | Storage Condition

Add New Lot/Component

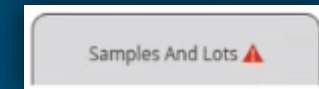
Add New Sample | Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab | Next Step: Assignments

Sample and Lot information will now be added for any items you wish to submit for testing.

All fields colored blue are REQUIRED.

If a required field is left blank, a warning symbol ⚠️ will appear on the order tab to alert the user.


Example:



Users can click the “What’s Missing” button to highlight the area(s) with missing information, if needed. Orders cannot be submitted to WuXi AppTec until all required fields have been completed.

Creating a New Order in WOS (Samples And Lots Tab)


Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing?  [Next Step: Assignments](#)



New Sample ^

[Clear Sample](#)

Test Article Description

Catheter 

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Lot Number, Code or Batch	Additional Description	Expiration Date	Lot Disposition	Storage Condition
<input type="text"/>	<input type="text"/>	<input type="text"/>	Select a disposition 	Select a storage condition 

Not Applicable

[Add New Lot/Component](#)

[Add New Sample](#) Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab [Next Step: Assignments](#)

- Document the Test Article name in the appropriate field.

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? Next Step: Assignments

New Sample ^

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Lot Number, Code or Batch | Additional Description | Expiration Date | Lot Disposition | Storage Condition

| | | Select a disposition | Select a storage condition

Not Applicable

Add New Lot/Component

Add New Sample Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab Next Step: Assignments

- Answer the safety consideration question.

This is frequently overlooked by users.

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? Next Step: Assignments

New Sample ^

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article
Note: If a BSL1, BSL2, Flammable or Chemical Test Article is being submitted an SDS is required before testing can begin

Flammable

Add New Sample Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab Next Step: Assignments

If “Yes” is selected, an additional field will appear for further documentation.

- Record all appropriate information in this field.

A Safety Data Sheet (SDS) can be added as an attachment on the final Review tab, if needed.

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection Samples And Lots Assignments Q&A Review

What's Missing? ⚠️ Next Step: Assignments

New Sample

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article
Note: If a BSL1, BSL2, Flammable or Chemical Test Article is being submitted an SDS is required before testing can begin

Flammable

Lot Number, Code or Batch Additional Description Expiration Date Lot Disposition Storage Condition

ABC

Add New Lot/Component

Add New Sample Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab Next Step: Assignments

- Document the Lot Number, Code or Batch in the appropriate field.

Additional Descriptions may be added as well.

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? ⚠️ | Next Step: Assignments

New Sample

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article
Note: If a BSL1, BSL2, Flammable or Chemical Test Article is being submitted an SDS is required before testing can begin

Flammable

Lot Number, Code or Batch: ABC | Additional Description: | Expiration Date: 08/23/2021 Not Applicable | Lot Disposition: Select a disposition | Storage Condition: Select a storage condition

Add New Lot/Component

Add New Sample | Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab | Next Step: Assignments

- Update the Expiration Date field.

If “Not applicable” is selected, the user must provide a reason for the selection.

Example:

Expiration Date

Not Applicable

Explanation

Select

Testing is not on final product

Stability testing is underway to determine expiration date

Reusable Product

Unprocessed bulk/reusable product

Other

If “Other” is selected, an explanation must be provided.

Explanation

Other

Explain

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? ⚠️ | Next Step: Assignments

New Sample

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article
Note: If a BSL1, BSL2, Flammable or Chemical Test Article is being submitted an SDS is required before testing can begin

Flammable

Lot Number, Code or Batch: ABC | Additional Description: | Expiration Date: 08/23/2021 | Not Applicable | Lot Disposition: **Select a disposition** (Discard, Return Unused, Return All) | Storage Condition: Select a storage condition

Add New Lot/Component

Add New Sample | Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab | Next Step: Assignments

- Select the appropriate option for Lot Disposition from the drop-down menu.

If “Return Unused” or “Return All” are selected, the user will be required to provide a courier name and account number, and to verify the return address information.

Example:

Courier

Fed Ex


Account Number

12345678

Return to Order Address Alternate Address

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing?  Next Step: Assignments

New Sample ^

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article
Note: If a BSL1, BSL2, Flammable or Chemical Test Article is being submitted an SDS is required before testing can begin

Flammable

Lot Number, Code or Batch: ABC
Additional Description:
Expiration Date: 08/23/2021
Lot Disposition: Discard Not Applicable

Add New Lot/Component

Storage Condition

- Select a storage condition
- Room Temperature
- Refrigerated (2°C to 8°C)
- Frozen (-10°C to -40°C)
- Ultracold (<-60°C)

Add New Sample Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab Next Step: Assignments

- Select the appropriate option for Storage Conditions prior to testing.

Options include:

Room Temperature
Refrigerated (2°C to 8°C)
Frozen (-10°C to -40°C)
Ultracold (< -60°C)

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? ⚠ Next Step: Assignments

New Sample ^

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article
Note: If a BSL1, BSL2, Flammable or Chemical Test Article is being submitted an SDS is required before testing can begin

Flammable

Lot Number, Code or Batch: ABC
Additional Description:
Expiration Date: 08/23/2021
Lot Disposition: Discard Not Applicable

Add New Lot/Component

Storage Condition

- Select a storage condition
- Room Temperature
- Refrigerated (2°C to 8°C)
- Frozen (-10°C to -40°C)
- Ultracold (<-60°C)

Add New Sample Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab Next Step: Assignments

If a client chooses refrigerated, frozen or ultracold storage conditions, they will be asked if they would like their shipping container back. (Yes or No)

If they choose Yes, the user will be required to provide a courier name and account number, and to verify the return address information.

Example:

Return Shipping Container?

Courier

Account Number

Return to Order Address Alternate Address

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? ⚠ | **Next Step: Assignments**

New Sample ^

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article
Note: If a BSL1, BSL2, Flammable or Chemical Test Article is being submitted an SDS is required before testing can begin

Flammable

Lot Number, Code or Batch: ABC | Additional Description: | Expiration Date: 08/23/2021 | Lot Disposition: Discard | Storage Condition: Room Temperature

Not Applicable

Add New Lot/Component

Add New Sample | Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab | **Next Step: Assignments**

This entry example will result in one test article being tested & one or many final reports being produced depending on how many assays are ordered by the client.

Testing can also be ordered for multiple lots/components with one final report **OR** for multiple lot/components all on separate final reports.

If multiple lots/components are ordered for the same test code, clients will need to designate whether items should be interchanged, combined, or tested separately on the “Assignments” tab.

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? ⚠ Next Step: Assignments

New Sample

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article

Note: If a BSL1, BSL2, Flammable or Chemical Test Article is being submitted an SDS is required before testing can begin

Flammable

Lot Number, Code or Batch: ABC

Additional Description:

Expiration Date: 08/23/2021

Lot Disposition: Discard

Storage Condition: Room Temperature

Not Applicable

Add New Lot/Component


Add New Sample Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab Next Step: Assignments

- If you need to add a second Lot or Component to this test article order, use the “Add New Lot/Component” button.

This option is very useful if 1 product is made up of multiple components which all need to be tested as 1 (whole) item with 1 final report.

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing?  Next Step: Assignments

New Sample ^

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article
Note: If a BSL1, BSL2, Flammable or Chemical Test Article is being submitted an SDS is required before testing can begin

Flammable

Lot Number, Code or Batch	Additional Description	Expiration Date	Lot Disposition	Storage Condition
ABC		08/23/2021 <input type="checkbox"/> Not Applicable	Discard	Room Temperature
DEF		08/23/2021 <input type="checkbox"/> Not Applicable	Discard	Room Temperature

Add New Lot/Component

Add New Sample Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab Next Step: Assignments

This option will create another Lot/Component within this Test Article with entries defaulted to the existing entries. The values can be updated, if needed.

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? ⚠️ | Next Step: Assignments

New Sample

Clear Sample

Test Article Description

Proposed device

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Lot Number, Code or Batch	Additional Description	Expiration Date	Lot Disposition	Storage Condition
ABC	part 1	<input type="checkbox"/> Not Applicable	Discard	Room Temperature
DEF	part 2	<input type="checkbox"/> Not Applicable	Discard	Room Temperature

Explanation: Testing is not on final product

Add New Sample | Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab | Next Step: Assignments

Example:

The item entered to the left is for 1 device, with 2 parts that will be tested together as 1 unit.

The client will need to choose one of the 3 options below on the *Assignments* tab to complete the order for testing the components as 1 unit:

- Lots can be used interchangeably
 - Combine lots to create test article*
- OR
- Multiple components submitted to be combined as one test article*
 - Test and report lots separately

*Options vary based on test code(s) selected.

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? ⚠ Next Step: Assignments

New Sample ^

Clear Sample

Test Article Description

Catheter

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article
Note: If a BSL1, BSL2, Flammable or Chemical Test Article is being submitted an SDS is required before testing can begin

Flammable

Lot Number, Code or Batch	Additional Description	Expiration Date	Lot Disposition	Storage Condition
ABC		08/23/2021 <input type="checkbox"/> Not Applicable	Discard	Room Temperature
DEF		08/23/2021 <input type="checkbox"/> Not Applicable	Discard	Room Temperature

Add New Lot/Component

Add New Sample Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab Next Step: Assignments

- Additional Test Articles can also be added to the order, as needed, via the “Add New Sample” button.

Note: Control Articles, Comparison Articles and Supplies are NOT added on this order tab. Those items are added under the “Q&A” order tab.

Creating a New Order in WOS (Samples And Lots Tab)

The screenshot shows the 'Samples And Lots' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these, there are two buttons: 'What's Missing? ⚠️' and 'Next Step: Assignments'. The main content area is titled 'New Sample' and is currently expanded to show details for a 'Catheter' sample. The 'Catheter' label is highlighted with an orange border. Inside the 'New Sample' section, there are several fields and buttons: 'Remove Sample', 'Copy responses from Catheter', 'Test Article Description' (a large text area), a question about chemical/biological/safety precautions with 'Yes' and 'No' radio buttons, and a table of fields for 'Lot Number, Code or Batch', 'Additional Description', 'Expiration Date', 'Lot Disposition', and 'Storage Condition'. Below these fields is an 'Add New Lot/Component' button. At the bottom of the form, there is an 'Add New Sample' button, a note: 'Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab', and another 'Next Step: Assignments' button.

Selecting “Add New Sample” causes the previous Test Article fields to condense. This section can be expanded again by clicking on it.

Creating a New Order in WOS (Samples And Lots Tab)

Test Selection | Samples And Lots | Assignments | Q&A | Review

What's Missing? ⚠️ | Next Step: Assignments

Catheter

New Sample

Remove Sample

Copy responses from Catheter

Test Article Description

Are there any chemical, biological or safety precautions needed with this test article or its components? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials) Yes No

Lot Number, Code or Batch | Additional Description | Expiration Date | Lot Disposition | Storage Condition

| | | Select a disposition | Select a storage condition

Not Applicable

Add New Lot/Component

Add New Sample | Note: Control Articles, Comparison Articles and Supplies will be added on the Q&A tab | Next Step: Assignments

Complete each required field for the newly added Test Article, following the same instructions shown on the previous slides.

Note the options to **Remove Sample** and to **Copy responses** from the previously entered Test Article.

If the **Copy** option is selected, most information from the previously entered item will be transferred to the new item. The user will be required to update/complete any fields which did not copy over. (Example: Lot Number, Code or Batch info)

Creating a New Order in WOS (Samples And Lots Tab)

(Main Menu)

After all data has been added to the order, the user has 3 options to save the data and move forward with the order.

#1 – Select “Next Step: Assignments” from the top of the page

#2 – Select “Next Step: Assignments” from the bottom of the page

#3 – Select ANY of the other tab options from the top of the Order page.

Warning – Data will NOT automatically save. Use one of the options above to save in-progress work.

Creating a New Order in WOS (Assignments Tab)

The screenshot displays the 'Assignments' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these, there are buttons for 'What's Missing?', 'Add All Tests to All Samples/Lots', 'Reset Form', and 'Next Step: Q & A'. The main interface is divided into two columns: 'Tests' and 'Samples'. An orange arrow labeled 'Drag & Drop' points from the 'Tests' column to the 'Samples' column. The 'Tests' column contains a list of test codes and descriptions, with a blue button 'To drag all Tests, click and drag here' and a tip: 'Left click and hold down to drag and drop Test over to Sample Lot.' The 'Samples' column contains several sample and lot entries, each with a grey box for dropping tests: 'Catheter', 'ABC', 'DEF', 'Pacemaker', and 'Hrewr'. A 'Next Step: Q & A' button is located at the bottom right of the interface.

Clients will now assign the appropriate testing (chosen in the “Test Selection” order tab) to each of the Test Article Samples and/or Lots (created within the “Samples And Lots” order tab).

Tests are listed under the Tests column. Users will drag & drop test codes from the Tests column to the Samples column, as appropriate.

Creating a New Order in WOS (Assignments Tab)

Test Selection Samples And Lots **Assignments** Q&A Review

What's Missing? ▲

Add All Tests to All Samples/Lots Reset Form Next Step: Q & A

Tests	Samples
<p>Left click and hold down to drag and drop Test over to Sample Lot.</p> <p>To drag all Tests, click and drag here</p> <p>140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)</p> <p>900770.1 ISO Materials Mediated Rabbit Pyrogen (GLP)</p> <p>9008547.1 ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)</p> <p>9017700.1 ISO Acute Systemic Toxicity (GLP - 2 Extracts)</p> <p>9107015.1 ISO Intracutaneous Irritation (GLP - 2 Extracts)</p>	<p>Catheter</p> <p>Drag and drop Tests for this Sample here</p> <p>ABC</p> <p>Drag and drop Tests for this Lot here</p> <p>DEF</p> <p>Drag and drop Tests for this Lot here</p> <p>Pacemaker</p> <p>Drag and drop Tests for this Sample here</p> <p>Hrewr</p> <p>Drag and drop Tests for this Lot here</p>

Next Step: Q & A

Tests can be added individually to specific samples, or the entire list of tests can be added to the sample all at once.

Each test listed under the Tests column must be assigned to at least one sample in the Samples Column

Creating a New Order in WOS (Assignments Tab)

The screenshot displays the 'Assignments' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these, there are buttons for 'What's Missing?' (with a warning icon), 'Add All Tests to All Samples/Lots', 'Reset Form', and 'Next Step: Q & A'. The main area is divided into two columns: 'Tests' and 'Samples'. The 'Tests' column contains a list of test codes and descriptions, with the first item '140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)' highlighted in orange. An orange arrow points from this test code to the 'Samples' column. The 'Samples' column contains several sample categories: 'Catheter', 'ABC', 'DEF', 'Pacemaker', and 'Hrewr'. Each category has a grey box labeled 'Drag and drop Tests for this Sample here'. The 'Pacemaker' category is highlighted with an orange border. Below the 'Tests' column, there is a blue button labeled 'Next Step: Q & A'. At the bottom of the 'Samples' column, there is another blue button labeled 'Next Step: Q & A'. An orange arrow points from the text 'Click Here then Drag & Drop Here' to the highlighted test code and the 'Pacemaker' sample category.

Test Selection | Samples And Lots | **Assignments** | Q&A | Review

What's Missing? ⚠️

Add All Tests to All Samples/Lots | Reset Form | Next Step: Q & A

Tests | **Samples**

Left click and hold down to drag and drop Test over to Sample Lot.

To drag all Tests, click and drag here

140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)

900770.1 ISO Materials Mediated Rabbit Pyrogen (GLP)

900847.1 ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)

901700.1 ISO Acute Systemic Toxicity (GLP - 2 Extracts)

910715.1 ISO Intracutaneous Irritation (GLP - 2 Extracts)

Catheter

Drag and drop Tests for this Sample here

ABC

Drag and drop Tests for this Lot here

DEF

Drag and drop Tests for this Lot here

Pacemaker

Drag and drop Tests for this Sample here

Hrewr

Drag and drop Tests for this Lot here

Click Here then Drag & Drop Here

Next Step: Q & A

Individual Test Code Assignment:

- 1) Left click the desired test code
- 2) Drag the highlighted test code to the Samples column and drop the test code on top of the appropriate Sample or Lot
- 3) Repeat steps 1-2 for each individual test code assignment

Creating a New Order in WOS (Assignments Tab)

The screenshot displays the 'Assignments' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these are buttons for 'What's Missing?', 'Add All Tests to All Samples/Lots', 'Reset Form', and 'Next Step: Q & A'. The main area is divided into two columns: 'Tests' and 'Samples'. The 'Tests' column lists five test codes with their descriptions. The 'Samples' column lists four sample categories: Catheter, ABC, DEF, Pacemaker, and Hrewr, each with a 'Drag and drop Tests for this Sample/Lot here' area. An orange box highlights a blue button in the 'Tests' column that says 'To drag all Tests, click and drag here'. An orange arrow points from this button to the 'Pacemaker' sample area. Below the screenshot, the text 'Click Here then Drag & Drop Here' is written in orange, with an arrow pointing from the 'Click Here' text to the 'Drag & Drop Here' text.

Test Selection Samples And Lots Assignments Q&A Review

What's Missing? ⚠

Add All Tests to All Samples/Lots Reset Form Next Step: Q & A

Tests Samples

Left click and hold down to drag and drop Test over to Sample Lot.

To drag all Tests, click and drag here

140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)

900770.1 ISO Materials Mediated Rabbit Pyrogen (GLP)

9008547.1 ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)

9017700.1 ISO Acute Systemic Toxicity (GLP - 2 Extracts)

9107015.1 ISO Intracutaneous Irritation (GLP - 2 Extracts)

Catheter

Drag and drop Tests for this Sample here

ABC

Drag and drop Tests for this Lot here

DEF

Drag and drop Tests for this Lot here

Pacemaker

Drag and drop Tests for this Sample here

Hrewr

Drag and drop Tests for this Lot here

Next Step: Q & A

Click Here then Drag & Drop Here

Individual Test Code Assignment:

Assigning ALL tests to a Sample:

- 1) Select the blue button indicating, "To drag all Tests, click and drag here"
- 2) Drag the list of test codes to the Samples column and drop the test code on top of the appropriate Sample or Lot
- 3) Repeat steps 1-2 for each Sample or Lot requiring all listed tests.

Creating a New Order in WOS (Assignments Tab)

Test Selection Samples And Lots Assignments Q&A Review

What's Missing? ⚠️

Add All Tests to All Samples/Lots Reset Form Next Step: Q & A

Tests

Left click and hold down to drag and drop Test over to Sample Lot.

To drag all Tests, click and drag here

140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)
900770.1	ISO Materials Mediated Rabbit Pyrogen (GLP)
9008547.1	ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)
9017700.1	ISO Acute Systemic Toxicity (GLP - 2 Extracts)
9107015.1	ISO Intracutaneous Irritation (GLP - 2 Extracts)

Samples

Catheter

Drag and drop Tests for this Sample here

ABC

Drag and drop Tests for this Lot here

DEF

Drag and drop Tests for this Lot here

Pacemaker

Drag and drop Tests for this Sample here

Hrewr

Drag and drop Tests for this Lot here

Next Step: Q & A

Sample

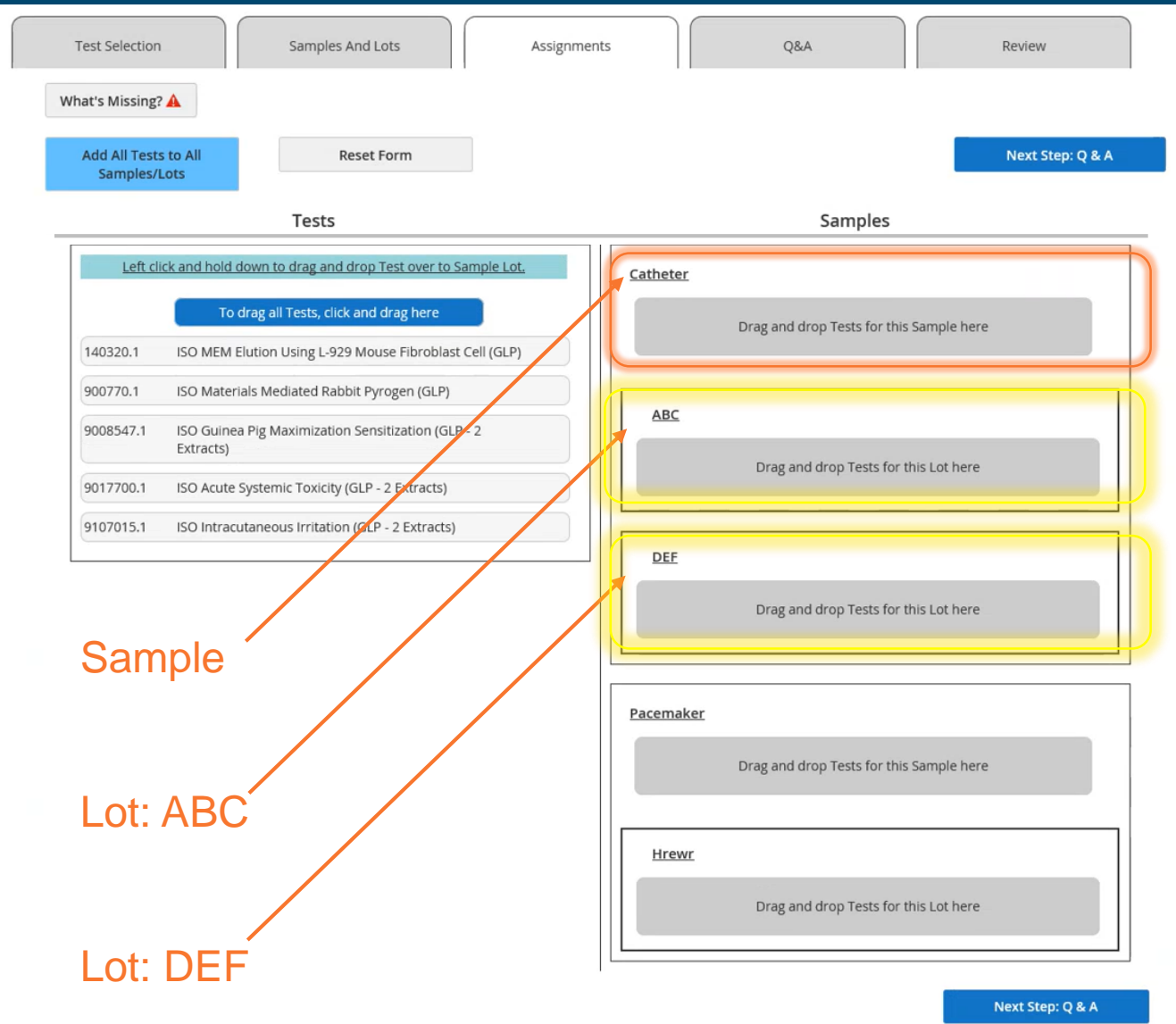
Lot: ABC

Lot: DEF


Note that Tests can be added to entire Test Article/Sample groups (with multiple lots) or to specific lots within the Test Article Sample list.

The example on the left shows a Test Article/Sample group with 2 different lots.

Creating a New Order in WOS (Assignments Tab)



Test Selection | Samples And Lots | **Assignments** | Q&A | Review

What's Missing? 

Add All Tests to All Samples/Lots | Reset Form | Next Step: Q & A

Tests

Left click and hold down to drag and drop Test over to Sample Lot.

To drag all Tests, click and drag here

140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)
900770.1	ISO Materials Mediated Rabbit Pyrogen (GLP)
9008547.1	ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)
9017700.1	ISO Acute Systemic Toxicity (GLP - 2 Extracts)
9107015.1	ISO Intracutaneous Irritation (GLP - 2 Extracts)

Samples

Catheter
Drag and drop Tests for this Sample here

ABC
Drag and drop Tests for this Lot here

DEF
Drag and drop Tests for this Lot here

Pacemaker
Drag and drop Tests for this Sample here

Hrewr
Drag and drop Tests for this Lot here

Next Step: Q & A

Sample (points to Catheter)

Lot: ABC (points to ABC)

Lot: DEF (points to DEF)

To add testing to the entire group (i.e. – multiple lots), the user will drag and drop the test code to the Sample box outlined in orange.

Example:



Catheter
Drag and drop Tests for this Sample here

To drag all Tests, click and drag here

140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)
ABC	ISO Materials Mediated Rabbit Pyrogen (GLP)
9008547.1	ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)
9017700.1	ISO Acute Systemic Toxicity (GLP - 2 Extracts)
9107015.1	ISO Intracutaneous Irritation (GLP - 2 Extracts)

To add testing to only 1 of the 2 lots within the group, the user would drag and drop the test code(s) to the appropriate Lot box for the sample (outlined in yellow)

Creating a New Order in WOS (Assignments Tab)

The screenshot displays the 'Assignments' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these are buttons for 'What's Missing?', 'Add All Tests to All Samples/Lots', 'Reset Form', and 'Next Step: Q & A'. The main area is divided into two columns: 'Tests' and 'Samples'. In the 'Tests' column, a list of test codes and descriptions is shown. A blue instruction box says 'Left click and hold down to drag and drop Test over to Sample Lot.' Below it, a blue button says 'To drag all Tests, click and drag here'. In the 'Samples' column, a sample group named 'Catheter' with lots 'ABC, DEF' is highlighted with an orange box. Below the sample name, a 'Remove All' button is visible. The sample group contains five test entries, each with a trash icon and two radio button options: 'Lots can be used interchangeably' and 'Combine lots to create test article', with a third option 'Test and report lots separately'. An orange arrow points from the text 'Sample Lots: ABC & DEF' to the sample group. Another orange arrow points from the text 'Sample Lots: ABC & DEF' to the 'Catheter' label. A large orange bracket highlights the sample group and its associated test entries. At the bottom right, there is a 'Next Step: Q & A' button.

Test Selection | Samples And Lots | **Assignments** | Q&A | Review

What's Missing? ⚠️

Add All Tests to All Samples/Lots | Reset Form | Next Step: Q & A

Tests | **Samples**

Left click and hold down to drag and drop Test over to Sample Lot.

To drag all Tests, click and drag here

140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)

900770.1 ISO Materials Mediated Rabbit Pyrogen (GLP)

9008547.1 ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)

9017700.1 ISO Acute Systemic Toxicity (GLP - 2 Extracts)

9107015.1 ISO Intracutaneous Irritation (GLP - 2 Extracts)

Catheter
ABC, DEF

Remove All

140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)

Lots can be used interchangeably Combine lots to create test article
 Test and report lots separately

900770.1 ISO Materials Mediated Rabbit Pyrogen (GLP)

Lots can be used interchangeably Combine lots to create test article
 Test and report lots separately

9008547.1 ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)

Lots can be used interchangeably Combine lots to create test article
 Test and report lots separately

9017700.1 ISO Acute Systemic Toxicity (GLP - 2 Extracts)

Lots can be used interchangeably Combine lots to create test article
 Test and report lots separately

9107015.1 ISO Intracutaneous Irritation (GLP - 2 Extracts)

Lots can be used interchangeably Combine lots to create test article
 Test and report lots separately

Next Step: Q & A

Sample
Lots: ABC & DEF

When testing is added to an entire Sample group (i.e. – both lots), follow-up questions will be presented to the user.

Users will select the appropriate response for each test code added to the Sample group.

“Combine lots to create test article” OR “Multiple components submitted to be combined as one test article” (not shown in image) should be selected when multiple items are being tested as a whole device.

Creating a New Order in WOS (Assignments Tab)

130501.1 Kinetic Chromogenic LAL Method - Finished Product Testing (1-10 samples) (Composite)

Should samples/lots be pooled for this Test?

Select
No
Yes

At what level should pooling happen?

Select
Pool amount allocated for each Lot
Pool Lots within each Sample

The image shows two screenshots of a software interface. The top screenshot shows a form with a question: "Should samples/lots be pooled for this Test?". Below the question is a dropdown menu with options: "Select", "No", and "Yes". An orange box highlights the dropdown menu. An orange arrow points from the "Yes" option to the bottom screenshot. The bottom screenshot shows a question: "At what level should pooling happen?". Below the question is a dropdown menu with options: "Select", "Pool amount allocated for each Lot", and "Pool Lots within each Sample". An orange box highlights the dropdown menu.

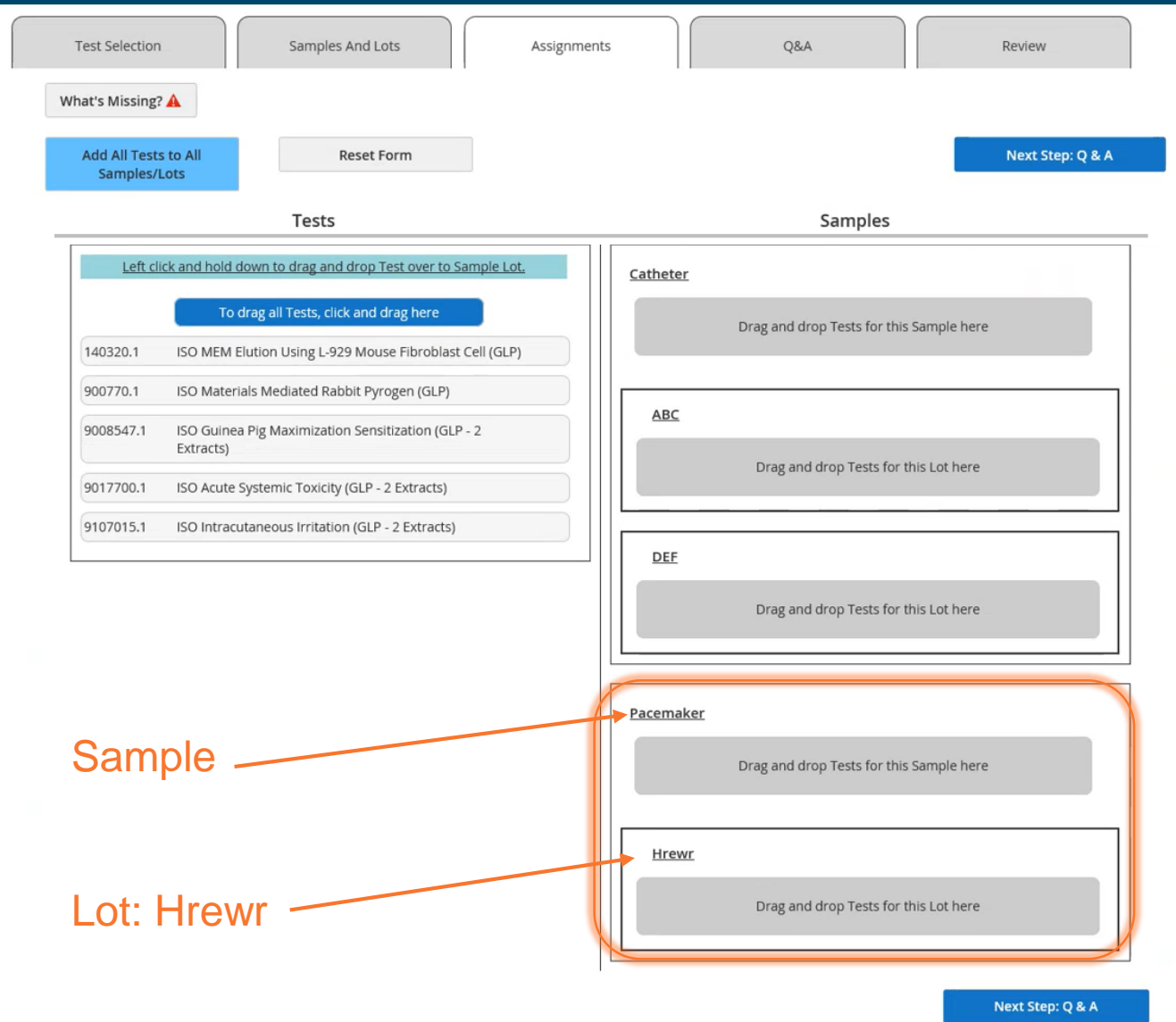
Some test codes may ask about pooling samples/lots for testing.

The user will choose the appropriate response from the dropdown menu.


If “Yes” is selected, a follow-up question will be required to indicate the level at which pooling should occur.

Select the appropriate response.

Creating a New Order in WOS (Assignments Tab)



Test Selection | Samples And Lots | **Assignments** | Q&A | Review

What's Missing? 

Add All Tests to All Samples/Lots | Reset Form | Next Step: Q & A

Tests

Left click and hold down to drag and drop Test over to Sample Lot.

To drag all Tests, click and drag here

- 140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)
- 900770.1 ISO Materials Mediated Rabbit Pyrogen (GLP)
- 9008547.1 ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)
- 9017700.1 ISO Acute Systemic Toxicity (GLP - 2 Extracts)
- 9107015.1 ISO Intracutaneous Irritation (GLP - 2 Extracts)

Samples

Catheter
Drag and drop Tests for this Sample here

ABC
Drag and drop Tests for this Lot here

DEF
Drag and drop Tests for this Lot here

Pacemaker
Drag and drop Tests for this Sample here

Hrewr
Drag and drop Tests for this Lot here

Next Step: Q & A

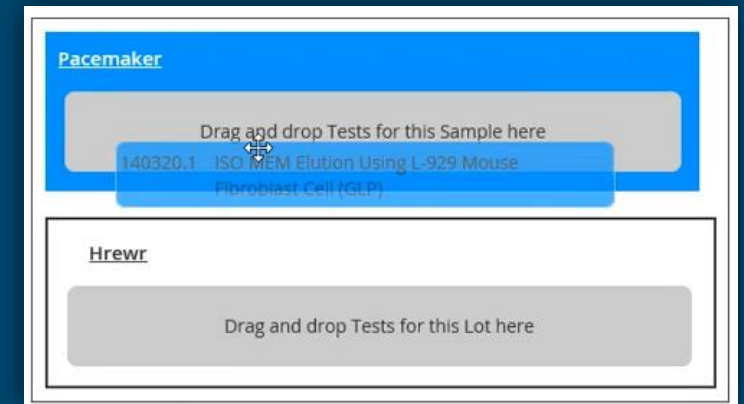
Sample

Lot: Hrewr

This example shows a Test Article/Sample group with only one lot.

In this instance, the test code can be dropped onto *either* the Sample or Lot box.

Example:



Pacemaker
Drag and drop Tests for this Sample here

140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)

Hrewr
Drag and drop Tests for this Lot here

Creating a New Order in WOS (Assignments Tab)

Test Selection | Samples And Lots | **Assignments** | Q&A | Review

What's Missing? ⚠

Add All Tests to All Samples/Lots | Reset Form | Next Step: Q & A

Tests

Left click and hold down to drag and drop Test over to Sample Lot.

To drag all Tests, click and drag here

- 140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)
- 900770.1 ISO Materials Mediated Rabbit Pyrogen (GLP)
- 9008547.1 ISO Guinea Pig Maximization Sensitization (GLP - 2 Extracts)
- 9017700.1 ISO Acute Systemic Toxicity (GLP - 2 Extracts)
- 9107015.1 ISO Intracutaneous Irritation (GLP - 2 Extracts)

Samples

Catheter

Drag and drop Tests for this Sample here

ABC

Drag and drop Tests for this Lot here

DEF

Drag and drop Tests for this Lot here

Pacemaker

Drag and drop Tests for this Sample here

Hrewr

Drag and drop Tests for this Lot here

Next Step: Q & A

To add ALL Tests to ALL Samples and Lots, use the associated button.

To clear all assignments on the page, use the "Reset Form" button.

Creating a New Order in WOS (Assignments Tab)

The screenshot displays the 'Assignments' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these are buttons for 'What's Missing?' (with a warning icon), 'Add All Tests to All Samples/Lots', 'Reset Form', and 'Next Step: Q & A'. The main area is divided into two columns: 'Tests' and 'Samples'. The 'Tests' column contains a list of test items with their IDs and descriptions, such as '140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)'. A blue button 'To drag all Tests, click and drag here' is positioned above the list. The 'Samples' column contains three sample entries: 'Catheter', 'ABC', and 'Pacemaker'. Each sample has a grey box for 'Drag and drop Tests for this Sample/Lot here'. The 'Pacemaker' sample is expanded to show a list of assigned tests, including '140320.1 ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)'. A 'Remove All' button is located to the right of this list, and a trash can icon is next to the individual test entry. A blue button 'Next Step: Q & A' is at the bottom right.

When Tests are added to a Sample/Lot, they will display underneath the associated Sample/Lot.

Each sample/lot listed under the Samples column must have at least one test assigned.

Use the “Remove All” option to remove all listed tests from a Sample/Lot.

Use the trash can icon to remove individual tests from a Sample/Lot.

Creating a New Order in WOS (Assignments Tab)

(Main Menu)

The screenshot shows the 'Assignments' tab in the WOS interface. At the top, there are five tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below the tabs, there are buttons for 'What's Missing?', 'Add All Tests to All Samples/Lots', 'Reset Form', and 'Next Step: Q & A'. The main area is divided into 'Tests' and 'Samples' sections. The 'Tests' section contains a list of test codes and descriptions, with a blue button 'To drag all Tests, click and drag here'. The 'Samples' section contains a list of sample codes and descriptions, with radio buttons for 'Lots can be used interchangeably' and 'Combine lots to create test article'. At the bottom right of the 'Samples' section, there is a 'Next Step: Q & A' button.

After all test codes have been added to the appropriate samples, the user has 3 options to save the data and move forward with the order.

#1 – Select “Next Step: Q & A” from the top of the page

#2 – Select “Next Step: Q & A” from the bottom of the page

#3 – Select ANY of the other tab options from the top of the Order page.

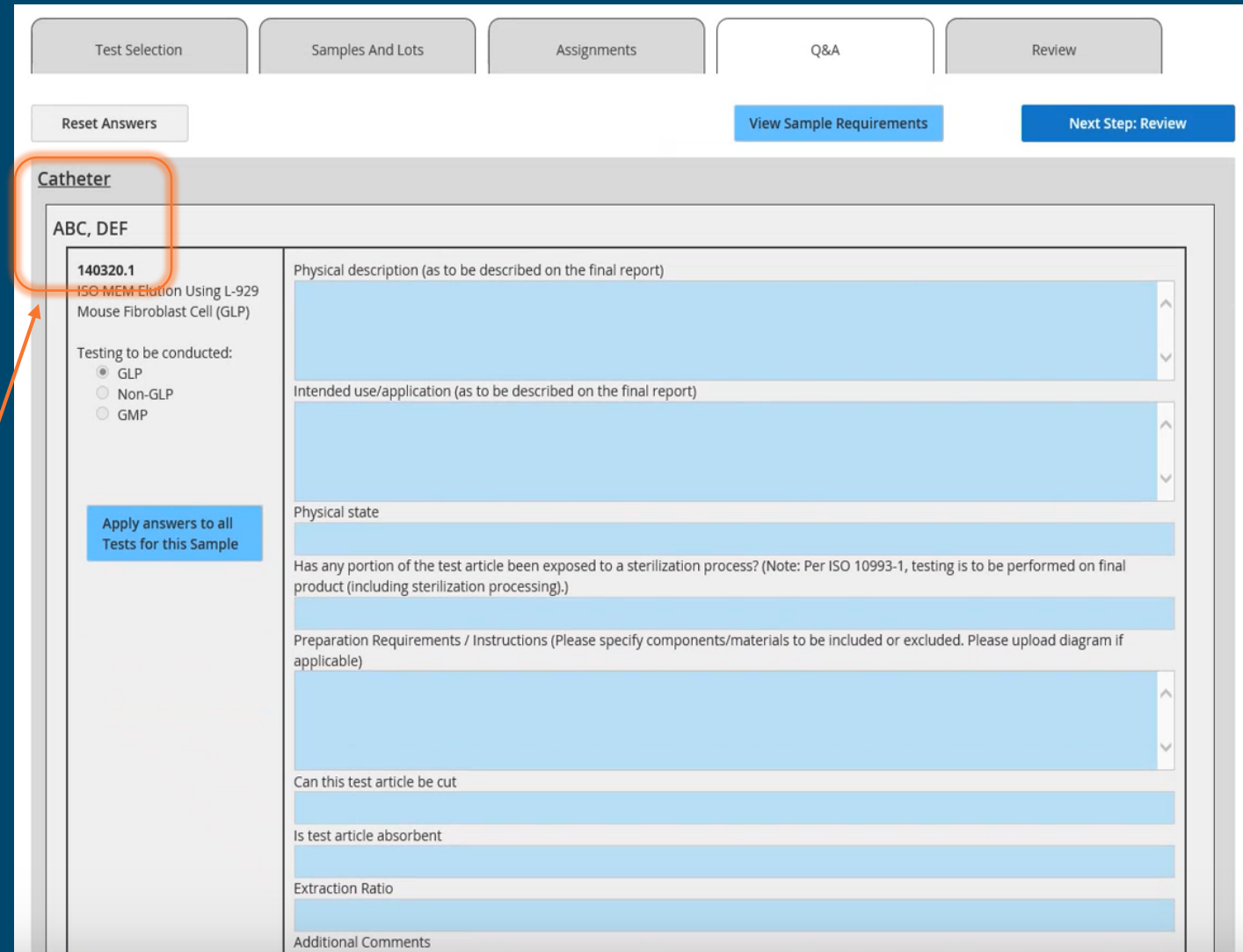
Warning – Data will NOT automatically save. Use one of the options above to save in-progress work.

Creating a New Order in WOS (Q & A Tab)

Users will now answer test-specific and item-specific questions related to each Sample and/or Lot on the order.

All boxes shaded with blue are required. Content can also be added as an Attachment under the Review tab, if a large amount of information needs to be provided. (If additional information is added as an attachment, please include a note in the applicable field.)

The sample, lot(s) associated with the sample, and the test code will be indicated for each set of test code questions.



Creating a New Order in WOS (Q & A Tab)

Use the Reset Answers button to clear all fields, if needed.

Each test code has a list of appropriate questions for the Sample(s)/Lot(s) on the order, and some fields will contain dropdown options.

Use the “Apply answers to all Tests for this Sample” if information entered into the fields applies to every test ordered for the Sample. (This option will carry forward all appropriate information to other fields within the form. However, the user must still double check each test code field to verify accuracy of the entries and to complete any additional fields added with other test code question lines).

The screenshot shows the 'Q&A' tab of the WOS interface. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these are buttons for 'Reset Answers', 'View Sample Requirements', and 'Next Step: Review'. The main content area is titled 'Catheter' and contains a form for sample 'ABC, DEF'. The form includes a test code '140320.1' with a description 'ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)'. There are radio buttons for 'Testing to be conducted: GLP', 'Non-GLP', and 'GMP'. A blue button labeled 'Apply answers to all Tests for this Sample' is highlighted with an orange arrow. The form also contains several text input fields with dropdown arrows, labeled: 'Physical description (as to be described on the final report)', 'Intended use/application (as to be described on the final report)', 'Physical state', 'Has any portion of the test article been exposed to a sterilization process? (Note: Per ISO 10993-1, testing is to be performed on final product (including sterilization processing).)', 'Preparation Requirements / Instructions (Please specify components/materials to be included or excluded. Please upload diagram if applicable)', 'Can this test article be cut', 'Is test article absorbent', 'Extraction Ratio', and 'Additional Comments'.

Creating a New Order in WOS (Q & A Tab)

Important Note:

When documenting Surface Area for a device, keep in mind that the surface area documented must be the surface area for the entire device to be tested. Therefore, if multiple components or lots are being tested as ONE device, the surface area documented must account for each component.

The screenshot displays the 'Q&A' tab of the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these are buttons for 'What's Missing? ⚠️', 'Reset Answers', 'View Sample Requirements', and 'Next Step: Review'. The main content area is titled 'Test article 1' and contains a form for 'ABC, DEF'. The form includes a test ID 'C54321', a description 'Exhaustive triplicate test for Pilot', and a section for 'Testing to be conducted:' with radio buttons for 'GLP', 'Non-GLP' (selected), and 'GMP'. A text area for 'Preparation Requirements / Instructions' contains the text 'one of each part combined is full device'. Below this is a section for 'Surface Area of portion(s) to be extracted' with a table containing one row: 'Surface Area in cm²' with the value '125'. An orange box highlights the 'Surface Area in cm²' field, and an orange arrow points from the text in the 'Important Note' to this field.

Creating a New Order in WOS (Q & A Tab)

The screenshot displays the 'Q&A' tab in the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A' (which is active), and 'Review'. Below these are buttons for 'What's Missing? ⚠️', 'Reset Answers', 'View Sample Requirements', and 'Next Step: Review'. The main content area shows a test article titled 'Test article 1' with a sub-identifier 'ABC, DEF'. The article details include 'C54321 Exhaustive triplicate test for Pilot' and 'Testing to be conducted:' with radio buttons for 'GLP', 'Non-GLP' (selected), and 'GMP'. The 'Preparation Requirements / Instructions' section contains a text box with the instruction 'one of each part combined is full device' and a highlighted note: 'Please upload diagram if applicable'. Below this, there are input fields for 'Surface Area of portion(s) to be extracted' and 'Surface Area in cm²' with the value '125' entered. An orange arrow points from the text 'Some questions will indicate when WuXi AppTec desires specific attachments to aid in testing...' to the highlighted instruction.

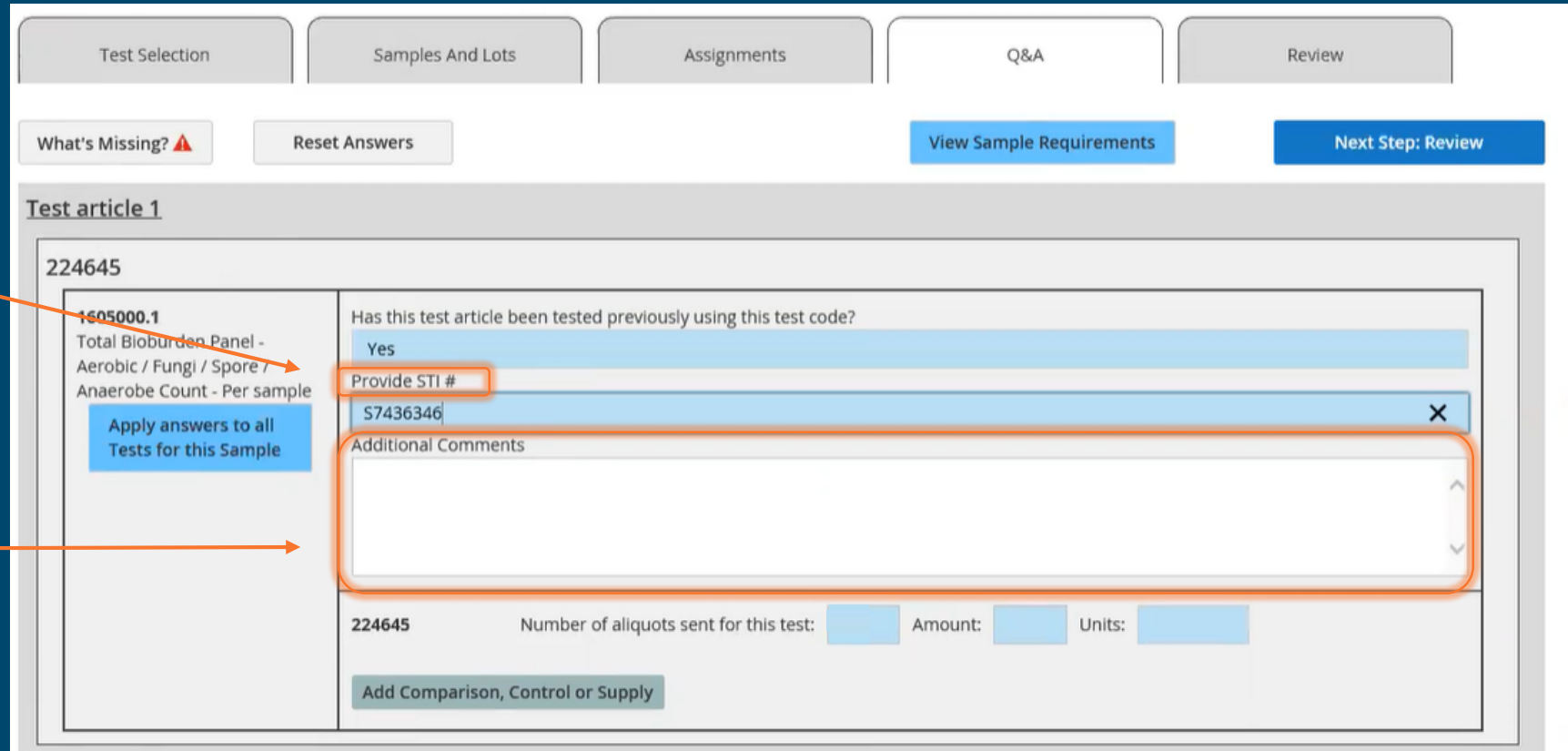
Some questions will indicate when WuXi AppTec desires specific attachments to aid in testing. Please submit the requested documents whenever possible to avoid delays. These can be uploaded on the Review tab.

Creating a New Order in WOS (Q & A Tab)

Sample Test Instruction (STI) # info is specific to WuXi AppTec Atlanta testing. If unsure about what information goes into this field, contact your BD manager.

The Additional Comments field can be used to include any additional notes.

For Example: If another individual should be contacted for questions about sample preparation, add this info and the individual's contact information here.



The screenshot displays the 'Q&A' tab of the WOS system. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these are buttons for 'What's Missing?' (with a warning icon), 'Reset Answers', 'View Sample Requirements', and 'Next Step: Review'. The main content area is titled 'Test article 1' and shows a form for test article '224645'. The form includes a dropdown menu for '1605000.1' with the description 'Total Bioburden Panel - Aerobic / Fungi / Spore / Anaerobe Count - Per sample' and an 'Apply answers to all Tests for this Sample' button. A question asks 'Has this test article been tested previously using this test code?' with a 'Yes' selection. Below this is a 'Provide STI #' field containing 'S7436346'. An 'Additional Comments' text area is highlighted with an orange border. At the bottom, there are input fields for 'Number of aliquots sent for this test:', 'Amount:', and 'Units:', along with an 'Add Comparison, Control or Supply' button.

Creating a New Order in WOS (Q & A Tab)

Some test codes will require the client to document aliquot information for the submission.

The screenshot displays the 'Q&A' tab of the WOS interface. At the top, there are navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these are buttons for 'What's Missing?' (with a warning icon) and 'Reset Answers'. A 'Next Step: Review' button is also visible. The main content area is titled 'Test article 1' and shows a test code '224645'. The test details include '1605000.1 Total Bioburden Panel - Aerobic / Fungi / Spore / Anaerobe Count - Per sample'. A dropdown menu is open, showing options: 'View Sample Requirements', 'for Atlanta', and 'for Saint Paul'. Below this, there are input fields for 'Has this test article been tested previously using this test code?' (with 'Yes' selected), 'Provide STI #' (with 'S7436346' entered), and 'Additional Comments'. At the bottom, there is a field for 'Number of aliquots sent for this test:' with an 'Amount:' field and a 'Units:' dropdown menu. The 'Units:' dropdown is open, showing options: uL, mL, L, g, mg, kg, pellet, units, vial, and Devices. An 'Add Comparison, Control or Supply' button is located at the bottom left of the form.

Users can view the sample requirements for testing via the associated button on the screen, if unsure about how much sample is needed for testing.

(The most up-to-date list for Sample Requirements is available via the WuXi AppTec website).

Creating a New Order in WOS (Q & A Tab)

If you need to add comparison articles, control articles or supplies to the testing for the Sample/Lot order, use the associated button at the bottom of the appropriate test code question section.

These items can be tested as individual items, multiple items can be added to be combined for testing as 1 unit, or multiple items can be added to be tested individually.

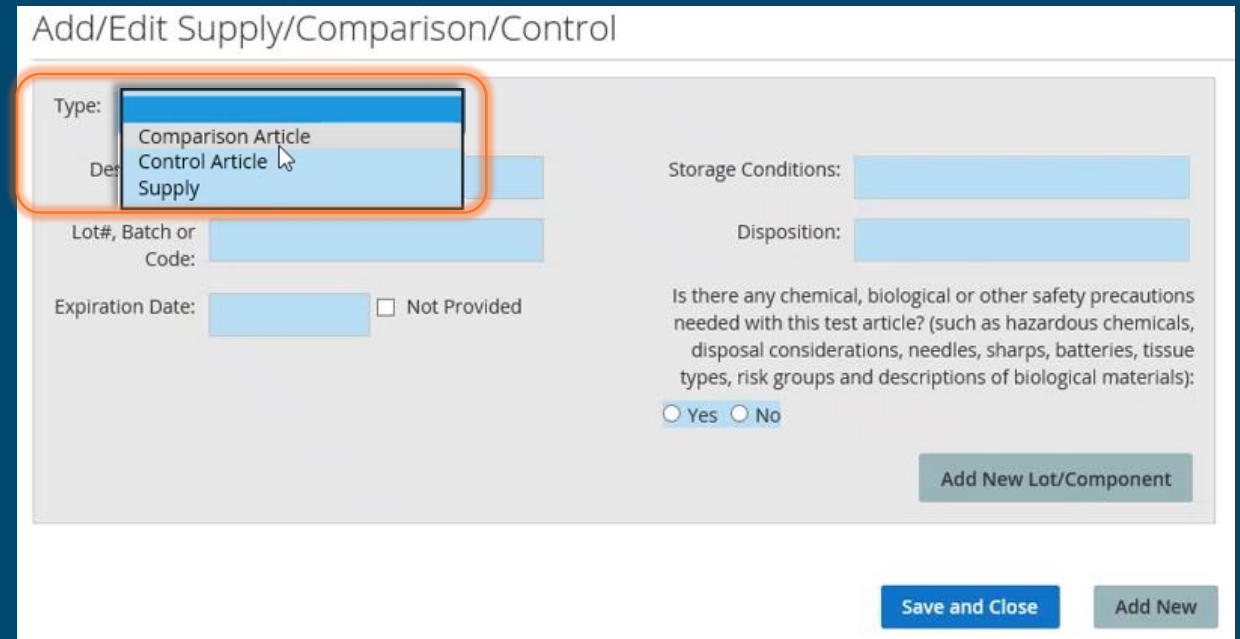
The screenshot displays a form with the following fields and values:

- Insoluble
- Has any portion of the test article been exposed to a sterilization process? (Note: Per ISO 10993-1, testing is to be performed on final product (including sterilization processing).)
Yes
- Test article has been exposed to
Ethylene Oxide (EO)
- Is test article submitted sterile?
Yes
- Preparation Requirements / Instructions (Please specify components/materials to be included or excluded. Please upload diagram if applicable)
Test whole device
- Can this test article be cut
Ok to cut at WuXi AppTec's discretion
- Is test article absorbent
No
- Extraction Ratio
6 cm² / 1 mL (< 0.5 mm thick)
- Surface Area (in cm²)
125
- Additional Comments

An orange arrow points from the text on the left to the 'Add Comparison, Control or Supply' button at the bottom of the form. A blue button labeled 'Next Step: Review' is located at the bottom right of the form area.

Creating a New Order in WOS (Q & A Tab)

- Select the appropriate drop-down option from the “Type” field.



Add/Edit Supply/Comparison/Control

Type: Comparison Article
Control Article
Supply

De:

Lot#, Batch or Code:

Expiration Date: Not Provided

Storage Conditions:

Disposition:

Is there any chemical, biological or other safety precautions needed with this test article? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials):
 Yes No

Creating a New Order in WOS (Q & A Tab)

- Add a description
- Add Lot #, Batch or Code info
- Select an Expiration Date, if applicable. (If not provided, the user will need to document why).

Example:

Explanation:	Testing is not on final product Stability testing is underway to determine expiration date Reusable Product Unprocessed bulk/reusable product Other
--------------	---

Add/Edit Supply/Comparison/Control

Type:	Comparison Article	Storage Conditions:	
Description:	Mega pacemaker	Disposition:	
Lot#, Batch or Code:	123456	Is there any chemical, biological or other safety precautions needed with this test article? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials):	
Expiration Date:	08/23/2021 <input type="checkbox"/> Not Provided	<input checked="" type="radio"/> Yes <input type="radio"/> No	

[Add New Lot/Component](#)

[Save and Close](#) [Add New](#)

Creating a New Order in WOS (Q & A Tab)

Add/Edit Supply/Comparison/Control

Type: Comparison Article

Description: Mega pacemaker

Lot#, Batch or Code: 123456

Expiration Date: 08/23/2021 Not Provided

Storage Conditions: **Select a storage condition**
Room Temperature
Refrigerated (2°C to 8°C)
Frozen (-10°C to -40°C)
Ultracold (<-60°C)

Disposition:

Is there any chemical needed with this test article (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials):
 Yes No

Add New Lot/Component

Save and Close Add New

- Add Storage Conditions

Creating a New Order in WOS (Q & A Tab)

Add/Edit Supply/Comparison/Control

Type: Comparison Article

Description: Mega pacemaker

Lot#, Batch or Code: 123456

Expiration Date: 08/23/2021 Not Provided

Storage Conditions: Room Temperature

Disposition: **Return Unused**

Is there any chemical disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials):
 Yes No

Add New Lot/Component

Save and Close Add New

- Choose a Disposition Option

If “Return Unused” or “Return All” are selected, please provide a courier name and account number, and document the return address information in the “Additional Comments” section for the item on the Q & A tab page. (Additional clarification in subsequent slide)

Creating a New Order in WOS (Q & A Tab)

Add/Edit Supply/Comparison/Control

Type: Comparison Article

Description: Mega pacemaker

Storage Conditions: Room Temperature

Lot#, Batch or Code: 123456

Disposition: Discard

Expiration Date: 08/23/2021 Not Provided

Is there any chemical, biological or other safety precautions needed with this test article? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials):

Yes No

Add New Lot/Component

Save and Close Add New

- Answer the safety consideration question. If “Yes”, provide the necessary details in the subsequent pop-up screen.

Yes No

Describe the chemical, biological or other safety precautions needed with this Test Article:

Creating a New Order in WOS (Q & A Tab)

Add/Edit Supply/Comparison/Control

Type: Comparison Article

Description: Mega pacemaker

Lot#, Batch or Code: 123456

Expiration Date: 08/23/2021 Not Provided

Storage Conditions: Room Temperature

Disposition: Discard

Is there any chemical, biological or other safety precautions needed with this test article? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials):
 Yes No

Add New Lot/Component

Save and Close Add New

Clients may need to add multiple lots/components if their comparison or control article is a device made up of multiple components/parts, which is being tested as one unit.

- If a *new lot or component* needs to be added to the currently displayed article, use the “Add New Lot/Component” button and complete each field for the newly added item(s).

Creating a New Order in WOS (Q & A Tab)

Add/Edit Supply/Comparison/Control

Description: <input type="text" value="Current Device - Part 1"/>	Storage Conditions: <input type="text" value="Room Temperature"/>
Lot#, Batch or Code: <input type="text" value="1"/>	Disposition: <input type="text" value="Discard"/>
Expiration Date: <input type="text"/> <input checked="" type="checkbox"/> Not Provided	Is there any chemical, biological or other safety precautions needed with this test article? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials):
Explanation: <input type="text" value="Testing is not on final product"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No
Description: <input type="text" value="Current Device - Part 2"/>	Storage Conditions: <input type="text" value="Room Temperature"/>
Lot#, Batch or Code: <input type="text" value="2"/>	Disposition: <input type="text" value="Discard"/>
Expiration Date: <input type="text"/> <input checked="" type="checkbox"/> Not Provided	Is there any chemical, biological or other safety precautions needed with this test article? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials):
Explanation: <input type="text" value="Testing is not on final product"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No
Description: <input type="text" value="Current Device - Part 3"/>	Storage Conditions: <input type="text" value="Room Temperature"/>
Lot#, Batch or Code: <input type="text" value="3"/>	Disposition: <input type="text" value="Discard"/>
Expiration Date: <input type="text"/> <input checked="" type="checkbox"/> Not Provided	Is there any chemical, biological or other safety precautions needed with this test article? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials):
Explanation: <input type="text" value="Testing is not on final product"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Example:

Three Lots/Components were added to the example on the left. These components make up ONE device, with 3 parts, and will be tested together as ONE unit for the comparison/control article.

Creating a New Order in WOS (Q & A Tab)

Add/Edit Supply/Comparison/Control

Type: Comparison Article

Description: Mega pacemaker

Storage Conditions: Room Temperature

Lot#, Batch or Code: 123456

Disposition: Discard

Expiration Date: 08/23/2021 Not Provided

Is there any chemical, biological or other safety precautions needed with this test article? (such as hazardous chemicals, disposal considerations, needles, sharps, batteries, tissue types, risk groups and descriptions of biological materials):
 Yes No

Add New Lot/Component

Save and Close Add New

- If a separate, *new* article (Supply/Comparison/Control) is needed, use the “Add New” button and complete each field for the newly added item(s).
- “Click Save and Close” after all items have been added.

Creating a New Order in WOS (Q & A Tab)

Comparison articles, control articles, and supplies added to test codes will be displayed at the bottom of the associated test code question section.

These can be edited, if needed.

The screenshot displays a software interface for creating a new order. At the top, there is a header with the number '125' and a section titled 'Additional Comments' with a text input area. Below this is a table-like structure with a button labeled 'Edit Comparison, Control or Supply' and a row containing 'Comparison Article' and 'Mega pacemaker'. An orange box highlights this row, and an orange arrow points from the text on the left to the button. Below the table is a section titled 'Additional Questions for Comparison Article Mega pacemaker'. This section contains several text input fields: 'Physical description (as to be described on the final report)', 'Intended use/application (as to be described on the final report)', 'Physical state', 'Has any portion of the test article been exposed to a sterilization process? (Note: Per ISO 10993-1, testing is to be performed on final product (including sterilization processing).)', and 'Preparation Requirements / Instructions (Please specify components/materials to be included or excluded. Please upload diagram if applicable)'. Each input field has a light blue background and a vertical scrollbar on the right side.

Creating a New Order in WOS (Q & A Tab)

Additional questions may be added to the test code question section, which are specific to the comparison/control/supply item(s) added to the order.

- Answer each question related to the comparison/control/supply item(s).

If “Return Unused” or “Return All” was selected for disposition when adding the comparison/control/supply item, please provide a courier name and account number, and document the return address information in the additional comments section.

The screenshot shows a software interface for managing a comparison article. At the top, there is a header with the number '125' and a section for 'Additional Comments'. Below this is a button labeled 'Edit Comparison, Control or Supply' and a text field containing 'Comparison Article' and 'Mega pacemaker'. A section titled 'Additional Questions for Comparison Article' is highlighted with an orange box and contains a question: 'Physical description (as to be described on the final report)'. Below this are two more text input areas for 'Intended use/application (as to be described on the final report)' and 'Physical state'. A question follows: 'Has any portion of the test article been exposed to a sterilization process? (Note: Per ISO 10993-1, testing is to be performed on final product (including sterilization processing).)'. At the bottom, there is another 'Additional Comments' section. Two orange arrows point from the text on the left to the 'Additional Questions for Comparison Article' section and the bottom 'Additional Comments' section.

Creating a New Order in WOS (Q & A Tab)

(Main Menu)

The screenshot shows the 'Q&A' tab in the WOS system. At the top, there are five tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. Below these are buttons for 'Reset Answers', 'View Sample Requirements', and 'Next Step: Review'. The main content area is titled 'Catheter' and contains a form for 'ABC, DEF'. The form has two columns. The left column contains the sample ID '140320.1', the description 'ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)', and radio buttons for 'Testing to be conducted: GLP', 'Non-GLP', and 'GMP'. The right column has two text areas: 'Physical description (as to be described on the final report)' with the value 'Catheter', and 'Intended use/application (as to be described on the final report)' with the value 'Medical device'. Below this, there are three more fields: '6 cm 2 / 1 mL (< 0.5 mm thick)', 'Surface Area (in cm²)' with the value '125', and 'Additional Comments'. At the bottom right, there is a 'Next Step: Review' button.

After all questions have been answered, the user has 3 options to save the data and move forward with the order.

#1 – Select “Next Step: Review” from the top of the page

#2 – Select “Next Step: Review” from the bottom of the page

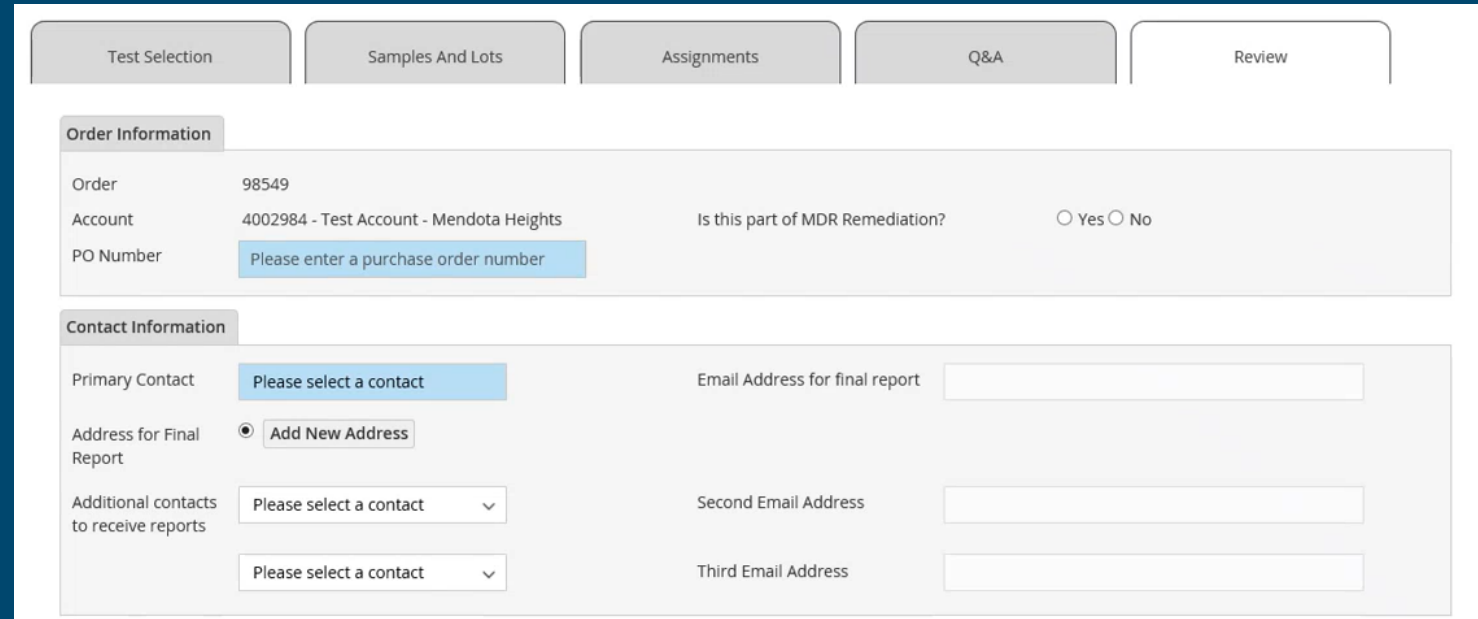
#3 – Select ANY of the other tab options from the top of the Order page.

Warning – Data will NOT automatically save. Use one of the options above to save in-progress work.

Creating a New Order in WOS (Review Tab)

Clients will review all order data on the Review tab before submitting the order to WuXi AppTec in the WOS portal.
Review includes:

- Order Information
- Contact Information
- Sample Information
- Test Information
- Attachments



The screenshot displays the 'Review' tab of the WOS portal. At the top, there are five navigation tabs: 'Test Selection', 'Samples And Lots', 'Assignments', 'Q&A', and 'Review'. The 'Review' tab is active. Below the tabs, the 'Order Information' section is visible, containing the following fields:

Order	98549	Is this part of MDR Remediation?	<input type="radio"/> Yes <input type="radio"/> No
Account	4002984 - Test Account - Mendota Heights		
PO Number	<input type="text" value="Please enter a purchase order number"/>		

Below the 'Order Information' section is the 'Contact Information' section, which includes the following fields:

Primary Contact	<input type="text" value="Please select a contact"/>	Email Address for final report	<input type="text"/>
Address for Final Report	<input checked="" type="radio"/> Add New Address		
Additional contacts to receive reports	<input type="text" value="Please select a contact"/>	Second Email Address	<input type="text"/>
	<input type="text" value="Please select a contact"/>	Third Email Address	<input type="text"/>

Creating a New Order in WOS (Review Tab)

Order Information Verification:

Order numbers are automatically generated by WOS when a user creates a new order.

- Verify Account info (If this is incorrect, return to the “Test Selection” tab to update the information).
- Add a Purchase Order (PO) number
- Select the appropriate response for the MDR question

The screenshot shows the 'Review' tab of the WOS interface. The 'Order Information' section is highlighted with an orange box. The form contains the following fields:

Field	Value / Input
Order	98549
Account	4002984 - Test Account - Mendota Heights
PO Number	Please enter a purchase order number
Is this part of MDR Remediation?	<input type="radio"/> Yes <input type="radio"/> No
Primary Contact	Please select a contact
Address for Final Report	<input checked="" type="radio"/> Add New Address
Additional contacts to receive reports	<input type="text"/> Please select a contact
	<input type="text"/> Please select a contact
Email Address for final report	<input type="text"/>
Second Email Address	<input type="text"/>
Third Email Address	<input type="text"/>

Creating a New Order in WOS (Review Tab)

Contact Information Verification:

- Add the Primary Contact info from the dropdown list. (This list is populated with personnel names associated with the selected client account).

Note: All questions related to the order/testing will be sent to the person listed as the primary contact on the order.

- After the Primary Contact is selected, verify the email address which populates in the associated field. Update, if needed.

The screenshot displays the 'Review' tab of the WOS system. The 'Contact Information' section is highlighted with an orange box. It contains the following fields:

- Order Information:** Order (98549), Account (4002984 - Test Account - Mendota Heights), PO Number (Please enter a purchase order number), and a checkbox for 'Is this part of MDR Remediation?' (Yes/No).
- Contact Information:** Primary Contact (Please select a contact), Address for Final Report (Add New Address), Additional contacts to receive reports (Please select a contact), and three email address fields (Email Address for final report, Second Email Address, Third Email Address).

Orange arrows indicate the flow from the 'Primary Contact' dropdown to the 'Email Address for final report' field and from the 'Primary Contact' dropdown to the 'Primary Contact' label.

Creating a New Order in WOS (Review Tab)

- After a Primary Contact name is selected, the “Address for Final Report” section will update. Verify information populated in this section. Update, if needed.

Example:

Address for Final Report

MN

ABCD 2540 Executive Drive Mendota Heights, MN 55120 USA

Add New Address

Optional Fields:

- Additional contacts to receive reports + email addresses

Test Selection Samples And Lots Assignments Q&A Review

Order Information

Order: 98549

Account: 4002984 - Test Account - Mendota Heights Is this part of MDR Remediation? Yes No

PO Number:

Contact Information

Primary Contact: Email Address for final report:

Address for Final Report: Add New Address

Additional contacts to receive reports: Second Email Address:

 Third Email Address:

Creating a New Order in WOS (Review Tab)

Sample Information

Test Article: Catheter Safety Precautions: No

Shipping Information

Additional Description	Lot #, Batch or Code	Storage Conditions	Sample Disposition	Ship to Site	Quantity Submitted	Units
	1234	Refrigerated (2°C to 8°C)	Return Unused	Atlanta		
	5678	Refrigerated (2°C to 8°C)	Return Unused	Atlanta		
	1234	Refrigerated (2°C to 8°C)	Return Unused	Saint Paul		
	5678	Refrigerated (2°C to 8°C)	Return Unused	Saint Paul		

Test Article Characterization

Sponsor affirms test article has been characterized or that characterization testing is planned. Sponsor confirms the responsibility to retain proof of characterization.

Sponsor affirms test article has been characterized and characterization information is included.

Sponsor is solely responsible for all test article and Sponsor supplied control/comparison article (if applicable) characterization data as required in Good Laboratory Practices (GLP) regulations (21CFR58) Section 58.105 - identity, strength, stability, purity, and chemical composition. Methods of synthesis, fabrication, or derivation of the test and Sponsor supplied control/comparison articles shall be documented by the Sponsor. In those cases where marketed products are used as control articles, such products will be characterized by their labeling. Sponsor is also responsible for ensuring that test article and Sponsor supplied comparison/control article (if applicable) here submitted is representative of the final product that will be subjected to materials characterization.

Comparison Article

Shipping Information

Description	Lot #, Batch or Code	Storage Conditions	Sample Disposition	Safety	Ship to Site	Quantity Submitted	Units
Scissors	1234	Room Temperature	Discard	No	Saint Paul		

Control/Comparison Article Characterization

Sponsor affirms Sponsor-supplied control/comparison article has been characterized or that characterization testing is planned. Sponsor confirms responsibility to retain proof of characterization.

Sponsor affirms Sponsor-supplied control/comparison article has been characterized and characterization information is included.

Sample Information Verification:

- Review entered information for each Sample ordered including:

- Test Article Description/Name
- Safety Precaution (Yes/No)
- Additional Description, if applicable
- Lot #, Batch or Code
- Storage Conditions
- Sample Disposition
- Ship to Site(s)

If errors are discovered upon review, return to the Sample And Lots tab to make corrections.

Creating a New Order in WOS (Review Tab)

Sample Information

Test Article: Catheter Safety Precautions: No

Shipping Information

Additional Description	Lot #, Batch or Code	Storage Conditions	Sample Disposition	Ship to Site	Quantity Submitted	Units
	1234	Refrigerated (2°C to 8°C)	Return Unused	Atlanta	10	Units
	5678	Refrigerated (2°C to 8°C)	Return Unused	Atlanta	20	Units
	1234	Refrigerated (2°C to 8°C)	Return Unused	Saint Paul	10	Units
	5678	Refrigerated (2°C to 8°C)	Return Unused	Saint Paul	20	Units

Test Article Characterization

Sponsor affirms test article has been characterized or that characterization testing is planned. Sponsor confirms the responsibility to retain proof of characterization.

Sponsor affirms test article has been characterized and characterization information is included.

Sponsor is solely responsible for all test article and Sponsor supplied control/comparison article (if applicable) characterization data as required in Good Laboratory Practice (GLP) regulations (21CFR58) Section 58.105 - identity, strength, stability, purity, and chemical composition. Methods of synthesis, fabrication, or derivation of the supplied control/comparison articles shall be documented by the Sponsor. In those cases where marketed products are used as control articles, such products shall be characterized by their labeling. Sponsor is also responsible for ensuring that test article and Sponsor supplied comparison/control article (if applicable) here submitted are representative of the final product that will be subjected to materials characterization.

Comparison Article

Shipping Information

Description	Lot #, Batch or Code	Storage Conditions	Sample Disposition	Safety	Ship to Site	Quantity Submitted	Units
Scissors	1234	Room Temperature	Discard	No	Saint Paul		

Control/Comparison Article Characterization

Sponsor affirms Sponsor-supplied control/comparison article has been characterized or that characterization testing is planned. Sponsor confirms responsibility to retain proof of characterization.

Sponsor affirms Sponsor-supplied control/comparison article has been characterized and characterization information is included.

• Update the Sample Information section with the quantity of items that will be submitted for testing AND use the dropdown menu to select the appropriate units.

Creating a New Order in WOS (Review Tab)

Sample Information

Test Article: Catheter Safety Precautions: No

Shipping Information

Additional Description	Lot #, Batch or Code	Storage Conditions	Sample Disposition	Ship to Site	Quantity Submitted	Units
	1234	Refrigerated (2°C to 8°C)	Return Unused	Atlanta	10	Units
	5678	Refrigerated (2°C to 8°C)	Return Unused	Atlanta	20	Units
	1234	Refrigerated (2°C to 8°C)	Return Unused	Saint Paul	10	Units
	5678	Refrigerated (2°C to 8°C)	Return Unused	Saint Paul	20	Units

Test Article Characterization

Sponsor affirms test article has been characterized or that characterization testing is planned. Sponsor confirms the responsibility to retain proof of characterization.

Sponsor affirms test article has been characterized and characterization information is included.

Sponsor is solely responsible for all test article and Sponsor supplied control/comparison article (if applicable) characterization data as required in Good Laboratory Practices (GLP) regulations (21CFR58) Section 58.105 - identity, strength, stability, purity, and chemical composition. Methods of synthesis, fabrication, or derivation of the test and Sponsor supplied control/comparison articles shall be documented by the Sponsor. In those cases where marketed products are used as control articles, such products will be characterized by their labeling. Sponsor is also responsible for ensuring that test article and Sponsor supplied comparison/control article (if applicable) here submitted is representative of the final product that will be subjected to materials characterization.

Comparison Article

Shipping Information

Description	Lot #, Batch or Code	Storage Conditions	Sample Disposition	Safety	Ship to Site	Quantity Submitted	Units
Scissors	1234	Room Temperature	Discard	No	Saint Paul		

Control/Comparison Article Characterization

Sponsor affirms Sponsor-supplied control/comparison article has been characterized or that characterization testing is planned. Sponsor confirms responsibility to retain proof of characterization.

Sponsor affirms Sponsor-supplied control/comparison article has been characterized and characterization information is included.

- Update the Sample Information section with the quantity of items that will be submitted for testing AND use the dropdown menu to select the appropriate units.

Note that items may need to be shipped to more than one location. Quantity of items submitted must be appropriate to complete testing at each site.

Creating a New Order in WOS (Review Tab)

Sample Information

Test Article: Catheter Safety Precautions: No

Shipping Information

Additional Description	Lot #, Batch or Code	Storage Conditions	Sample Disposition	Ship to Site	Quantity Submitted	Units
	1234	Refrigerated (2°C to 8°C)	Return Unused	Atlanta	10	Units
	5678	Refrigerated (2°C to 8°C)	Return Unused	Atlanta	20	Units
	1234	Refrigerated (2°C to 8°C)	Return Unused	Saint Paul	10	Units
	5678	Refrigerated (2°C to 8°C)	Return Unused	Saint Paul	20	Units

Test Article Characterization

Sponsor affirms test article has been characterized or that characterization testing is planned. Sponsor confirms the responsibility to retain proof of characterization.

Sponsor affirms test article has been characterized and characterization information is included.

Sponsor is solely responsible for all test article and Sponsor supplied control/comparison article (if applicable) characterization data as required in Good Laboratory Practices (GLP) regulations (21CFR58) Section 58.105 - identity, strength, stability, purity, and chemical composition. Methods of synthesis, fabrication, or derivation of the test and Sponsor supplied control/comparison articles shall be documented by the Sponsor. In those cases where marketed products are used as control articles, such products will be characterized by their labeling. Sponsor is also responsible for ensuring that test article and Sponsor supplied comparison/control article (if applicable) here submitted is representative of the final product that will be subjected to materials characterization.

Comparison Article

Shipping Information

Description	Lot #, Batch or Code	Storage Conditions	Sample Disposition	Safety	Ship to Site	Quantity Submitted	Units
Scissors	1234	Room Temperature	Discard	No	Saint Paul		

Control/Comparison Article Characterization

Sponsor affirms Sponsor-supplied control/comparison article has been characterized or that characterization testing is planned. Sponsor confirms responsibility to retain proof of characterization.

Sponsor affirms Sponsor-supplied control/comparison article has been characterized and characterization information is included.

- ← GLP Studies: Review the Test Article Characterization statement for each test and select the appropriate response.
- ← Repeat the review steps for EACH additional Sample and for each Control/Comparison/Supply item on the order.

Creating a New Order in WOS (Review Tab)

Test Information Verification:

The screenshot shows the 'Test Information' tab in the WOS system. It contains a table with columns for Item ID, Description, Protocol Version, Effective Date, Unit Price, Test Quantity, and Extended Price. The first row shows item 140320.1, 'ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)', with a unit price of \$\$\$\$\$ and a test quantity of 1. A 'STAT' checkbox is checked in the right margin. Below the table, there are several text fields: 'Catheter' with values 'ABC' and 'DEF', 'Physical description (as to be described on the final report): Catheter', 'Intended use/application (as to be described on the final report): Medical device', 'Physical state: Insoluble', 'Has any portion of the test article been exposed to a sterilization process? (Note: Per ISO 10993-1, testing is to be performed on final product (including sterilization processing).): No - To be tested non sterile', 'Preparation Requirements / Instructions (Please specify components/materials to be included or excluded. Please upload diagram if applicable): Test whole device', 'Can this test article be cut: Ok to cut at WuXi AppTec's discretion', 'Is test article absorbent: No', 'Extraction Ratio: 3 cm 2 / 1 mL (≥ 0.5 mm thick)', 'Surface Area (in cm²): 125', and 'Additional Comments:'. Three orange callout boxes highlight the 'STAT' checkbox, the 'Lots can be used interchangeably' text, and the entire physical description section.

- Some tests may be ordered as STAT testing. If the option is available, and you'd like STAT testing, be sure to check the STAT box. Additional fees will apply.

- For Samples with more than one lot, review the information entered regarding lot use.

If errors are discovered upon review, return to the Assignments tab to make corrections.

- Review the information entered on the Q&A tab.

If errors are discovered upon review, return to the Q&A tab to make corrections.

Creating a New Order in WOS (Review Tab)

Test Information				
140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)	Protocol Version: 24	Effective Date: 2020-11-18	<input checked="" type="checkbox"/> STAT
		Unit Price \$\$\$\$\$	Test Quantity 1	Extended Price \$\$\$\$\$
Catheter	ABC	Lots can be used interchangeably		
	DEF	Lots can be used interchangeably		
Physical description (as to be described on the final report): Catheter				
Intended use/application (as to be described on the final report): Medical device				
Physical state: Insoluble				
Has any portion of the test article been exposed to a sterilization process? (Note: Per ISO 10993-1, testing is to be performed on final product (including sterilization processing).): No - To be tested non sterile				
Preparation Requirements / Instructions (Please specify components/materials to be included or excluded. Please upload diagram if applicable): Test whole device				
Can this test article be cut: Ok to cut at WuXi AppTec's discretion				
Is test article absorbent: No				
Extraction Ratio: 3 cm 2 / 1 mL (≥ 0.5 mm thick)				
Surface Area (in cm ²): 125				
Additional Comments:				

- Total test price and Unit test price will be displayed for each test code.

Creating a New Order in WOS (Review Tab)

Some questions on the Q&A tab will indicate when WuXi AppTec desires specific attachments to aid in our testing. Please submit the requested documents whenever possible to avoid delays.

Attachments may be added using the "Upload File" option.

Multiple attachments can be added, but EACH attachment is limited in size to 10MB.

Examples of typical attachments:

- Preparation diagrams / instructions
- Characterization information
- Safety info (SDS)

Attachments

Upload File Individual attachment size is limited to 10MB

Document Description	File Path	Size
----------------------	-----------	------

Add A Document

Choose file to upload Browse...

Document Description

OK Cancel

Creating a New Order in WOS (Review Tab)

Submit Order

The information provided in this order is the official record of Customer's request. WuXi AppTec is not liable for any error, defect, or delay in the Services arising out of any inaccuracy, error, or defect in Customer's samples or information submitted in connection with this order. Services requested in this order will be governed in accordance with WuXi AppTec's Standard Terms and Conditions. Additional Fees may apply.

To the extent WuXi AppTec's Standard Terms and Conditions are in conflict with an applicable agreement (Agreement) between Customer listed on this order and WuXi AppTec, such Agreement will govern.

For GLP Testing: Part 58 of the Code of Federal Regulations (CFR), which describes the requirements for Good Laboratory Practice (GLP) for Non Clinical Laboratory Studies, states in section 58.105, part (d), that "For studies of more than 4 weeks duration, reserve samples from each batch of test and control articles shall be retained for the period of time provided by 58.195." Please provide one additional sample per batch of test and control article for WuXi AppTec to retain. If you are unable to supply the additional sample, it will be noted in the Final Report.

By signing, you acknowledge that you have reviewed the most current version of the protocol(s) listed on this order and your signature of the order constitutes approval of the protocol(s). If you would like to review any or all of the protocols click Review Protocols button.

Review Protocol

Review the Agreement at the bottom of the order Review tab and check the box to acknowledge agreement.

You may also review the protocol(s) associated with the order via the associated button.

Protocols on order

Number	Version	Effective Date	
140320	22	19 Jan 2017	View
9107015	11	10 May 2019	View

Creating a New Order in WOS (Review Tab)

Attachments

Upload File

Individual attachment size is limited to 10MB

Document Description

File Path

Size

Submit Order


The information provided in this order is the official record of Customer's request. WuXi AppTec is not liable for any error, defect, or delay in the Services arising out of any inaccuracy, error, or defect in Customer's samples or information submitted in connection with this order. Services requested in this order will be governed in accordance with WuXi AppTec's Standard Terms and Conditions. Additional Fees may apply.

To the extent WuXi AppTec's Standard Terms and Conditions are in conflict with an applicable agreement (Agreement) between Customer listed on this order and WuXi AppTec, such Agreement will govern.

For GLP Testing: Part 58 of the Code of Federal Regulations (CFR), which describes the requirements for Good Laboratory Practice (GLP) for Non Clinical Laboratory Studies, states in section 58.105, part (d), that "For studies of more than 4 weeks duration, reserve samples from each batch of test and control articles shall be retained for the period of time provided by 58.195." Please provide one additional sample per batch of test and control article for WuXi AppTec to retain. If you are unable to supply the additional sample, it will be noted in the Final Report.

By signing, you acknowledge that you have reviewed the most current version of the protocol(s) listed on this order and your signature of the order constitutes approval of the protocol(s). If you would like to review any or all of the protocols click Review Protocols button.

Review Protocol

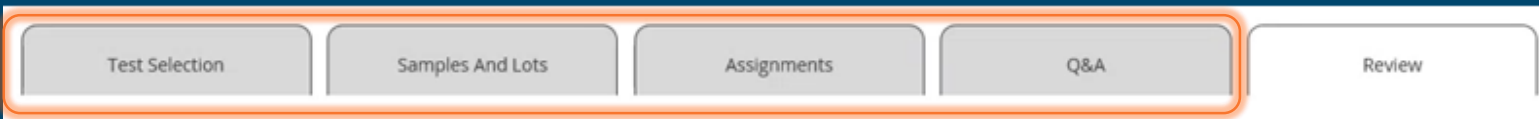
 Once you click on submit, you will be unable to edit your order.

Save as Draft

Submit Order

AFTER the user checks the box to acknowledge agreement, a "Save as Draft" and "Submit Order" option will appear.

Creating a New Order in WOS (Review Tab)



Attachments

[Upload File](#) Individual attachment size is limited to 10MB

Document Description	File Path	Size
----------------------	-----------	------

Submit Order

The information provided in this order is the official record of Customer's request. WuXi AppTec is not liable for any error, defect, or delay in the Services arising out of any inaccuracy, error, or defect in Customer's samples or information submitted in connection with this order. Services requested in this order will be governed in accordance with WuXi AppTec's Standard Terms and Conditions. Additional Fees may apply.

To the extent WuXi AppTec's Standard Terms and Conditions are in conflict with an applicable agreement (Agreement) between Customer listed on this order and WuXi AppTec, such Agreement will govern.

For GLP Testing: Part 58 of the Code of Federal Regulations (CFR), which describes the requirements for Good Laboratory Practice (GLP) for Non Clinical Laboratory Studies, states in section 58.105, part (d), that "For studies of more than 4 weeks duration, reserve samples from each batch of test and control articles shall be retained for the period of time provided by 58.195." Please provide one additional sample per batch of test and control article for WuXi AppTec to retain. If you are unable to supply the additional sample, it will be noted in the Final Report.

By signing, you acknowledge that you have reviewed the most current version of the protocol(s) listed on this order and your signature of the order constitutes approval of the protocol(s). If you would like to review any or all of the protocols click Review Protocols button.

[Review Protocol](#)

Once you click on submit, you will be unable to edit your order.

[Save as Draft](#) [Submit Order](#)

Warning – Data will NOT automatically save. If the user is NOT ready to Submit the Order, they must choose one of the options below to save their in-progress work.

#1 – Select “Save as Draft” from the bottom of the page

#2 – Select ANY of the other tab options from the top of the Order page.

Creating a New Order in WOS (Review Tab)

(Main Menu)

Submit Order


The information provided in this order is the official record of Customer's request. WuXi AppTec is not liable for any error, defect, or delay in the Services arising out of any inaccuracy, error, or defect in Customer's samples or information submitted in connection with this order. Services requested in this order will be governed in accordance with WuXi AppTec's Standard Terms and Conditions. Additional Fees may apply.

To the extent WuXi AppTec's Standard Terms and Conditions are in conflict with an applicable agreement (Agreement) between Customer listed on this order and WuXi AppTec, such Agreement will govern.

For GLP Testing: Part 58 of the Code of Federal Regulations (CFR), which describes the requirements for Good Laboratory Practice (GLP) for Non Clinical Laboratory Studies, states in section 58.105, part (d), that "For studies of more than 4 weeks duration, reserve samples from each batch of test and control articles shall be retained for the period of time provided by 58.195." Please provide one additional sample per batch of test and control article for WuXi AppTec to retain. If you are unable to supply the additional sample, it will be noted in the Final Report.

By signing, you acknowledge that you have reviewed the most current version of the protocol(s) listed on this order and your signature of the order constitutes approval of the protocol(s). If you would like to review any or all of the protocols click Review Protocols button.

Review Protocol

 Once you click on submit, you will be unable to edit your order.

Save as Draft

Submit Order

Electronic Signature

Username:

Password:

Submit

If the user IS ready to submit the order, click "Submit Order".

Note: Once you click Submit Order, you will NOT be able to edit your order in the WOS system.

An Electronic Signature & Password box will appear. Complete the required information and then click "Submit".

Creating a New Order in WOS (View/Print Packing List)

药明康德
WuXi AppTec

Orders Quotes Reports Help

User0001

✓ Order #98549 has been submitted successfully.

Click below to view and print the Packing List for your Order

View/Print Packing List

A copy of this Packing List must be included in each box containing samples for your order. Additional copies may be printed by accessing your order in the WuXi Order System. For help with your order, please contact your WuXi representative.

Failure to include this packing list with your order will result in processing and testing delays.

Back to Orders

The user receives a pop-up confirmation of successful submission.

This pop-up includes the ability to view and print the Packing List(s) for the order.

Click the “View/Print Packing List” button.

Creating a New Order in WOS (View/Print Packing List)



A pop-up dialog may appear at the bottom of your screen asking you to Open, Save or Cancel. Click “Open” to view the Packing List.

WuXi AppTec Packing Slip - Order: 98549

Order Date: 8/23/2021 PO#: PO123456

Ship To:
WuXi AppTec
Attn: Sample Receiving
2540 Executive Drive
Saint Paul, MN 55120
651-675-2000

Sent From:
Test Account
4002984
A Vesey
angie.vesey@wuxiapptec.com

Sample Description	Safety Precautions	Lot#, Code, or Batch	Storage Conditions	# Shipped to SIP
Test Article: Catheter	Flammable	ABC	Room Temperature	5
Test Article: Catheter	Flammable	DEF	Room Temperature	5
Test Article: Pacemaker	No	Hewr	Room Temperature	5
Comparison Article: Mega pacemaker	No	123456	Room Temperature	10

For Internal Use Only

140320.1	IVT			
900770.1	ILS			
9008547.1	ILS			
9017700.1	ILS			
9107015.1	ILS			

Print the Packing List and submit to WuXi AppTec with your sample(s) for testing.

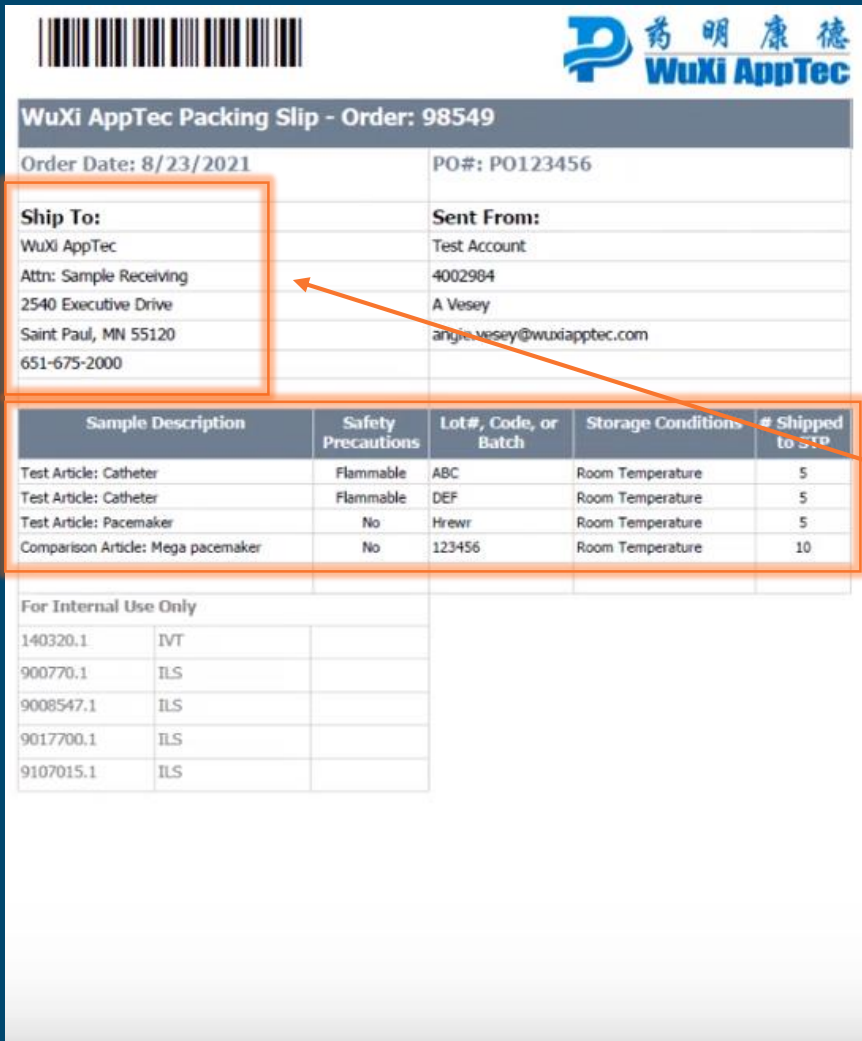
Creating a New Order in WOS (View/Print Packing List)

Important: Failure to include the Packing List with your order will result in processing and testing delays.

WOS order submission does NOT trigger testing to enter the queue for testing at WuXi AppTec. Samples must be received on site with the Packing Slip in order for them to enter the testing queue. Once they enter the queue, they must be reviewed before being initiated.

If samples are already on site, contact the BD manager and email MDTest.ClientSupport@wuxiapptec.com to discuss testing details.

Creating a New Order in WOS (View/Print Packing List)



WuXi AppTec Packing Slip - Order: 98549

Order Date: 8/23/2021 PO#: PO123456

Ship To:
WuXi AppTec
Attn: Sample Receiving
2540 Executive Drive
Saint Paul, MN 55120
651-675-2000

Sent From:
Test Account
4002984
A Vesey
angie.vesey@wuxiapptec.com

Sample Description	Safety Precautions	Lot#, Code, or Batch	Storage Conditions	# Shipped to Site
Test Article: Catheter	Flammable	ABC	Room Temperature	5
Test Article: Catheter	Flammable	DEF	Room Temperature	5
Test Article: Pacemaker	No	Hrewr	Room Temperature	5
Comparison Article: Mega pacemaker	No	123456	Room Temperature	10

For Internal Use Only

140320.1	IVT	
900770.1	ILS	
9008547.1	ILS	
9017700.1	ILS	
9107015.1	ILS	

If testing is ordered at more than one WuXi AppTec testing site (Example: St. Paul & Atlanta), one packing slip for each site will be created and will need to be appropriately included with the *respective* shipments for the testing sites.

Each Packing List indicates the “Ship To” information, as well as the list of items that must be sent to each site for testing.

Shipping sites:

St. Paul (Biocompatibility/Custom Studies)*
2540 Executive Drive
Saint Paul, MN 55120

St. Paul (Chemistry)*
2520 Pilot Knob Road
Saint Paul, MN 55120

Atlanta
1265 Kennestone Circle
Atlanta, GA 30066

*Note that Saint Paul has 2 separate receiving docks and items will need to be packed & shipped separately.

Creating a New Order in WOS (View/Print Packing List)

New Order #95663 Confirmation



Please remember to **print your packing slip** for this order and include it with your sample shipment. If you have any questions, please contact us at 651-675-2000.

View Packing Slip

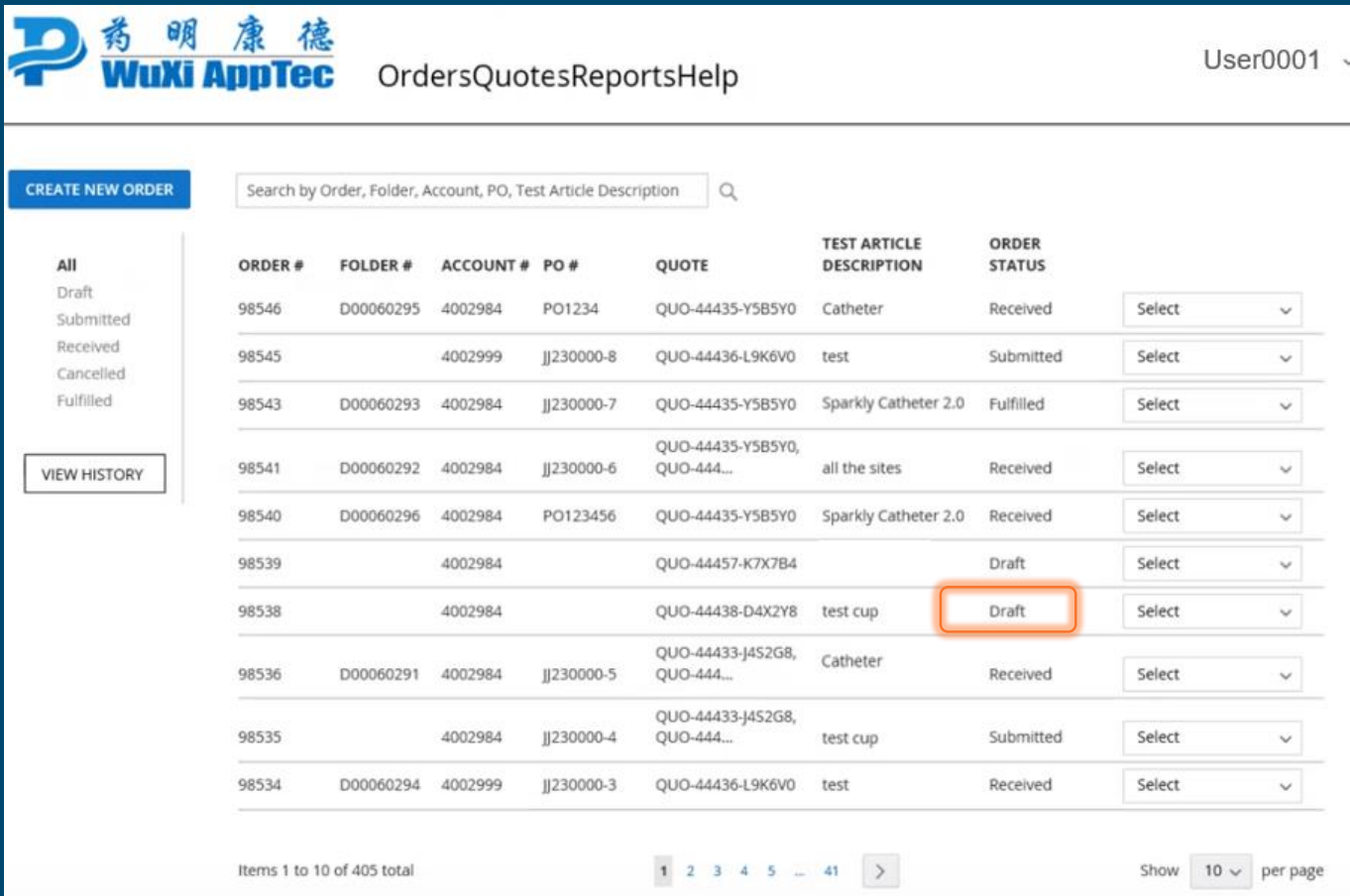
Order Summary					
Test Article Description	Lot#	Item#	TestDescription	QTY	Extended Price
Test article 1	224945	1605000.1	Total Bioburden Panel - Aerobic / Fungi / Spore / Anaerobe Count - Per sample	3	
Test article 1	3330575	1605000.1	Total Bioburden Panel - Aerobic / Fungi / Spore / Anaerobe Count - Per sample	4	
Test article 1	112435	1605000.1	Total Bioburden Panel - Aerobic / Fungi / Spore / Anaerobe Count - Per sample	1	
Test Sample 2	RRRDDDD	140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)	1	
Test Sample 2	RRRDDDD	9107015.1	ISO Intracutaneous Irritation (GLP - 2 Extracts)	1	
Test Sample 2	RRRDDDD	110100.2	USP Sterility Immersion	1	
Test Sample 2	RRRDDDD	130501.1	Kinetic Chromogenic LAL Method - Finished Product Testing (1-10 samples) (Composite)	1	
TOTAL PRICE					

AFTER Orders are submitted, the person listed as the Primary Contact for the order will receive an email notification of the order confirmation.

This will include a list of all items on the order and pricing info for testing. It also provides another option to view the packing slip(s) for the order.

Editing an Order in “Draft” Status

Users can edit orders in “Draft” status ONLY.



The screenshot shows the WuXi AppTec web interface for managing orders. The top navigation bar includes the WuXi AppTec logo, a search bar, and a user profile dropdown for 'User0001'. A sidebar on the left contains a 'CREATE NEW ORDER' button and a list of order statuses: All, Draft, Submitted, Received, Cancelled, and Fulfilled. Below the sidebar is a 'VIEW HISTORY' button. The main content area features a table of orders with columns for ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, and ORDER STATUS. The 'Draft' status in the table is highlighted with an orange box. At the bottom of the table, there is a pagination control showing 'Items 1 to 10 of 405 total' and a 'Show 10 per page' dropdown.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

Editing an Order in “Draft” Status

Users can edit orders in “Draft” status ONLY.

- Click the arrow for the **Select** drop-down menu.

The screenshot shows the WuXi AppTec Orders page. The top navigation bar includes the WuXi AppTec logo, the text 'OrdersQuotesReportsHelp', and a user dropdown menu showing 'User0001'. A search bar is located below the navigation. On the left, there is a sidebar with a 'CREATE NEW ORDER' button and a list of order statuses: All, Draft, Submitted, Received, Cancelled, and Fulfilled. Below the sidebar is a 'VIEW HISTORY' button. The main content area displays a table of orders with the following columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, ORDER STATUS, and a 'Select' dropdown menu. The table contains 10 rows of data. The 8th row, with ORDER # 98539 and ORDER STATUS 'Draft', is highlighted by an orange arrow pointing to its 'Select' dropdown menu. The bottom of the page shows pagination information: 'Items 1 to 10 of 405 total', a page navigation bar with numbers 1, 2, 3, 4, 5, and 41, and a 'Show 10 per page' dropdown.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	Select
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

Editing an Order in “Draft” Status

Users can edit orders in “Draft” status ONLY.

- Click the arrow for the **Select** drop-down menu.
- Choose “Edit Order” to make changes to your in-progress order.

This option will open your order page where changes can be made to any data within the order number selected.

The screenshot shows the WuXi AppTec Orders page. The top navigation bar includes the WuXi AppTec logo, the text 'OrdersQuotesReportsHelp', and a user dropdown menu showing 'User0001'. On the left, there is a sidebar with a 'CREATE NEW ORDER' button and a list of order statuses: All, Draft, Submitted, Received, Cancelled, and Fulfilled. Below this is a 'VIEW HISTORY' button. The main area features a search bar and a table of orders. The table has columns for ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, and ORDER STATUS. The 'Draft' status order (98539) has a dropdown menu open, showing options: Select, Edit Order, and Delete Order. An orange arrow points from the 'Edit Order' option to the text on the right. At the bottom, there is a pagination bar showing 'Items 1 to 10 of 405 total' and a 'Show 10 per page' dropdown.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select Edit Order Delete Order
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

Editing an Order in “Draft” Status

WuXi AppTec OrdersQuotesReportsHelp User0001

CREATE NEW ORDER Search by Order, Folder, Account, PO, Test Article Description

VIEW HISTORY

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select Edit Order Delete Order
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

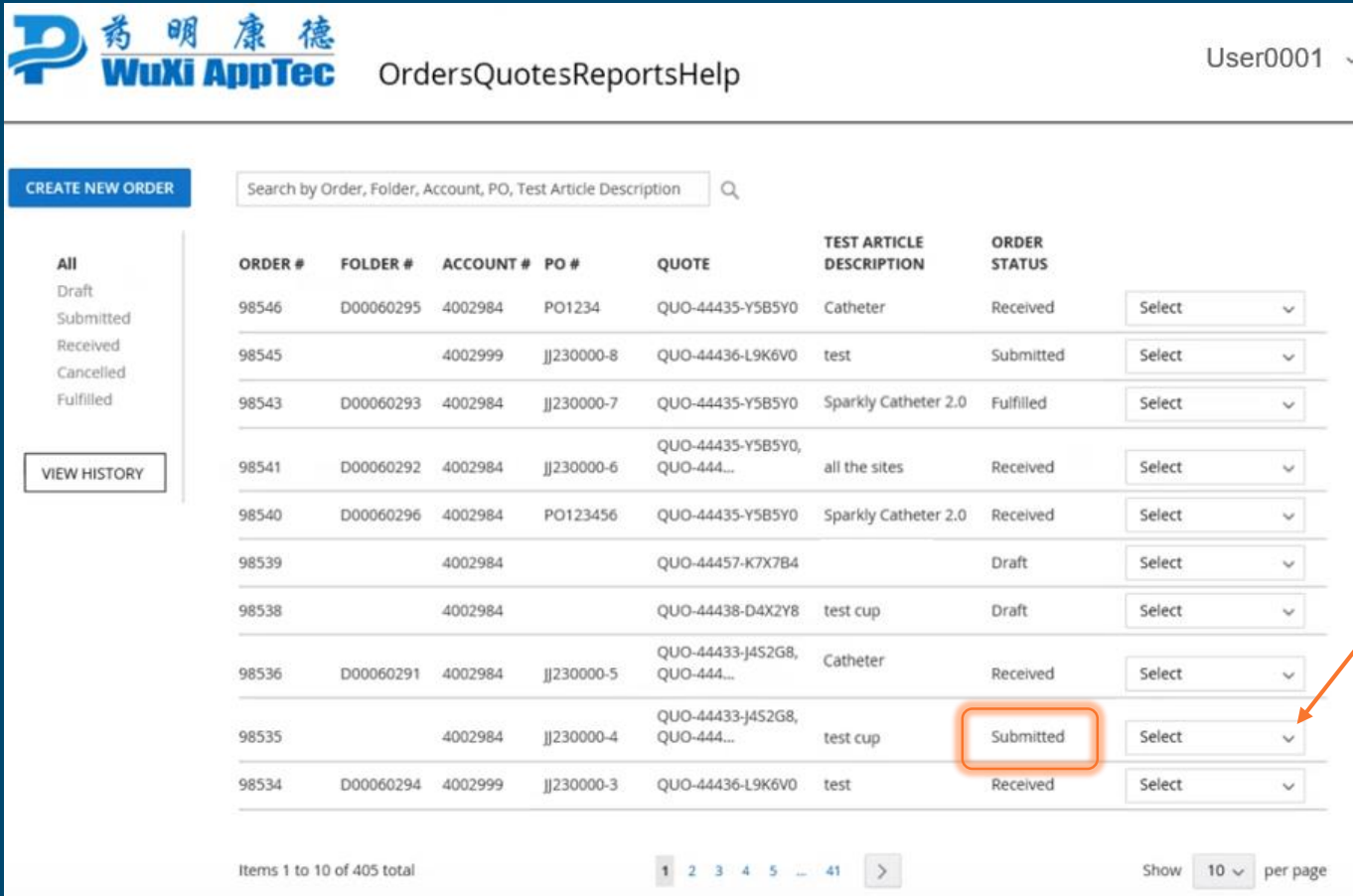
Items 1 to 10 of 405 total 1 2 3 4 5 ... 41 > Show 10 per page

OR

- Choose “Delete Order” to completely remove your order from the WOS system.

Deleted orders cannot be recovered and must be recreated by the user.

Reprinting Packing Lists



The screenshot shows the WuXi AppTec WOS system interface. At the top left is the WuXi AppTec logo and navigation links: Orders, Quotes, Reports, Help. The user is logged in as User0001. A search bar is present with the text "Search by Order, Folder, Account, PO, Test Article Description". On the left, there are filters for order status: All, Draft, Submitted, Received, Cancelled, Fulfilled, and a "VIEW HISTORY" button. The main area contains a table of orders with columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, ORDER STATUS, and a "Select" dropdown menu. The "Submitted" status in the "ORDER STATUS" column for order 98535 is highlighted with an orange box. An orange arrow points from the text "Click the arrow for the Select drop-down menu." to the dropdown arrow of the highlighted row.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	Select
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

After an order has been Submitted in the WOS system, users can reprint packing lists, as needed.

- Click the arrow for the **Select** drop-down menu.

Reprinting Packing Lists

After an order has been Submitted in the WOS system, users can reprint packing lists, as needed.

- Click the arrow for the **Select** drop-down menu.
- Choose “Reprint Packing List” from the menu options.

WuXi AppTec OrdersQuotesReportsHelp User0001

CREATE NEW ORDER Search by Order, Folder, Account, PO, Test Article Description

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select Reprint Packing List View Order Reorder Cancel Order
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

Items 1 to 10 of 405 total 1 2 3 4 5 ... 41 > Show 10 per page

Reprinting Packing Lists

(Main Menu)

After an order has been Submitted in the WOS system, users can reprint packing lists, as needed.

- Click the arrow for the **Select** drop-down menu.
- Choose “Reprint Packing List” from the menu options.
- Open the PDF.

WuXi AppTec OrdersQuotesReportsHelp User0001

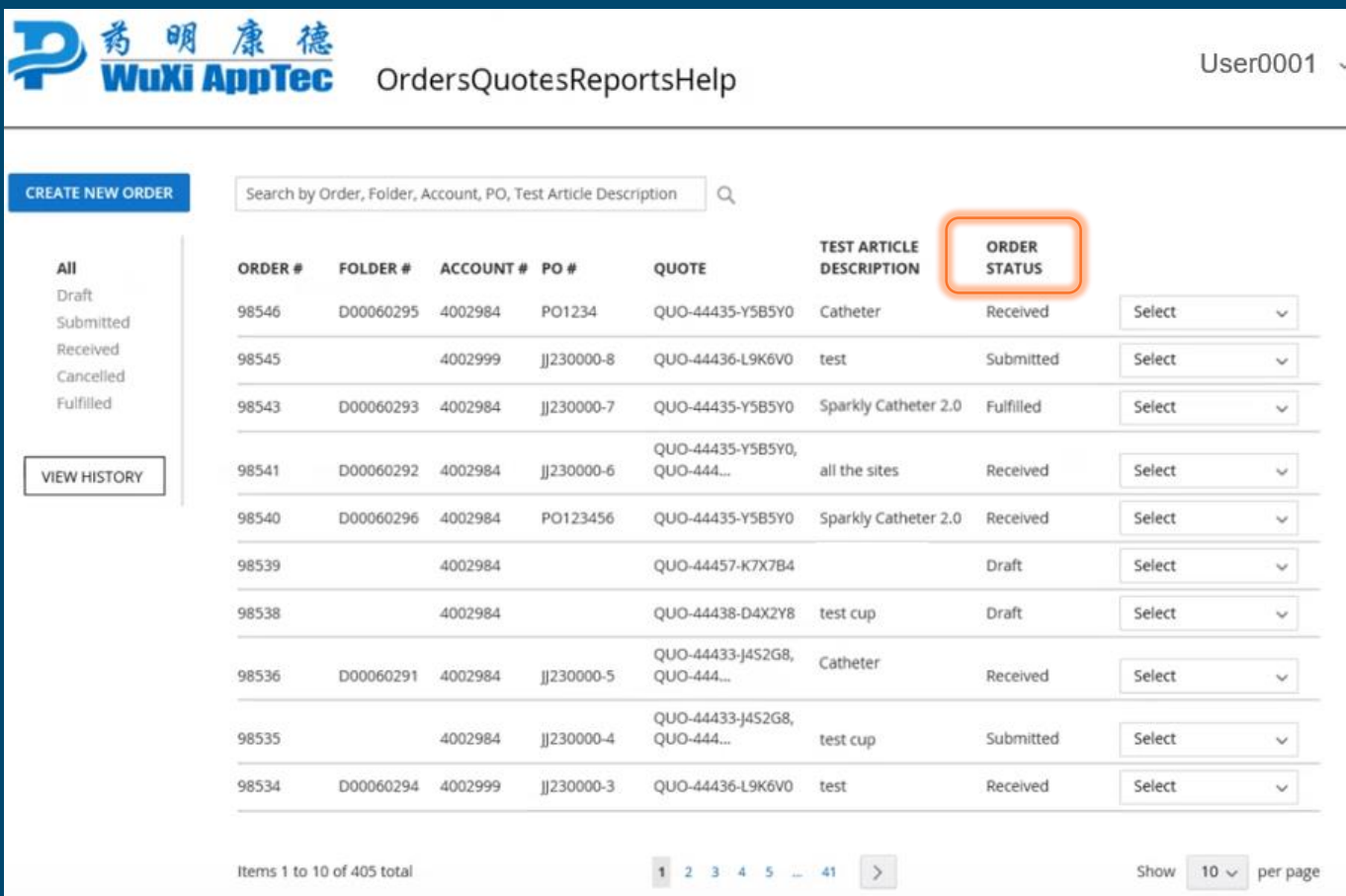
CREATE NEW ORDER Search by Order, Folder, Account, PO, Test Article Description

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select Reprint Packing List View Order Reorder Cancel Order
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

Items 1 to 10 of 405 total 1 2 3 4 5 ... 41 Show 10 per page

Do you want to open or save Packing_List.pdf (191 KB) from wospilot.wuxiapptec.com? Open Save Cancel

Viewing an Order



WuXi AppTec OrdersQuotesReportsHelp User0001

CREATE NEW ORDER

Search by Order, Folder, Account, PO, Test Article Description

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

Items 1 to 10 of 405 total

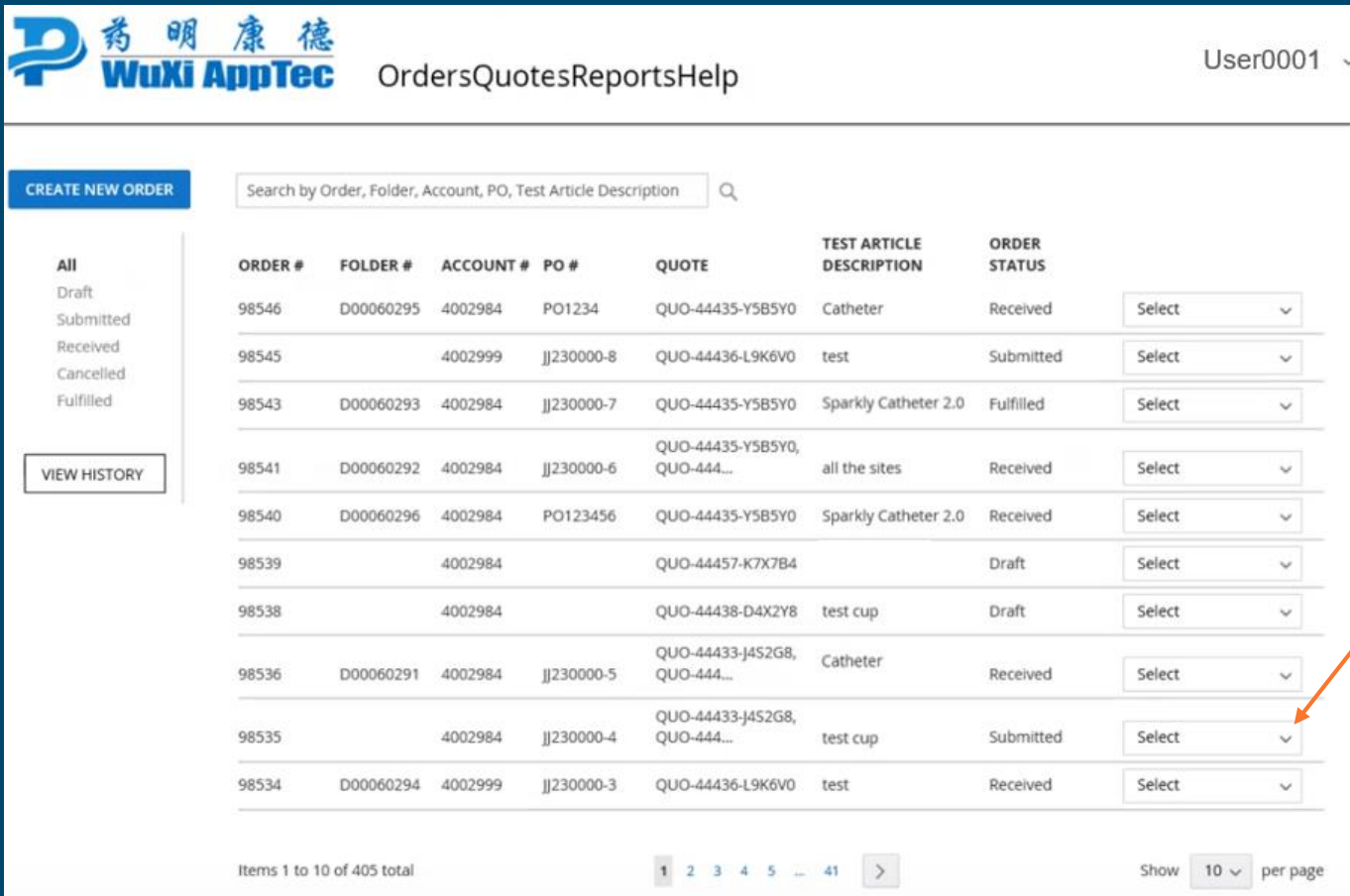
1 2 3 4 5 ... 41 >

Show 10 per page

Users can view order details for orders with a status of:

- Submitted
- Received
- Fulfilled
- Cancelled

Viewing an Order

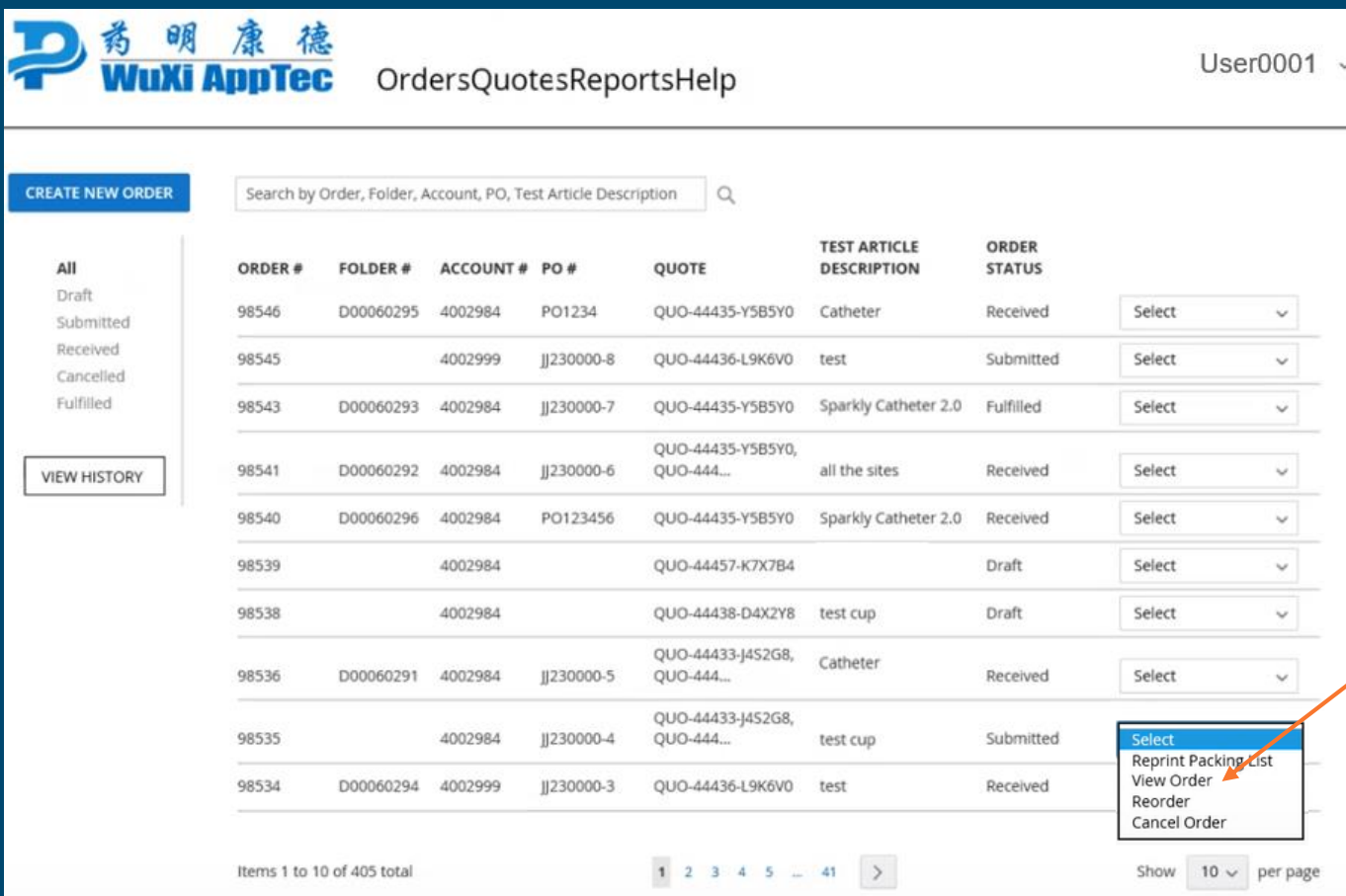


The screenshot shows the WuXi AppTec web application interface. At the top left is the WuXi AppTec logo and navigation links: Orders, Quotes, Reports, Help. The user is logged in as User0001. A search bar is present with the text "Search by Order, Folder, Account, PO, Test Article Description". On the left, there are filters for "CREATE NEW ORDER" and "VIEW HISTORY". The main content is a table of orders with columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, ORDER STATUS, and a "Select" dropdown menu. An orange arrow points to the dropdown menu of the 8th row.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	Select
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

- To view the order details, click the arrow for the **Select** drop-down menu.

Viewing an Order



WuXi AppTec OrdersQuotesReportsHelp User0001

CREATE NEW ORDER Search by Order, Folder, Account, PO, Test Article Description

VIEW HISTORY

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

Items 1 to 10 of 405 total 1 2 3 4 5 ... 41 > Show 10 per page

Dropdown menu options: Select, Reprint Packing List, View Order, Reorder, Cancel Order

- To view the order details, click the arrow for the **Select** drop-down menu.
- Choose “View Order” from the menu options.

Viewing an Order

Test Code	Test Name	Sample	Lot, Code or Batch	WuXi Sample Number	Status	Estimated Report Date
1605000.1	Total Bioburden Panel - Aerobic / Fungi / Spore / Anaerobe Count - Per sample	Test article 1	224645		Submitted	
1605000.1	Total Bioburden Panel - Aerobic / Fungi / Spore / Anaerobe Count - Per sample	Test article 1	3336575		Submitted	
1605000.1	Total Bioburden Panel - Aerobic / Fungi / Spore / Anaerobe Count - Per sample	Test article 1	112435		Submitted	
140320.1	ISO MEM Elution Using L-929 Mouse Fibroblast Cell (GLP)	Test Sample 2	RRRDDDD		Submitted	
9107015.1	ISO Intracutaneous Irritation (GLP - 2 Extracts)	Test Sample 2	RRRDDDD		Submitted	
110100.2	USP Sterility Immersion <=500 mL	Test Sample 2	RRRDDDD		Submitted	
130501.1	Kinetic Chromogenic LAL Method - Finished Product Testing (1-10 samples) (Composite)	Test Sample 2	RRRDDDD		Submitted	

7 Item(s) Show 10 per page Reprint Packing List

The “Status” tab of View Order shows the user all test codes in the order and the current status of each test.

The Estimated Report Date section will provide estimated timelines for final reporting results based on when the testing was initiated at the lab. (Items “Pending initiation” have been received, but testing has not been started).

The test code status will update to reflect:
-Submitted
-In process
-Reported

Viewing an Order

Status **Details** Reports

Order Information
Order: 95663
Account: 4002999 - Test Account - St. Paul
PO Number: JJ3000
Is this part of an MDR Remediation? Yes No

Contact Information
Primary Contact: Jeffrey Merkel
Email Address for final report: jeffrey.merkel@wuxiapptec.com
Address for Final Report: 2540 Executive Drive St. Paul, MN 55120 USA
Additional contacts to receive reports: Angie Vesey
Second Email Address: angie.vesey@wuxiapptec.com

Sample Information

Test article 1	Storage Conditions: Refrigerated (2°C to 8°C)	Safety Precautions: Yes	
	Sample Disposition: Return Unused	Sharp	
Lot Information			
Lot #, Batch or Code	Ship to Site	Quantity Submitted	Expiration Date
112435	Atlanta	10 mL	07/22/2022
224645	Atlanta	10 Devices	08/13/2020
3336575	Atlanta	20 units	N/A - Testing is not on final product

Test Sample 2	Storage Conditions: Refrigerated (2°C to 8°C)	Safety Precautions: Yes
	Sample Disposition: Discard	Sharp

The “Details” tab of View Order shows the user a view-only version of the Review tab containing all information entered by the client for their order.

Viewing an Order

(Main Menu)

ORDER #	SAMPLE #	TEST CODE	TEST ARTICLE DESCRIPTION	LOT #(s)	REPORT TYPE	PRIMARY CONTACT	DATE UPLOADED	REPORT #
96755	A00095611001	C25872	Example	7963756hgdk	Final	Jessica McEwen	08/11/2021	910
96755	A00095611001	C25871	Example	7963756hgdk	Final	Jessica McEwen	08/05/2021	905

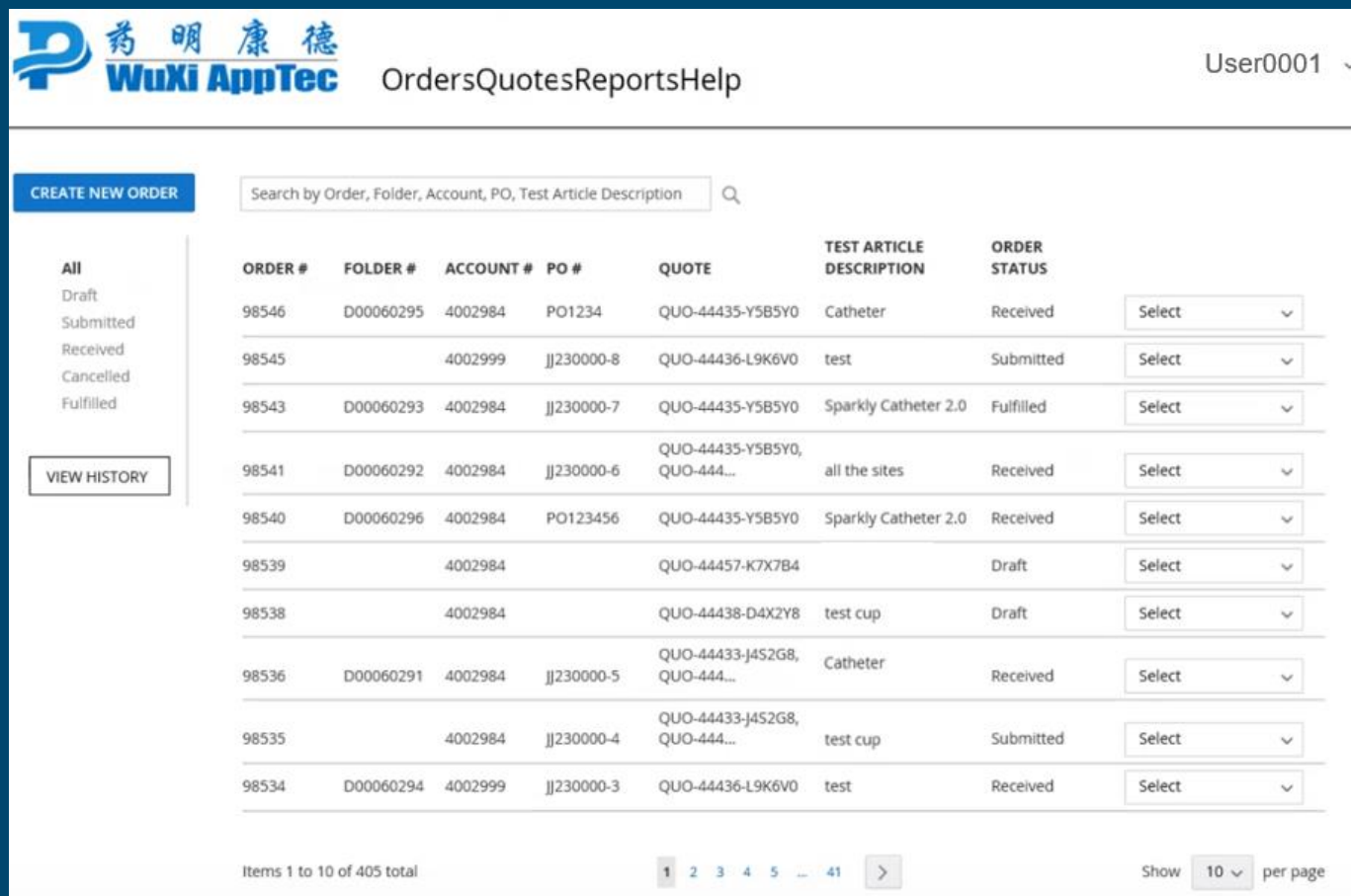
2 Item(s) Show 10 per page

The “Reports” tab of View Order shows the user the final report(s) for their order.

If testing is still in progress, no report data will be available.

Click the blue hyperlinked Report # to access a PDF of the final report.

Ordering via the “Reorder” Option



The screenshot shows the WuXi AppTec WOS system interface. At the top left is the WuXi AppTec logo and navigation links: Orders, Quotes, Reports, Help. The user is logged in as User0001. A search bar is present with the text "Search by Order, Folder, Account, PO, Test Article Description". On the left, there is a sidebar with "CREATE NEW ORDER" and a list of order statuses: All, Draft, Submitted, Received, Cancelled, Fulfilled. Below this is a "VIEW HISTORY" button. The main area displays a table of orders with columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, ORDER STATUS, and a "Select" dropdown menu. The table contains 10 rows of order data. At the bottom, there is a pagination bar showing "Items 1 to 10 of 405 total" and a "Show 10 per page" option.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

After an order has been initially submitted in the WOS system, clients can use a “Reorder” feature to replicate the order for a new sample submission.

This will recreate most details from a previous order, but will leave specific fields blank for new input from the client related to the new submission.

Clients can access the Reorder option on orders with a status of:

- Submitted
- Received
- Fulfilled
- Cancelled

Ordering via the “Reorder” Option

WuXi AppTec 药明康德 OrdersQuotesReportsHelp User0001

CREATE NEW ORDER Search by Order, Folder, Account, PO, Test Article Description

VIEW HISTORY

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

Items 1 to 10 of 405 total 1 2 3 4 5 ... 41 > Show 10 per page

- To access the Reorder option, click the arrow for the **Select** drop-down menu.

Ordering via the “Reorder” Option

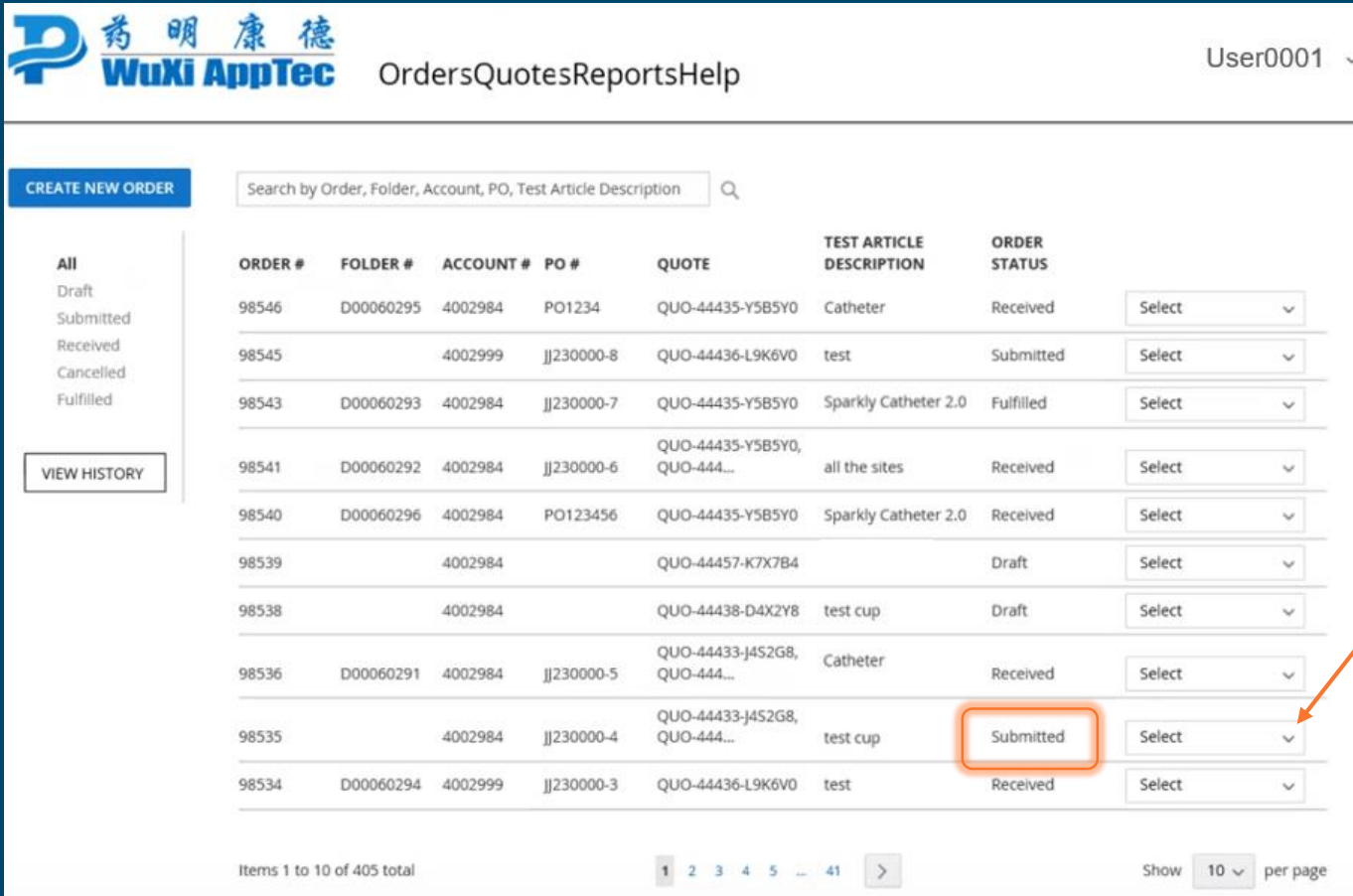
The screenshot shows the WuXi AppTec Orders page. At the top left is the WuXi AppTec logo and navigation links: Orders, Quotes, Reports, Help. The user is logged in as User0001. A search bar is present with the text 'Search by Order, Folder, Account, PO, Test Article Description'. On the left, there are buttons for 'CREATE NEW ORDER' and 'VIEW HISTORY', along with a list of order statuses: All, Draft, Submitted, Received, Cancelled, and Fulfilled. The main area contains a table of orders with columns: ORDER #, FOLDER #, ACCOUNT #, PO #, QUOTE, TEST ARTICLE DESCRIPTION, and ORDER STATUS. Each row has a 'Select' dropdown menu. The dropdown menu for the last row (Order # 98534) is open, showing options: Select, Reprint Packing List, View Order, Reorder, and Cancel Order. An orange arrow points from the 'Reorder' option to the text on the right. At the bottom, there is a pagination bar showing 'Items 1 to 10 of 405 total' and a 'Show 10 per page' dropdown.

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

- To access the Reorder option, click the arrow for the **Select** drop-down menu.
- Choose “Reorder” from the menu options.

A new exact copy of your order will populate in Draft status. This new order can then be edited, as needed, prior to being submitted to WuXi AppTec for a new sample/lot for testing.

Cancelling a Submitted Order



WuXi AppTec OrdersQuotesReportsHelp User0001

CREATE NEW ORDER

Search by Order, Folder, Account, PO, Test Article Description

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

Items 1 to 10 of 405 total

1 2 3 4 5 ... 41 >

Show 10 per page

After an order has been Submitted in the WOS system, and before it has been received by WuXi AppTec, users can cancel the order in WOS.

- Click the arrow for the **Select** drop-down menu.

Cancelling a Submitted Order

WuXi AppTec OrdersQuotesReportsHelp User0001

CREATE NEW ORDER Search by Order, Folder, Account, PO, Test Article Description

VIEW HISTORY

ORDER #	FOLDER #	ACCOUNT #	PO #	QUOTE	TEST ARTICLE DESCRIPTION	ORDER STATUS	
98546	D00060295	4002984	PO1234	QUO-44435-Y5B5Y0	Catheter	Received	Select
98545		4002999	JJ230000-8	QUO-44436-L9K6V0	test	Submitted	Select
98543	D00060293	4002984	JJ230000-7	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Fulfilled	Select
98541	D00060292	4002984	JJ230000-6	QUO-44435-Y5B5Y0, QUO-444...	all the sites	Received	Select
98540	D00060296	4002984	PO123456	QUO-44435-Y5B5Y0	Sparkly Catheter 2.0	Received	Select
98539		4002984		QUO-44457-K7X7B4		Draft	Select
98538		4002984		QUO-44438-D4X2Y8	test cup	Draft	Select
98536	D00060291	4002984	JJ230000-5	QUO-44433-J4S2G8, QUO-444...	Catheter	Received	Select
98535		4002984	JJ230000-4	QUO-44433-J4S2G8, QUO-444...	test cup	Submitted	Select Reprint Packing List View Order Reorder Cancel Order
98534	D00060294	4002999	JJ230000-3	QUO-44436-L9K6V0	test	Received	Select

Items 1 to 10 of 405 total 1 2 3 4 5 ... 41 > Show 10 per page

After an order has been Submitted in the WOS system, and before it has been received by WuXi AppTec, users can cancel the order in WOS.

- Click the arrow for the **Select** drop-down menu.
- Choose “Cancel Order” from the menu options.

If an order has already been “Received” by WuXi AppTec, contact your account manager to discuss options for cancellation.

System Maintenance & Downtime

WuXi AppTec will always communicate planned downtime to clients in advance of any potential maintenance activities needed.

If the system becomes inaccessible due to unexpected issues, clients should contact their BD manager and should email Client Support at MDTest.ClientSupport@wuxiapptec.com to discuss assistance with the required element(s).

For example:

- Final reports can (in most cases) be emailed or mailed
- New orders can be placed via manual submission of a paper Test Request Form

Client Support Resources

Frequently Asked Question (FAQ) resource guide

- Email MDTest.ClientSupport@wuxiapptec.com for the most up-to-date version of this document

Client Support

- Phone: 888-794-0077
- Email: MDTest.ClientSupport@wuxiapptec.com
 - Requests are monitored by the Client Support Team
8:00 a.m. – 5:00 p.m. (CST) Monday-Friday
 - Requests will be triaged appropriately
 - To support prompt request processing, please include specific details via phone or email.

Examples:

Problem accessing the system

New User Account Needed

Password reset (See Forgot Your Password? instructions [here](#))

Problem ordering a test